

City of Decatur  
Board of Public Works & Safety Minutes  
April 18, 2023

The City of Decatur Board of Public Works and Safety members met on April 18, 2023 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the April 4, 2023 meeting. Fullenkamp made a motion to approve the minutes of the April 4, 2023 meeting. Seconded by Coshow, the motion was adopted.

The first item on the agenda was Deputy Chief of Police, Chris Brite regarding the hiring of a lateral for the Department. Deputy Chief Brite shared that they were waiting on the medical approval from PERF. Coshow made a motion to proceed with the lateral hiring contingent upon the approval of the medical report. Seconded by Fullenkamp, the motion was adopted.

Deputy Chief Brite requested a \$5,000 signing bonus and a week's vacation for the lateral who has three (3) years' experience. Coshow made a motion to approve a signing bonus of \$5,000 plus a one (1) week of vacation for the lateral. Seconded by Fullenkamp, the motion was adopted.

Next on the agenda was Fire Chief Jeff Sheets seeking permission to use some of the Betty Walter's Fund for a fire extinguisher trainer. It was shared that budgeted funds will be used first with the Betty Walter's Funds used to supplement the costs. The issue will be presented to the City Common Council later this evening for action.

It was announced that Nan Everett resubmitted her retirement letter to correct the last day working at the Decatur Parks and Recreation Department will be Friday, April 28, 2023 rather than May 1, 2023, per PERF her retirement date needed to be before May 1, 2023. Fullenkamp made a motion to make the date change a matter of record. Seconded by Coshow, the motion was adopted.

Jeremy Gilbert, Operations Manager appeared before the Board seeking permission to use USI Consultants, Inc. to assist in the preparation to update the current Pavement Asset Management Plan (PAMP) with Federal additions, as required by INDOT and LTAP. USI Consultants would update the Plan at an hourly rate with the total not to exceed \$14,500. Gilbert noted that he has budgeted for professional services in the Local Road and Street and MVH-Street funds to pay for this service. Gilbert shared that with the Plan in place, the City will be eligible for federal aid funding for future projects. Coshow made a motion to approve hiring USI Consultants, Inc. at an hourly rate not to exceed \$14,500. Seconded by Fullenkamp, the motion was adopted. Coshow then made a motion to authorize Mayor Rickord to sign the paperwork. Seconded by Fullenkamp, the motion was adopted.

Curt Witte, Building and Zoning Superintendent and Jeremy Gilbert, Operations Manager appeared before the Board regarding a payment plan for the 50/50 Sidewalk Program. The proposal was suggested for those wishing to participate in the program that have a limited income and cannot pay their entire share in one payment. The proposed plan would have the property owner paying 25% upfront and the remaining 25% cost would be paid at 8.5% per month over 12 months. Gilbert shared that the proposal could be re-evaluated following a year's establishment. Witte noted currently there are two (2) individuals in the situation of limited funds. Coshow made a motion to approve the payment plan for the 50/50 Sidewalk Plan to allow paying 25% of the 50% up front and then the remaining 25% being paid at 8.5% per month over a 12-month period. Seconded by Fullenkamp, the motion was adopted. Fullenkamp

suggested trying the payment plan for one (1) year, with no criteria, that the City now offers two (2) payment options.

There being no other business, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:34 P.M.