

City of Decatur
Board of Public Works & Safety Minutes
November 15, 2022

The City of Decatur Board of Public Works and Safety members met on November 15, 2022 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow and Tyler Fullenkamp. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo. Mayor Rickord was absent due to being out of town for a meeting.

Coshow made a motion to nominate Fullenkamp to serve as chairperson in the absence of Mayor Rickord. Seconded by Fullenkamp, the motion was adopted. Fullenkamp then called the Board of Public Works and Safety meeting to order.

The Clerk-Treasurer had emailed the minutes from the November 1, 2022 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

Fullenkamp made a motion to approve the minutes of the Executive Session of the Board of Public Works and Safety that was held on November 7, 2022. Seconded by Coshow, the motion was adopted.

Fullenkamp made a motion to approve the minutes of the Special Board of Public Works and Safety meeting that immediately followed after the Executive Session on November 7, 2022. Seconded by Coshow, the motion was adopted.

Fire Chief Jeff Sheets appeared before the Board seeking permission to donate 16 retired MSA and SCBA's equipment to South Adams School which is part of Area 18 and needs this type of equipment for their class. Chief Sheets shared that the equipment has no monetary value. Fullenkamp made a motion to allow Chief Sheets to donate the retired equipment to South Adams Schools. Seconded by Coshow, the motion was adopted.

Fire Chief Sheets made a request to remove (outside) relief driver Joey Gorman from the list and add Tony Heiser to the roster. It was shared that Mr. Heiser is a teacher at South Adams and would serve very well as he would be available throughout the summer. Coshow made a motion to approve the request to remove Joey Gorman and add Tony Heiser. Seconded by Fullenkamp, the motion was adopted.

Next on the agenda was a discussion of the Holiday Schedule for 2023. Coshow noted he was in favor of adding Martin Luther King Jr. Day as an additional holiday. City Attorney Anne Razo shared that the County and State include Martin Luther King Jr. Day, as part of their holiday schedule. Coshow made a motion to approve and adjust the 2023 Holiday Schedule subject to Council approval. Seconded by Fullenkamp, the motion was adopted.

Police Chief Lennie Corral appeared before the Board regarding the appointment of a needed Sergeant for second shift. Chief Corral noted that the interview was held on November 7, 2022 and he would like to promote Officer Nathan Hunter to the Sergeant position effective January 1, 2023. Fullenkamp made a motion to approve the appointment. Seconded by Coshow, the motion was adopted.

Matt Schultz, Assistant Operations Manager appeared before the Board seeking approval of a contract with Rubicon Global LLC. The software will help the department in such areas as developing maintenance schedules and tracking routes for garbage and recycling pick up. Clerk Treasurer Phyllis Whitright shared that the contract was for three (3) years with costs of \$5,060 for year 1 and \$4,560 for each of years 2 and 3. The City Attorney had reviewed the contract and had no concerns. Coshow made a motion to approve the 3-year contract with Rubicon and authorize the Mayor to sign the contract after the E-Verify has been completed by Rubicon. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to make the recorded 25 ft. Temporary Construction Easement and 12 ft. Permanent Sidewalk Easement with Russell and Susan Flueckiger at Bixler Insurance for the 13th Street Improvement Project a matter of record. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to make Colyn Torson's Oath of Office who was sworn in as a Police Reserve on November 10, 2022 a matter of record. Seconded by Coshow, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board to present appraisals for a City owned building at 138 N. Second Street and a vacant lot at 710 Schirmeyer Street. Witte noted that the City had obtained the two areas and had refurbished the 138 N. Second Street building and demolished the home at 710 Schirmeyer Street. It was noted that at an earlier meeting, Council had requested Witte to seek two (2) appraisals for each location so a decision could be made regarding what the City wants to do with the properties. Witte provided appraisals for each location from McChessney Real Estate and Appraisal Services, Inc., and from Kruse Real Estate, Inc. City Attorney Anne Razo outlined the process for the needed appraisals which could be used in determining what to do with the properties. Fullenkamp made a motion to make a matter of record that the two (2) appraisals for each two (2) properties were received. Seconded by Coshow, the motion was adopted.

There being no other business to come before the Board, Coshow made a motion to adjourn. Seconded by Fullenkamp, the motion was adopted.

Adjournment was at 6:25 P.M.