

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JULY 5, 2011

The City of Decatur Board of Public Works and Safety met on Tuesday, July 5, 2011 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz, Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from June 21st meeting. There were no corrections or amendments. Meyer made a motion to approve the minutes as emailed, Karbach seconded the motion. Motion carried. The Clerk-Treasurer also emailed minutes from June 27th Executive Session, there were no corrections, so Karbach made a motion to approve the minutes as emailed, Meyer seconded the motion. Motion carried.

Council members Charlie Cook, Bill Crone, Matt Dyer and Barb Engle attended the Board of Works meeting.

Police Chief, Ken Ketzler read a letter he had written to the Board of Works members concerning Sergeant Chris Brite. The letter reads as follows: I (Ken Ketzler) have been asked by the Board to consider whether disciplinary action was justified in the matter of Chris Brite and a incident at the Double Eagle Bar and Restaurant on October 8, 2010 at 9:30 p.m. I (Ken Ketzler) also was asked to consider if there was any attempt to obstruct the following investigation made by Officer Jonathon Wenzel. After being present and listening to the discussion and concerns of the Board of Works to the submitted facts of the incident by the Decatur Police Department, and the investigating Detective of the Indiana State Police Detective, Mark Heffelfinger, I (Ken Ketzler) have taken into consideration the answers to the questions posed by the Board members to Officer Brite in person on June 27, 2011. I (Ken Ketzler) spoke to Officer Brite, and informed him he made a poor choice in his actions during this incident, inconsistent with our expectations. I (Ken Ketzler) have informed Officer Brite this letter will be placed in his permanent file as a written reprimand for his actions on October 8, 2010. Ken Ketzler's recommendation to the Board of Works is; no further action is needed. Officer Brite had signed the letter from Police Chief, Kenneth Ketzler showing he accepts the disciplinary action and has received a copy of this statement, and was made aware that he may appeal this decision and may request in writing a hearing by the Board of Works within 30 days of the date of July 1, 2011. Karbach made a motion to accept the recommendation and make the letter a matter of record. Meyer seconded the motion. Motion carried.

From the previous meeting, the Clerk-Treasurer was directed to see where funds were available to replace eight (8) defibrillators. The Clerk-Treasurer recommended paying for the defibrillators from the Cumulative Capital Improvement Fund (CCI). The lowest quote was from Zoll for \$1,100 each. Meyer made a motion to approve paying for the defibrillators from the CCI fund. Karbach seconded the motion. Motion carried.

The City Attorney prepared an addendum to the Water Utility Well Lease Agreement. The well lease is currently with Willis W. Lehman, who is deceased. The property has been deeded to Mr. Lehman's son, Orlyn, so future lease payments will be sent to Orlyn K. Lehman. Karbach made a motion to approve the addendum, and to have the Mayor sign the lease agreement on behalf of the Board of Works members. Meyer seconded the motion. Motion carried.

To fill the vacancy for a Police Detective, by consensus, the Board of Works members will hold an Executive Session to interview six (6) police officers on Wednesday, July 13th beginning at 5:00 p.m. at City Hall in the Mayor's office. The Clerk-Treasurer will post the meeting and notify the media.

A discussion of giving City employees a flat amount versus a percent raise for 2012 took place. The cost to the City for a \$1,000 raise would be approximately \$137,000, and a 2% raise would cost an estimated \$110,000. No decision was made at this time; Council members will make a decision at the council meeting.

John Kintz from Kintz Insurance was present to answer questions for Health/Dental insurance renewal with PHP Insurance. Kintz recommended the City to go to a 4-Tier plan, over a 2-Tier plan, and to increase the amount the employee pays for a family plan. Kintz also recommended the City have a policy that if a spouse or eligible child has insurance coverage available elsewhere, they are required to have that be their primary, and the City's insurance should be secondary. This would help reduce the amount of claims. No decision was made at this time; Council members will make a decision at the council meeting.

City Attorney, Tim Baker received many legislative changes effective July 1st that will involve almost every department within the City. Baker will schedule a meeting with the Department Heads to review these changes.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.