

City of Decatur
Board of Public Works & Safety Minutes
May 3, 2022

The City of Decatur Board of Public Works and Safety members met on Tuesday, May 3, 2022 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes of the April 19, 2022 meeting. Fullenkamp made a motion to approve the minutes. Seconded by Coshow, the motion was adopted.

The first item on the agenda was the quotes that were opened at the April 19, 2022 meeting for the signalization work at 13th and Bollman Street. Operations Manager Jeremy Gilbert had taken the only one (1) quote received of \$166,597.00 from Brooks Construction under advisement and shared that the quote was nearly three (3) times the engineer's estimate. Thus, Gilbert recommended rejecting the quote. Gilbert noted he would be meeting with the Decatur Redevelopment Commission tomorrow with some options as the Commission is spearheading the work for the 13th Street Improvements Project. Coshow made a motion to reject the quote received from Brooks Construction. Seconded by Fullenkamp, the motion was adopted.

Operations Manager Jeremy Gilbert provided information regarding sanitation services. Gilbert shared that his department had tracked the number of recycling stops at 784 and with the change he anticipates that number will grow. Gilbert received quotes for carts from Cascade and Toter, he brought samples to show the different sizes of a 96, 64, and 35 gallon carts. Each company has the same sizes, except the smaller cart from Toter is 45 gallons. There would be a need for two (2) carts, one for trash and one for recycling. In order to distinguish the difference, a different color of lid would be used. The carts will be furnished by the City using the American Rescue Plan (ARP) Funds. If anyone needs more than one (1) cart for trash/recycling they would need a second cart as no un-carted trash will be picked up. If the carts would need to be replaced, it would be the responsibility of the City to replace it. There will be two (2) sanitation trucks, with one collecting the trash and the other collecting the recycling. Gilbert recommended the Toter cart since it had better wheels, better lids, and thicker walls, and a 12- year warranty, Cascade has a 10-year warranty, both are on the State price. The difference in the price, is the shipping cost. Gilbert's plan included ordering one trash cart for each resident and one for each of those currently recycling, and would order extra carts for any additional people wanting to participate in curbside recycling. Plans are to begin with the new carts as soon as the new sanitation trucks are received, likely in July or early August. Gilbert also mentioned that the sanitation rate may need to be reviewed in the future to pay the debt service for the new sanitation trucks, dump trailer and recycling bins. The first debt service payment will be August 1st of this year. Coshow made a motion to proceed with a 64-gallon cart for trash and the same size with yellow lids for recycling from Toter. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager next discussed capital improvements for the REV Sports Complex. Opening day at the Complex is scheduled for this Saturday, May 7, 2022. The leagues have been working to help get things ready, and City staff has been doing the work they can financially afford at this time. They are working on batting cages of which half has been paid by for, finishing up some concrete work, and working on the parking lots. Wayne Asphalt is working on the parking lots and fixing curb islands to make the traffic safer. Gilbert noted that if money is available to pave the parking lots they will be prepared as a result of the work Wayne Asphalt is currently doing. Gilbert requested that the Park Board would like to use a portion of the \$100,000 budgeted in CEDIT towards capital improvements by

using \$6,500 per end for a sound system and speakers for a total of \$13,000. The Park Board is working on a grant for \$3,000 for dugout equipment totaling about \$15,000. As a result of that work, all that would be needed in the near future is canopy netting. Gilbert shared that the Park Board approved the work at its last meeting. Although presented before the Board of Public Works and Safety, action regarding the funding for the \$13,000 for the sound system and speakers to be paid from the CEDIT fund will need to be taken before City Council for approval.

Utilities Auditor, Kevin Hackman presented the bids received to paint and repair the Piqua Road Water Tower. Bid specifications and advertisement had been prepared by Dixon Engineering. There were six (6) bids received. The Mayor opened the bids, and the City Attorney read the bids aloud. Bids received were from MW Cole Construction \$198,200.00; Seven Brothers Painting, Inc. \$179,400.00; LC United Painting Co., Inc. \$127,000.00; Pittsburgh Tank & Tower Maintenance Co., Inc. \$204,240.00; L&T Painting, Inc. \$140,800.00; and Fedewa, Inc. \$134,399.00. Coshow made a motion to take the bids under advisement for the Utilities Auditor to review the bids with Dixon Engineering and report back at the next meeting. Seconded by Fullenkamp, the motion was adopted.

Utilities Auditor, Kevin Hackman shared that the Indiana State Legislature eliminated the utility receipt tax. Thus, the water utility rates will need to be adjusted. The rate will go down slightly as it is based only on the water portion of the bill. Hackman had approached Crowe, LLP Certified Public Accountants who did the last rate study for the City, who has prepared a proposal to calculate the rate reduction at a cost not-to-exceed \$9,000. It is estimated that the average rate for each water utility customer will decrease by about \$0.20. Coshow made a motion to proceed with Crowe to calculate the water utility rate reduction and authorize Mayor Rickord to sign the contract. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to make the Certificate of Appointment/Oath of Office for the new Fire Chief, Jeff Sheets that was effective April 29, 2022 a matter of record. Seconded by Coshow, the motion was adopted.

Fire Chief Jeff Sheets shared the hiring of Landon Hummer as the newest fireman. Hummer has worked on the Berne Fire Department and as a volunteer on the Decatur Fire Department. Chief Sheets sought permission to send Landon Hummer to the Public Safety Medical for his PERF physical. Coshow made a motion approving the hiring of Landon Hummer pending approval from PERF. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 7:10 P.M.