

City of Decatur  
Board of Public Works & Safety Minutes  
August 16, 2022

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 16, 2022 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the August 2, 2022 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

The first person on the agenda was Karey Fuelling, Wastewater Superintendent with three (3) items. The first item was an agreement between the City and Central Soya Feed Company/Bunge regarding a utility easement. The Board previously approved this utility easement agreement at the April 5, 2022 meeting, but has been revised that Bunge conveys to the City a 30-foot outfall easement on Monmouth Road for the Wastewater Treatment Plant. Fuelling explained that a new 20-foot pipe will be installed next to the old one. Coshow made a motion to approve the revised utility easement agreement and authorized Mayor Rickord to sign the agreement. Seconded by Fullenkamp, the motion was adopted.

Fuelling's second request was the possibility of having a Belmont High School ICE student from Matt Converset's class to work for the Wastewater Department and also earn high school credits. The student would work a minimum of 15 hours a week and the pay would be based on a rate of \$16.00 an hour with a possible raise before Christmas pending an evaluation. Fuelling had spoken to Mr. Converset this morning and there is one (1) student who has not been placed in a work situation. Thus, the placement may or may not take place depending on the student's interest in the position. Fuelling will know within a week if the student is interested in the position. Coshow made a motion to approve having a Belmont High School ICE student as a part of the wastewater staff. Seconded by Fullenkamp, the motion was adopted.

The third item presented by Karey Fuelling, Wastewater Superintendent was regarding sending a letter to the Adams County Health Department giving them permission for seven (7) homes to connect to the Arnold Sewer located on 100 W. Fuelling will include in the letter that all connections to City owned sewer lines are required to abide by the Decatur Sewer Use Ordinance. The homeowners being asked to connect should pay all fees and can also purchase grinder pumps from the City. This will be an Adams County Regional Sewer District Project. Coshow made a motion to give Supt. Fuelling permission to notify the Adams County Health Department giving them permission to make the connections. Seconded by Fullenkamp, the motion was adopted.

Next on the agenda was Kevin Hackman, Utilities Auditor requesting to write off past due utilities accounts that are over five years old, totaling \$14,211.19. Hackman shared that the State Board of Accounts requires that past due delinquent accounts over five years old be written off each year. Hackman also noted the amount is decreasing each year as in 2017 and 2018 the figure was nearly \$25,000. Fullenkamp made a motion to write off the over five-year-old past due accounts totaling \$14,211.19. Seconded by Coshow, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board regarding a Code Enforcement issue at 921 N. 5th Street owned by Robert Frock. The first complaint was for rubbish, and having no plates on a trailer, and an SUV that was received on June 21, 2022. A notice to abate was sent.

Little action had been taken and a notice was delivered by the Decatur Police Department on July 13, 2022. Via a drive-by inspection on July 18, 2022, there was no improvement. Mr. Frock was notified to attend this evening's meeting. However, he did not appear. Witte recommended that City Attorney Anne Razo send a letter giving Mr. Frock 30 days to abate the issue or a fine would be imposed. Coshow made a motion for City Attorney Razo to send a letter to Mr. Frock giving him 30 days to abate the issue. Seconded by Fullenkamp, the motion was adopted. Fullenkamp then made a motion to set the fine at \$100 per day after the 30 days if not resolved. Seconded by Coshow, the motion was adopted.

City Attorney Anne Razo presented the lease agreement for King's Kingdom Childcare with the City at the MERIT Center. They would use rooms 101,102,103, 104, and 114 and the cafeteria for a total of 6,059 square feet of space. The lease provided for both inside and outside play area. King's Kingdom Childcare would have priority to use the outdoor play area and would possibly use the gym for inside play area during bad weather if it was not previously assigned to another group. King's Kingdom Childcare shall submit a proposed monthly gym use schedule by the 2<sup>nd</sup> Tuesday of each month to the City. They would have an AM and a PM playtime. Initially the charge is \$2.27 per square foot with a possible increase in 24 months or when the capacity of 20 is reached to use all of the rooms. At that time, the rate would increase by \$5.00 a square foot. The monthly rent would be \$1,146.16 and with the 24-month trigger rate increase the monthly rent would be \$2,524.58. Coshow made a motion to approve the lease with King's Kingdom Childcare. Seconded by Fullenkamp, the motion was adopted. Fullenkamp made a motion to authorize Mayor Rickord to sign the lease agreement with King's Kingdom Childcare. Seconded by Coshow, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:30 P.M.