

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
DECEMBER 2, 2008

The City of Decatur Board of Public Works and Safety met on Tuesday, December 2, 2008 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board members Bill Karbach and Ken Meyer. City Attorney, Tim Baker was also present.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from November 18th. There were no corrections or amendments offered, so Karbach made a motion to approve the minutes as received, Meyer seconded the motion. Motion carried.

Jeff Ponist from Commonwealth Engineers, Inc. attended the meeting to give an update on the sewer projects. A construction meeting was held earlier today, Division A, B & C are on schedule. The Wastewater Treatment Plant is 50% complete, final completion to be around July-August of 2009. Division B – The CSO's all have been permanently shut off, final milling and landscaping to be completed in the spring of next year. Division C – There's a delay on a pump from the manufacturer for the lift station upgrade. This project should be complete by the end of December. Ponist reported there will be approximately \$250,000.00 contingent funds left after these projects are completed. Ponist noted the Asst. Wastewater Supt., Verlin Butcher requested 11 foot of force main to be added to the lift station at Courtesy Motors. More discussion on the addition will take place at the next meeting. Ponist submitted two (2) invoices for engineering services from Oct. 1-Nov. 30 for construction in the amount of \$25,802.00, and for Resident Project Rep. in the amount of \$49,329.00. Also submitted was change order #2 from Thieneman Construction a decrease of \$1,748.35 for revise location of electrical duct banks and add additional repair of existing digester walls where existing brick is removed. Commonwealth Engineers reviewed payment request for accuracy and recommends payments for Thieneman Construction payment #4 for \$963,730.93, Dave's Excavating payment #4 for \$310,334.13, and Fleming Excavating payment #3 for \$265,847.24. Meyer made a motion to approve the invoices from Commonwealth, and the payment request from the contractors, and also the change order #2 from Thieneman Construction. Karbach seconded the motion. Motion carried.

The City Attorney prepared a notice to be served to Leo Henkenius and Rebecca Hall for numerous citizen complaints about their dogs running at large. A city police officer will serve the notice to Henkenius & Hall requesting they appear at the next Board of Works meeting on December 16<sup>th</sup> at 6:00 p.m. to present evidence and/or speak in defense of themselves. Karbach made a motion to approve serving the notice, Meyer seconded the motion. Motion carried.

The City Attorney prepared a Dedication of Sewer Improvements, the dedication made by Fairway Lakes, LLC to the City of Decatur for the Meadows at Cross Creek Subdivision. Fairway dedicates and transfers ownership of the main sewer lines and a sewer lift station constructed within the Meadows at Cross Creek Subdivision. The City accepts the condition of such improvements and ownership which is evidence by recording this dedication with the Adams County Recorder. Meyer made a motion to approve the dedication and to have the Mayor sign on behalf of the Board of Works members. Karbach seconded the motion. Motion carried.

The City Attorney presented a letter from First Merchants Bank establishing an Irrevocable Letter of Credit at the request of Fairway Lakes, LLC. The City is authorized to draw on First Merchants Bank up

to an aggregate amount of \$50,000.00 for one (1) year for infrastructure not completed by the developer. Meyer made a motion to approve the letter of credit. Karbach seconded the motion. Motion carried.

Karbach made a motion to approve payment request #6 for \$12,222.31 to Fleming Excavating for Industrial Park III-A, which is near completion. A project walk through will take place soon along with a project punch list for Fleming Excavating to address.

Karbach made a motion to sign and approve the 2009 Fire Contracts for Washington, Root, Union and St. Mary's Townships. The Clerk-Treasurer, Phyllis Whitright will forward the contracts to be approved and signed by the Township Trustees and Advisory Boards.

Police Chief, Ken Ketzler and Deputy Police Chief, Greg Cook were present to discuss a Resource Officer with the Board of Works members and also Council members. The Police Chief prepared a spreadsheet showing the cost to the city and also the amount of grant funds that will be received for each year from 2008 to 2012. The Police Chief commented if the Resource Officer is approved he would wait to send one of the new police officers to the academy later in the year, and then he wouldn't need to hire a new officer until summer. This way he could use a current officer for January through July in 2009. The Mayor wanted everyone to be aware the city may not be able to fund this officer once the grant ends in 2012. A discussion took place whether or not to use a police sergeant as a Resource Officer. Councilman Crone was concerned about paying a Resource Officer at a Sergeant's pay. By consensus, the council members approved funding a Resource Officer at a Patrolman's pay.

Fire Chief, Les Marckel and Deputy Fire Chief, Jim Hitchcock were present to inform the board members of the problems with the heating system at the fire station. They spoke with the Street Commissioner about the boiler system that was purchased and installed at the old street department in 2004. The street department is no longer using this boiler system and cannot use it at the new street department, so the fire department is requesting to move the boiler system from the street department to the fire station. Marckel received quotes to remove and install heating units. The estimated cost is \$7,000.00. The Fire Chief and Deputy Fire Chief were given approval to move the unit heaters and boilers, but to request from council to use CCI monies to fund this project at tonight's Council meeting.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.