

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
AUGUST 2, 2011

The City of Decatur Board of Public Works and Safety met on Tuesday, August 2, 2011 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz, Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from July 19th meeting. There were no corrections or amendments. Karbach made a motion to approve the minutes as emailed, Meyer seconded the motion. Motion carried. The Clerk-Treasurer also emailed minutes from the August 1st Executive Session, Karbach made a motion to approve the minutes as emailed, Meyer seconded the motion. Motion carried.

The Board of Works members had an Executive Session on August 1st to interview prospective employees for the police sergeant position. Karbach made a motion to select Officer Jamie Tharp to fill the sergeant position. Meyer seconded the motion. Motion carried.

Meyer made a motion to make the Certificate of Appointment to promote and appoint Leonard "Lenny" Corral, Jr. as Detective of the Police Department effective July 22, 2011 a matter of record. Schultz seconded the motion. Motion carried.

Council members Charlie Cook, Bill Crone, Matt Dyer and Barb Engle attended the Board of Works meeting.

City Attorney, Tim Baker received an email from County Attorney, Mark Burry explaining the preliminary engineering cost to be performed by Schenkel & Shultz and Michael Kinder & Sons to be done prior to a Public Hearing for the City/County building project. In order go forward with this project the City needs to commit to funding the preliminary engineering cost, estimated to be \$22,000 for the City's portion. The Clerk-Treasurer and Mayor suggested this expenditure be paid from the Rainy Day fund. Meyer made a motion to approve the project with recommendation from Common Council members to approve the funding. Karbach seconded the motion. Motion carried. The County Commissioner and County Council members will meet next week to make their decision whether or not to approve and fund this project. If approved, then the City Council members will make a decision to commit to funding this expenditure at the August 16<sup>th</sup> council meeting.

The City Attorney, Tim Baker reported a former employee has filed a Federal lawsuit against the City for not being paid overtime wages. Baker has contacted the City's insurance carrier, and they will provide defense to this case at no cost, but if the City doesn't win, then the City will be required to pay the judgment costs.

The City Attorney prepared and read an addition to the City of Decatur Personnel Policy and Procedures Manual for Health Insurance. Meyer made a motion to approve the policy and recommends to Council for their approval to be made at their meeting. Karbach seconded the motion. Motion carried. The City Attorney suggested each employee to sign that they have received this policy.

Water Supt., Jim Inskip received two (2) quotes to repair the roof and remove skylights on the Winchester Street Water Plant. The quotes were from Ohio and Indiana Roofing Co. for \$15,458.00 and RCS Construction for \$17,000.00. Meyer made a motion to approve the low bid from Ohio and Indiana Roofing Co. subject to approval of the Common Construction Wage Scale to be determined on August 9<sup>th</sup>. Karbach seconded the motion. Motion carried.

Street Commissioner, Jeremy Gilbert received two (2) quotes for the Anthony Wayne Project to install curbs and sidewalks on both sides of Waynesboro Road from Stoney Point Way to Piqua Road to help control water flow. The quotes were from Hitchcock Concrete Inc. for \$34,440.00 and Litter Concrete for \$37,158.67. Meyer made a motion to accept the low bid from Hitchcock Concrete Inc. subject to approval from the Common Construction Wage Scale on August 9<sup>th</sup>. Karbach seconded the motion. Motion carried.

Fire Chief, Les Marckel informed the Board members he has been making some minor building improvements to the fire station. Marckel requested to purchase T8 lights and fixtures at the fire station from the fire departments 423 account. Two (2) quotes were received from All Phase Electric Supply for \$742.50 and Wabash Electric for \$1,019.16. Meyer made a motion to accept the low quote from All Phase Electric Supply. Karbach seconded the motion. Motion carried.

Marckel also received a quote from 5 Alarm Fire & Safety Equipment to purchase three (3) sets of fire gear. According to the City's purchasing ordinance, if expenditures exceed \$1,000, approval is required by the Board of Works members. The cost for fire gear is \$1,700 to \$1,800 per person. Marckel requested to purchase three from the fire departments 429 account for this year. Karbach made a motion to approve the expenditure, Meyer seconded the motion. Motion carried.

The Fire Chief informed the Board members he will be attending the Fire Chief's conference again this year, which the City will pay for the conference, lodging and mileage, but then will be reimbursed by the Local Emergency Planning Committee (LEPC) through a Department of Homeland Security grant.

Steve Krull, Parks & Recreation Supt. mentioned that he will be requesting to transfer funds at the Council meeting from the Parks Department's salaries account to resurface and re-stripe the parking lot at Riverside Center and also resurface the Rivergreenway Trail. The estimated cost for Riverside is \$65,000, and the trail is \$8,300.

Krull also explained the street closing and provided a detailed list for the Kekionga Festival and Decatur's 175<sup>th</sup> Anniversary Celebration.

Roger Gage, Building Supt., reported the exterior improvements on the train depot will soon be completed. There were additional repairs made to storm windows and glass panes than expected. Phase II of this project is to make repairs to the interior of the building such as, furnace, air conditioning, insulation, flooring, and patching and painting of the walls. Gage was directed to get quotes for the improvements, and report back at the next Board of Works meeting on August 16<sup>th</sup> meeting.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:30 p.m.