

**NOTICE TO BIDDERS**  
**MERIT CENTER HEATING & COOLING**  
**IMPROVEMENT CONTRACT**

NOTICE is hereby given by the City of Decatur Board of Public Works and Safety (“BOW”), that sealed bids for a contract for equipment and labor related to the heating and cooling systems of the MERIT Center located at 1109 Dayton St., Decatur, Indiana are being sought.

**Bid packets may be obtained from the City of Decatur Clerk-Treasurer’s office located on the 2<sup>nd</sup> Floor of Decatur City Hall located at 172 N. Second St., Decatur, IN 46733 or by contacting the Office at 260-724-4307. Sealed bids shall comply with the Bidding documents and must be received by the City of Decatur by mail, or must be personally delivered to the City of Decatur, Clerk-Treasurer’s Office, no later than 4:00 pm local time on November 8, 2023. The BOW meeting shall be held in the Decatur City Hall, Council Chambers Room at 6:00 p.m. on November 8, 2023. Any bid delivered after 4:00 p.m. on November 8, 2023 shall not be read or considered. All sealed bids which are timely submitted shall be opened and publicly read at 6:15 p.m. local time during the BOW meeting on November 8, 2023.**

The Bidder shall furnish all labor, insurance, equipment, materials and power for the complete performance of this project as follows:

**Replacement of Heating and Cooling Systems at the MERIT Center**

all in accordance with the Bidding Documents for the City.

No bid may be withdrawn after the scheduled time for receipt of bids for at least thirty (30) days to allow review of bids before announcing award of contract. Bidders must have a UEI number in order to qualify to bid and must use Davis Bacon Wages in computation of labor costs associated with the contract to be awarded. The bidder must furnish a Bid Bond in the amount not less than ten (10%) percent of the estimated contract price and may be required to provide a Performance Bond of up to one hundred percent (100%) of the contract price. Work may begin within thirty (30) days of the issuance of a Notice to Proceed and completed within Ninety (90) days of issuance of a Notice to Proceed.

A Pre-Bid Conference will be held on **October, 25<sup>th</sup> at 12:00 noon** local time at MERIT Center located at 1109 Dayton St., Decatur, IN, to familiarize prospective bidders with the proposed project and to answer any questions. Please meet inside the main entrance for a short question and answer period, followed by a walk-through of the building.

The BOW reserves the right to reject any and all bids and reserves the right to reject a bid for failure to comply with applicable laws and/or with the Instructions to Bidders. The Board also reserves the right to waive any defect in any bid.

**Board of Public Works and Safety  
City of Decatur**

**Publish: 10/14/23, and 10/21/23 in the Decatur Daily Democrat.**