

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JUNE 17, 2008

The City of Decatur Board of Public Works and Safety met on Tuesday, June 17, 2008 at 6:00 P.M. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board Member Ken Meyer. Board Member Bill Karbach was absent. Attorney, Ann Razo was present, sitting in for City Attorney, Tim Baker who was on vacation.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from June 3rd. No corrections or amendments were offered, so Meyer made a motion to approve the minutes, Schultz seconded the motion. Motion carried.

Meyer made a motion to make the legal notice for bids for the 1952 Maxim 750 Pumper a matter of record. Schultz seconded the motion. Motion carried.

There was only one (1) bid received for the 1952 Maxim 750 Pumper with ladders and suction hose. The bid was from Chad Baumann for \$1,327.00. Fire Chief, Les Marckel was present and recommended accepting the bid. Meyer made a motion to accept the bid from Chad Baumann for \$1,327.00, Schultz seconded the motion. Motion carried.

The Mayor received the agreement with Umbaugh to perform a rate study pertaining to outside City sewage rates; council approved hiring Umbaugh to perform this rate study at the June 3rd council meeting. Umbaugh's fee to perform this study is estimated to be in the range of \$3,500, and not to exceed \$5,000. The Mayor signed the agreement, and Meyer made a motion to make the agreement a matter of record. Schultz seconded the motion. Motion carried.

The Mayor read the letter from Bill Karbach and Bill Whitright who inspected the city's rental property, at 111 N. 7th St. and determined the fair market rental value to be \$175.00 per month minimum. Meyer made a motion to make the letter a matter of record. Schultz seconded the motion. Motion carried.

The Mayor checked with the City's insurance carrier for the Alpha Signa Sorority to sell produce on the city's parking lot next to the Decatur Chamber of Commerce. The Mayor was informed that the Alpha Signa Sorority will need to have insurance. Attorney, Ann Razo commented that the Sorority should provide the City with proof of insurance.

The City Attorney's bond fee of \$22,850.00 for the Wastewater Treatment Plant Improvements Projects was explained by the Mayor.

The Mayor handed out purchasing requirements for the City of Decatur. Board of Works and Council Members will review these requirements and make final decision at the next meeting.

Employee raises and insurance benefits for 2009 were discussed. All were in favor of a 3% raise with \$900 minimum yearly increase, and no changes to insurance benefits. It was also discussed changes will need to be made for 2010, due to the property tax reform. Council will begin discussing wages and benefits in January or February for 2010.

The Clerk-Treasurer, Phyllis Whitright handed out information from the Police Chief, Ken Ketzler that showed a breakdown of expenses involved in the first year of hiring a new police officer. This information can be used for future hiring in order to prepare a contract with new hire's so the city could recoup some of the cost.

Parks & Recreation Supt., Steve Krull reported to the Board of Works members that DNR is interested in making a fishing lake at Kekionga Lake. DNR would then lease the land for four (4) years with renewal in 20 years. A small boat launch will be installed at the end of Meadow Lane. Krull contacted the City's insurance company and there would be no liability to the city.

There being no further business, Meyer made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.