

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
OCTOBER 18, 2011

The City of Decatur Board of Public Works and Safety met on Tuesday, October 18, 2011 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board member Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from October 4th meeting. There were no corrections or amendments. Meyer made a motion to approve the minutes as emailed. Karbach seconded the motion. Motion carried.

For anyone that does community service for the City will now be required to sign a waiver of liability form. Karbach made a motion to make the form a matter of record. Meyer seconded the motion. Motion carried. The form will be distributed to each Department Head.

Karbach made a motion to make the legal notice for 2012 salt bids a matter of record. Meyer seconded the motion. Motion carried.

There were no salt bids received. The City Attorney was directed to review the statute if no bids are received. The Clerk-Treasurer will re-publish the legal notice for bids to be accepted for November 15<sup>th</sup>, and also notify the salt companies.

Larry Isch and Max Miller, organizers of Decatur's 175<sup>th</sup> Celebration along with Coni Mayer, Executive Director of Adams County Community Foundation (ACCF) were present. Isch handed out a financial report for Decatur's 175<sup>th</sup> Celebration as of October 18, 2011. The financial report showed an income, which \$10,000.00 will be given to ACCF to help with Decatur's 200<sup>th</sup> Celebration and also \$2,500.00 to ACCF toward the Kekionga Festival for 2012. A fund will be set up at the ACCF for donations for these projects. Isch explained that the account for Decatur's 175<sup>th</sup> Celebration will remain open for book sales, once the book sales have ended then the monies collected will be transferred to the ACCF. Coni Mayer presented a contract between City of Decatur and the ACCF for this fund raiser. Meyer made a motion to approve and sign the contract. Karbach seconded the motion. Motion carried.

Council members Bill Crone, Matt Dyer and Barb Engle attended the Board of Works meeting.

Mayor Schultz read a letter from Police Chief, Kenneth Ketzler requesting Police Officer, Bradley Stoltz be taken off probationary status, due to his passing one (1) year of employment effective October 20, 2011. This will increase Stoltz's annual salary \$100.00. Karbach made a motion to approve the request and make the letter a matter of record. Meyer seconded the motion. Motion carried.

Meyer made a motion to make the Conditional Employment Contract with Police Officer, Casey Springer a matter of record. Karbach seconded the motion. Motion carried.

At the October 4<sup>th</sup> meeting, the Board members accepted the highest bid from Craig Fruechte for the City's farm leases. The three (3) year Lease Agreement begins December 1, 2011 through November 30, 2014 between the City of Decatur and Craig Fruechte for 450 North Farm at \$252.00 per acre, \$173.00

per acre for the 600 North Farm. Karbach made a motion to sign the farm leases. Meyer seconded the motion. Motion carried.

Craig Fruechte requested to make some minor improvements to the 600 North Farm. Fruechte requested to install a 10 inch, 30 feet steel culvert, and to trim the trees along the field at his expense. Karbach made a motion to proceed with the improvements, but instructed Fruechte to contact Adams County to see if a permit is required. Meyer seconded the motion. Motion carried.

The City Attorney drafted an ordinance amending the City Code of Ordinance to comply with the new State law on prohibiting firearms. Before presenting the ordinance, the City Attorney will check with other communities and the Indiana Association of Cities and Towns to see how they have handled this change in legislation.

The Clerk-Treasurer received an amendment to the contract between Adams County Solid Waste Management District and the City of Decatur. This amendment is due to the State of Indiana enacted a law I.C. 22-5-1.7, which requires all state agencies and political subdivisions to request verification from their contractors that their employees are legally eligible to work in the United States, and comply with the E-Verify program. Meyer made a motion to sign the amendment, Karbach seconded the motion. Motion carried.

Mayor asked that the Board and Council members come up with some ideas on ways to promote Decatur schools, since enrollment is down. Councilman Crone suggested the Mayor meet with the school superintendent.

Street Commissioner, Jeremy Gilbert informed the Board and Council members in September of 2010 that Council approved \$54,000 from the CEDIT fund towards making improvements to Winchester Street (County Rd 450 North) to Industrial Park III. The amounts for resurfacing and widening the road were estimated at \$34,800.00. The concrete price was locked in at \$24,000 in 2010. LICA refigured and re-measured the road, and the cost is now \$58,800, which is \$4,800 more than estimated. Gilbert requested to pay for the additional cost of \$4,800 from the CEDIT fund. Meyer made a motion to approve the request with final approval from Council to use the CEDIT fund. Karbach seconded the motion. Motion carried.

The Street Commissioner also received two (2) quotes for pavement markings on Winchester Street to Industrial Park III. The quotes were from Three Rivers Barricade for \$7,605.80, and Indiana Traffic Services, LLC for \$10,287.10. This will be paid from the MVH-Street fund. Meyer made a motion to approve the low quote from Three Rivers Barricade. Karbach seconded the motion. Motion carried.

Utilities Auditor, Dan Rickord reported of the eight (8) delinquent sewage customers in Oakwood Addition, four (4) have paid. Rickord also received phone calls that two (2) of the sewage customers had not received invoices. The Mayor and the Utilities Auditor will put liens on properties in the Adams County Recorder's office for delinquent sewage and sanitation customers. Rickord is also looking into hiring a company that will help with collecting bad debts.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:30 p.m.