

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
JANUARY 20, 2009

The City of Decatur Board of Public Works and Safety met on Tuesday, January 20, 2009 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board Member Bill Karbach. Also present was City Attorney, Tim Baker. Board Member Ken Meyer was absent.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from January 6th. There were no corrections or amendments offered, so Karbach made a motion to approve the minutes as received, Schultz seconded the motion. Motion carried.

Fire Chief, Les Marckel reported he received two (2) quotes to purchase four (4) air masks. The quotes were from 5 Alarm Fire and Safety Equipment, Inc. at \$3,500.00 per mask totaling \$14,000.00, and the other quote from MSA-Mine Safety Appliances Company at \$6,773.00 per mask totaling \$27,092.00. The Fire Chief commented these air masks were already budgeted in the fire departments 449 account for this year. Karbach made a motion to approve the quote from 5 Alarm Fire and Safety Equipment, Inc. Schultz seconded the motion. Motion carried.

Karbach made a motion to make the legal notice requesting for qualifications for architectural/engineering services for downtown a matter of record. Schultz seconded the motion. Motion carried.

Before the proposals for qualifications for architectural/engineering services were opened, the Mayor announced the FedEx box from Land Design had been open, not knowing that the information inside would not be in a sealed envelope, the information was not read and was put back in the FedEx box. The City Attorney, Tim Baker then opened the proposals. The proposals were from Land Design, Inc. from South Pines, North Carolina, DLZ from Fort Wayne, Indiana, and Searce Rudisel Architects, Inc. from Warsaw, Indiana.

The Mayor announced the Downtown Steering Committee, the committee consists of 11 members, Tom Lahmon, Larry Isch, Ron Storey, Eileen Eichhorn, Bill Karbach, Wes Kuntzman, Stan Stoppenhagen, Rex Hinsky, Brad Martz, Larry Macklin, and Ron Platt.

Bob Murphy was present who is handling the grant for downtown revitalization. Murphy handed out evaluations forms to the mayor to have completed during the interview process.

Tom Lahmon, a member of the Steering Committee was present to take the proposals with him to review with the other Steering Committee members who will setup interviews with the Architect and Engineering firms and make their recommendations to the council members.

Ben Adams of Commonwealth Engineers, Inc. presented to the board members Change Order No. A-5 from Thieneman Construction, Inc. for additional sludge removal from project site in the amount of \$5,569.35. Karbach made a motion to approve Change Order A-5, Schultz seconded the motion. Motion carried.

Adams also submitted Change Order #1 from Fleming Excavating, Inc. for an 8" Force Main Replacement for the Waterworks Lift Station in the amount of \$46,351.00. Adams commented what the city is saving on Division B-Sanitary Sewer Separation will make up the difference for the increase for Division C-Lift Station Improvements Project; approximately \$155,000.00 is left in contingency funds. Karbach made a motion to approve Change Order #1 for Fleming Excavating, Schultz seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright had received in the mail from Commonwealth Engineers, Inc. payment request #6 from Thieneman Construction for \$554,326.29 for Division A-Wastewater Treatment Plant Improvements Project and payment request #6 from Dave's Excavating, Inc. for \$126,958.00 for Division B-Sanitary Sewer Separation Project. Ben Adams of Commonwealth has reviewed these claims and recommends payment. Commonwealth Engineers also submitted two (2) invoices for the Wastewater Improvements Projects for engineering services totaling \$34,827.00. Schultz made a motion to approve the two (2) payment request for the contractors, and also the two (2) invoices to Commonwealth. Karbach seconded the motion. Motion carried.

The Mayor requested if Ben Adams from Commonwealth could take a look at a sewer problem at Herman Witte's residence at the 800 block of South 2<sup>nd</sup> Street. The Mayor and Adams will call the Witte's to setup a time to meet with them.

Ben Adams also suggested to the Mayor to consider preparing a list for the Stimulus Package President Obama may be granting for infrastructure. The Mayor informed Adams he has already prepared a list, but can add more projects since he hasn't submitted the list yet. Adams suggested lining rehabilitation on the sewers on the south part of Decatur. Adams will submit this information to the Mayor.

A discussion on whether the part-time Utilities Clerk would be working part-time for the Utilities Office and also part-time for the Street Department or if this would then be a full-time position. Some concerns were how many hours the Street Department needed and whether or not this position would need to be approved by the PERF board. Also questioned was who approves this position, and if funds are available to pay for these benefits. It was decided to have the Utilities Auditor, Bob Ladd attend the next Board of Works meeting to discuss this position. Karbach made a motion to table this discussion until further information is received for the next Board of Works meeting. Schultz seconded the motion. Motion carried.

Street Commissioner, Jeremy Gilbert received a quote from Environmental Management Specialist, Inc. for pre-demolition asbestos building inspection for the former Street Department building at 519 N. 3<sup>rd</sup> Street. The quote for the testing is not to exceed \$2,980.00. This testing will tell how much asbestos is there, if any, and how to dispose of the asbestos. The Street Commissioner was given approval at the last Board of Works meeting not to exceed \$38,000.00 for the total demolition project to be paid from the CCD fund, which the \$2,980.00 will be a part of the \$38,000.00. Schultz made a motion for the Street Commissioner to proceed with the testing from EMS, Inc. not to exceed \$2,980.00, Karbach seconded the motion. Motion carried.

Police Chief, Ken Ketzler prepared a handout for the Board of Works and Council Members to review and also sent a copy to the North Adams Community Schools Superintendent, Wylie Sirk for the School Resource Officer Program. Due to lack of time, this will be discussed at the next Board of Works meeting on February 3<sup>rd</sup>.

There being no further business, Karbach made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.