

City of Decatur
Board of Public Works & Safety Minutes
June 7, 2022

The City of Decatur Board of Public Works and Safety members met on Tuesday, June 7, 2022 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes of the May 17, 2022 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

The first item on the agenda was the lease agreement with King's Kingdom Childcare at the MERIT Center. The plans are to open on or about June 19, 2022 using rooms 101 through 104 & 114 and the cafeteria for a total of 6,059 square feet at a lease rate of \$2.27 per square foot which would be triggered to \$5.00 a square foot based on reaching capacity of children. The term of the lease is for 36 months to expire June 18, 2025. The childcare sought exclusive use of the cafeteria, which was questioned whether or not the area prohibits any other activities in the kitchen area. Coshow noted there was a storage area off the cafeteria and questioned if that was included in the square footage for payment. It was noted there are still some areas of the lease that need to be clarified. Coshow made a motion to conditionally approve the lease agreement and authorized Mayor Rickord to sign when all was clarified. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager appeared before the Board regarding the quotes from Best Equipment for Toter trash and recycling containers. Gilbert gave an update regarding the quote from the May 17, 2022 meeting and informed the Board that the total cost for 3800- 64 gal. trash containers, 800- 64 gal. recycling containers, and 500- 48 gal. recycling containers is \$276,474.00, plus shipping cost totals \$295,148.27. The shipping cost increased about \$4,000 due to fuel costs. Gilbert recommended ordering the containers to avoid increased costs in shipping. Coshow made a motion to proceed with the purchase of the trash and recycling containers at \$295,148.27 and authorized Operations Manager Jeremy Gilbert to sign the proposal. Seconded by Fullenkamp, the motion was adopted. Gilbert shared that the City's logo will be sent to Best Equipment for them to begin preparing the containers. It was noted during the discussion that it is anticipated that more people will begin recycling with the new system and the containers will likely be delivered in four (4) weeks. The new garbage trucks are anticipated to arrive in early July, 2022.

Jeremy Gilbert, Operations Manager then presented a contract for \$149,995.00 from Custom Net Backstops to provide the materials and installation for a bleacher protection canopy at Hanna Nuttman Park, REV Sports Complex. Per the contract, Custom Net Backstop is requesting for 1/3 of the payment prior to commencement of the project, and 1/3 when all high-tension poles are installed, and the final 1/3 when all work is finished. City Attorney Anne Razo shared that she has reviewed the contract and found it to be in order. Fullenkamp made a motion to authorized the Mayor to sign the contract with Custom Net Backstops at a total of \$149,995.00 and approve the payment schedule as requested. Seconded by Coshow, the motion was adopted. Funding of this project will be with ARPA funds, which will be discussed at the Council meeting later this evening.

Next on the agenda was Fire Chief, Jeff Sheets as he sought permission to select the back-up candidate to fill the full-time Firefighter position. Fire Chief Sheets noted that they had two (2) finalists

and the first candidate had failed a portion of the testing. Fullenkamp made a motion to allow Fire Chief Sheets to move forward with the back-up candidate for the open position in the department. Seconded by Coshow, the motion was adopted.

Josh Zimmerman, Civil Infrastructure Manager appeared before the Board seeing permission to purchase a trench box to save the department from having to outsource work. Zimmerman had received two (2) quotes with one (1) from United Rentals at \$23,760.00, and the other quote was from MacAllister Rentals at \$21,315.26. Zimmerman shared that United Rentals could provide the trench box immediately while MacAllister Rentals would take 8-10 weeks and then the City would need to rent at a cost of approximately \$4,000 a month until the box was received. Thus, with the needed rental fee, the cost is greater than the cost from United Rentals, so Zimmerman recommended purchasing from United Rentals. Coshow made a motion to allow Josh Zimmerman to proceed with the purchase of the trench box from United Rentals. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:40 P.M.