

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JULY 1, 2008

The City of Decatur Board of Public Works and Safety met on Tuesday, July 1, 2008 at 6:00 P.M. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board Member Ken Meyer. Board Member Bill Karbach was absent. Also present was City Attorney, Tim Baker.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from June 17th. No corrections or amendments were offered, so Meyer made a motion to approve the minutes, Schultz seconded the motion. Motion carried.

Jeff Ponist of Commonwealth Engineers presented Construction Data Sheets for Division B LTCP Phase II Sewer Separation Project for contractor Dave's Excavating, Inc. and for Division C Sanitary Sewer System Lift Station Improvements for contractor Fleming Excavating, Inc. Ponist reported that a pre-construction meeting was held earlier today at 2:00 p.m. for Division B, and at 3:00 p.m. for Division C. Commonwealth prepared a final Notice of Award, and also a Notice to Proceed letter to both contractors. Meyer made a motion to authorize the Mayor to sign the final Notice of Award, and also to sign the Notice to Proceed letters to Dave's Excavating and Fleming Excavating. Schultz seconded the motion. Motion carried. Jeff Ponist will mail the letters and then will furnish the city with duplicates. Ponist also reported the Pre-construction meeting for Division C Wastewater Treatment Plant Improvements will be on Monday, July 21st at 2:00 p.m. at City Hall in Council Chambers.

The Clerk-Treasurer, Phyllis Whitright reported due to delay in the property tax distributions, the Washington Township Trustee could only make a partial payment toward the first installment of their fire contract payment of \$1,290.00, still owing \$3,529.97. The Washington Township Trustee will make final payment once they receive their tax distribution toward the end of July. St. Mary's Township first installment is also outstanding in the amount of \$2,754.27. The Clerk-Treasurer will report back when these payments are received.

The Mayor was approached by John August, EMA Director for the city to pay for repairs to the tornado siren at the Police Department. August estimated the repair would cost \$2,000 to \$2,500. The Mayor gave the EMA Director permission to proceed.

The Mayor, the Clerk-Treasurer, Phyllis Whitright, and Utilities Auditor, Bob Ladd had a conference call with Jeff Rowe, Jeff Messer and Steve Carter of Umbaugh on Thursday, June 26th in regards to the City options to invest the SRF bond proceeds and Sinking Funds with the Bank of New York. With Umbaugh's recommendation the Mayor, Clerk-Treasurer, and the Utilities Auditor selected the Dreyfus Cash Management investment. The Mayor then presented the agreement with H.J. Umbaugh & Associates, Certified Public Accountants to provide the City of Decatur Cash Advisory Services for the Sewage Works Revenue Bonds of 2008. Meyer made a motion for the mayor to sign the agreement. Schultz seconded the motion. Motion carried.

The City Attorney was instructed to prepare a new lease agreement for the property on 7th Street. It was recommended to add the wording the city reserves the right to terminate the lease, also include there will be no sub-leasing of the property. Terms of the lease will need to be advertised requesting sealed bids, and a public meeting will be held with the highest bidder being awarded the bid.

The Mayor was contacted by Roger Eisenmann, owner of Mr. Planners located on N. 2nd Street. Eisenmann requested changing the no left turn at the traffic light going east on Monroe Street. Eisenmann's suggested being able to turn left at the traffic light, and have the right lane either go straight or turn right. The Mayor met with a representative from INDOT on Monday, June 30th and was receptive to the change. If and when the change is made it will be publicized and new signs will be posted.

The Mayor reported as part of the Downtown Revitalization Grant, a meeting will be held at City Hall in Council Chamber on July 9th at 9:30 a.m. to meet with 15 downtown business owners.

The Office of Rural Committee Affairs (ORCA) will hold a meeting for improving rural areas to take place at Riverside Center on July 28th at 5:00 p.m.

Senator, Travis Holdman will hold a meeting on July 28th at 9:00 a.m. at the Decatur Public Library to discuss House Bill 1001.

The Mayor reported the plans for downtown parking will be on hold until board member, Bill Karbach returns sometime in August or September.

A discussion took place about the meeting that was held by Adams County Council on House Bill 1001. The City Attorney will find out what the percentages are for the Tax Council to establish a LOIT tax.

Also discussed were budgets for utilities. The Mayor will check with other entities to see if utility departments prepare budgets, and how they are reviewed.

The City Attorney made all council members aware when emailing each other to keep in mind the open door law.

There being no further business, Meyer made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.