

City of Decatur
Board of Public Works & Safety Minutes
December 20, 2022

The City of Decatur Board of Public Works and Safety members met on December 20, 2022 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the December 6, 2022 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

First on the agenda was Karey Fuelling, Wastewater Superintendent seeking permission to purchase a backup pump for the Cross Creek lift station. Fuelling had ordered a pump in July, 2022 and learned today it will not be delivered until April, 2023. Thus, she is planning ahead. Two quotes were presented with one from American Pump Repair & Service, Inc. at \$14,382.00 and the other quote was from Parks Enterprises, LLC at \$16,237.00. Coshow made a motion to allow Ms. Fuelling to purchase a backup pump for the Cross Creek lift station from the lowest bidder of American Pump Repair & Service at a cost of \$14,328.00. Seconded by Fullenkamp, the motion was adopted. The pump will be paid from the Sewage Operating fund.

Karey Fuelling, Wastewater Superintendent then sought permission to sell a trailer which was originally purchased to haul a mower which has been changed and no longer fits the trailer. No other City departments were interested in the trailer. Fullenkamp made a motion to declare the trailer as surplus property with no use, and to allow Fuelling to move forward with selling the trailer by sealed bids, along with the Jeep that was approved previously to sell by sealed bids. Seconded by Coshow, the motion was adopted.

Fire Chief Jeff Sheets appeared before the Board seeking permission to send the new candidate for the Fire Department to PERF for his physical. Chief Sheets had received 12 applications for the position which they reduced to four and then narrowed to one. Chief Sheets shared that other Chiefs from other area departments were involved in the interviews. Fullenkamp made a motion to allow Chief Sheets to send the new candidate for the PERF physical. Seconded by Coshow, the motion was adopted.

Next on the agenda was Building and Zoning Superintendent Curt Witte and Assistant Brad Roe regarding a code enforcement issue at 1034 Parkview Drive. The first complaint was received in June, 2022 with another complaint received on September 26, 2022 regarding rubbish, a roof leaking and excess weeds and vegetation. Notices and inspections have been made with no change, so a notice to appear at tonight's meeting was mailed on November 6, 2022 with no response. Fullenkamp made a motion directing City Attorney Anne Razo to send the owner notice giving a fine of \$100 a day after seven days of receiving the letter with an increase up to \$5,000 and noting if no action is taken to tear down the building, which the City will do so with a charge. Seconded by Coshow, the motion was adopted. It was noted that Witte had the ability to condemn the building and he will do so with that information being included in the City Attorney Anne Razo's letter.

Next on the agenda was the lease agreement with Decatur Force at the MERIT Center. Decatur Force will be using the gym at times during the week at a rate of \$20 per hour and on some weekend days at a rate of \$85 a day. The lease expires on October 31, 2023. Fullenkamp made a motion to approve the

renewal of the lease with Decatur Force, and authorize the Mayor to sign the lease agreement. Seconded by Coshow, the motion was adopted.

The agreement with the Adams County Animal Control and Shelter was considered with questions regarding how the figures and cost are calculated. It was shared by Clerk-Treasurer Phyllis Whitright that Council had approved to pay 34% or \$10,200.00 towards the Animal Shelter on November 16, 2021, so funds had been encumbered from 2021 to pay in 2022. The agreement is effective for services rendered by the County in 2022 and remain in effect until December 31, 2023. Coshow made a motion to proceed with the agreement with the Adams County Animal Control and Shelter and recommend to the Council for approval and with County Commissioners to provide more clarity on what animals will be picked up and what services will be provided. Motion seconded by Fullenkamp, the motion was adopted. The City Attorney will work with the County to get more details of what services will be provided in the agreement.

Curt Witte, Building and Zoning Superintendent noted that \$14,557.69 remained in the 50-50 sidewalk program that needs to be encumbered due to contractors unable to get the projects completed in 2022. Witte also received sealed quotes for sidewalk replacements through the 50-50 sidewalk program that will be done in 2023. Quotes were for sidewalks at 1st and Jefferson Streets to the alley. The City Attorney opened and read the quotes aloud. TG Concrete quote was \$8,738.13, and Jerry Geimer quoted \$8,900.00. The quotes for sidewalks at Nuttman Avenue and 5th Street were then opened by the City Attorney and read aloud. TG Concrete quoted \$4,650.00 and Jerry Geimer quoted \$4,417.50. Coshow made a motion for Superintendent Witte to take the bids under advisement and report back prior to the ending of tonight's meeting. Seconded by Fullenkamp, the motion was adopted.

Building and Zoning Supt., Curt Witte presented the Mylar for the Grey Goose subdivision of four (4) lots section 2 that had been approved by the Decatur Plan Commission that need to be signed by the Board of Public Works & Safety members. By consensus, the Mylar was signed by the Board of Works members.

Jeremy Gilbert, Operations Manager appeared before the Board seeking permission to purchase a new truck for the Water Department. Gilbert shared that the current vehicles have high mileage on them. Operations Manager Gilbert had been talking with Kelley Ford dealer and the Ford regular cab 2022 vehicle is listed at \$50,000 compared to the City's price of \$39,976. Gilbert had checked with the Utilities Auditor and he agreed with the purchase and to pay for the truck from the Water Operating fund. Fullenkamp made a motion to allow the purchase of a Ford truck for the Water Dept. at a cost of \$39,976. Seconded by Coshow, the motion was adopted.

Fullenkamp made a motion to make the Certificate of Appointment/Oath of Office of Nathan Hunter as a Sergeant of the Decatur Police Department effective December 18, 2022 to replace Luke Rumschlag a matter of record. Seconded by Coshow, the motion was adopted.

Clerk-Treasurer Phyllis Whitright shared that Graber Insurance, the City's insurance agent received quotes from insurance companies for the property and liability insurance for the City. The current company Zurich, proposed a rate of \$181,696 while EMC Insurance quoted a cost of \$177,540.00. The Clerk-Treasurer stated that deductibles are more with EMC Insurance, but the City has very few property claims. Also, Zurich did not include all the buildings in their quote, thus their quote would be even more. Clerk-Treasurer Whitright recommended the quote from EMC Insurance. Coshow made a motion to go with EMC Insurance per the recommendation of the Clerk-Treasurer. Seconded by Fullenkamp, the motion was adopted.

EMC Insurance also included in their quote an option to include coverage for terrorism in the amount of \$2,409, and cyber liability for \$5,509. Coshow made a motion to direct the Clerk-Treasurer to

look into what the terrorism and cyber liability insurance covers and authorize approval if needed.
Seconded by Fullenkamp. Motion carried.

Clerk-Treasurer, Whitright informed the Board that the City's worker's compensation insurance through IPEP will be increasing \$2,247 due to increases in payroll cost. Total premium is to be \$64,480.00 for 2023.

Building and Zoning Supt., Curt Witte reviewed the sidewalk quotes received earlier in the meeting and recommended accepting the low quote from TG Concrete for 1st and Jefferson St. sidewalks in the amount of \$8,738.13, and accepting the low quote from Jerry Geimer for the Nuttman and 5th Street sidewalks in the amount of \$4,417.50. Fullenkamp made a motion to proceed with Witte's recommendations. Seconded by Coshow, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 7:02 P.M.