

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
FEBRUARY 1, 2011

The City of Decatur Board of Public Works and Safety met on Tuesday, February 1, 2011 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board member, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright. Board member Bill Karbach was absent.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from the January 18th meeting, the January 24<sup>th</sup> Executive meeting, and the January 25<sup>th</sup> Special Board of Works meeting. There were no corrections or amendments offered, Meyer made a motion to approve the minutes as emailed, Schultz seconded the motion. Motion carried.

Meyer made a motion to make the Conditional Employment Contract with the new Police Patrolman, James Corey Hamm a matter of record. Schultz seconded the motion. Motion carried.

Meyer made a motion to make the Utility Easement from Mike W. Roll to the City of Decatur located on 2<sup>nd</sup> Street, which is Part of Inlot Number four (4) in Lister's Subdivision of Outlot Number 72 containing 0.029 acres a matter of record. Schultz seconded the motion. Motion carried.

Discussed at the previous Board of Works meeting, the City Attorney, Tim Baker had contacted another firm about the Red Flags Rule, who was not aware of this rule, so Baker suggested the Mayor contact the Indiana Association of Cities and Towns to see how other communities are complying with the Red Flags Rule.

Council members Charlie Cook, Bill Crone, Matt Dyer, and Barb Engle attended the Board of Works meeting.

The Street Department received a rewards card in the amount of \$25.00 in place of a check for a rebate for supplies purchased for the Street Dept. The Clerk-Treasurer contacted the State Board of Accounts to find out what the procedures are for the City to use reward cards for purchases. The State Board of Accounts responded the Board of Works members are to have a policy in place on how reward cards are to be used for City purchases. By consensus, the reward cards are to be used by the Department Head that receives the card, and is to be used for City purchases only.

Mayor Schultz received a request from Fire Chief, Les Marckel to fill the vacancy of another Volunteer Firefighter, and to use the candidates that were recently interviewed. Meyer made a motion to allow the Fire Chief to fill the volunteer vacancy with the recently interviewed candidates. Schultz seconded the motion. Motion carried.

The Mayor reported that Heather Cruse, Decatur's website designer met with the Department Heads to receive pros and cons of the City of Decatur having a Facebook fan page. Department Heads were in favor of this for informational purposes as long as comments received could be blocked. By consensus, the Mayor will contact Heather Cruse to proceed with the Facebook fan page as long as all comments are blocked.

Mayor Schultz reported there is a set of plans for the areas that are being required by the County to connect to the City's sewer system. The Mayor will work with Asst. Wastewater Supt., Verlin Butcher and the County to see if any of these areas could be annexed into the City.

The Mayor also reported that Ben Adams of Commonwealth Engineers is looking at issues with the downtown sewers. IDEM is aware that the sewer overflows were re-opened downtown, and will be requiring the City to close them again.

Street Commissioner, Jeremy Gilbert requested input from the Board of Works and Council members for ideas of what type of wording they would like on the informational signs, so he can include this with the grant by the first of March.

The Street Commissioner, Jeremy Gilbert was approached by a small business wanting to receive trash collection service by the City. By consensus, Gilbert was directed to research the cost of providing this service to small businesses before making any decisions.

There being no further business, Meyer made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.