

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JANUARY 6, 2009

The City of Decatur Board of Public Works and Safety met on Tuesday, January 6, 2009 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board member Bill Karbach. Also present was City Attorney, Tim Baker. Board member Ken Meyer was absent.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from December 16th. There were no corrections or amendments offered, so Karbach made a motion to approve the minutes as received, Schultz seconded the motion. Motion carried.

Jeff Ponist of Commonwealth Engineers, Inc. was present to update the Board Members on the construction meeting which was held earlier in the day. Ponist reported the Wastewater Treatment Plant Project is 72% complete. Division B-Sewer Separation Project is completed except for the resurfacing, which will be finished in the spring. Division C-Upgrading the Lift Stations is behind schedule due to delays from the pump manufacturer. Ponist received a quote from Fleming Excavating, Inc. for Division C- to install 8" force main at the Water Works Lift Station behind Courtesy Motors. This force main was a request from the Wastewater Asst. Supt., Verlin Butcher. The quote totaled \$46,351.00. Ponist commented that there is no need for additional monies since the project contingency is below by approximately \$55,000-\$58,000. Schultz made a motion to accept the proposal from Fleming Excavating, Karbach seconded the motion. Motion carried. Ponist will submit an official change order at the next Board of Works meeting for the Mayor to sign.

Clerk-Treasurer, Phyllis Whitright received partial payment estimate #5 from Commonwealth Engineers, Inc. for Fleming's Excavating, Inc. for Division C-Sanitary Sewer System Rehabilitation in the amount of \$56,482.13. Commonwealth has reviewed this payment estimate for accuracy and is recommending payment. With this payment, the work completed is 98.5% completed. Karbach made a motion to approve payment #5, Schultz seconded the motion. Motion carried.

City Attorney, Tim Baker had written a letter to First Merchants Bank in regards to a Right-of-Way encroachment on Oak Street. Matt Evans has two buildings located on his property which are slightly encroaching on the City's Right-of-Way. The City has agreed to allow such existing encroachments to remain as long as no further encroachment occurs and so long as such buildings remain. If the buildings encroaches upon the City Right-of-Way be damaged or destroyed, Mr. Evans, or his successor in interest, shall be required to permanently remove such encroachment at that time. Karbach made a motion to make the letter a matter of record. Schultz seconded the motion. Motion carried.

With the council members present, the Clerk-Treasurer handed out copies of the appropriation report, which shows year end balances for each budget. The council members will review this report, and discuss this at the next Board of Works meeting if they have any questions.

Ralph Biggs of Biggs, Inc. was present to explain to the board members and the council members a letter he had written to the Mayor on December 15th. The letter is a notification of a proposed rehabilitation of an affordable rental housing application for Village Green I Apartments. The notification is made pursuant to IHEDA (Indiana Housing and Community Development Authority) regulations, to ensure that the City is fully informed of the proposed housing activities. IHEDA requests the City's input

concerning the need for affordable housing within the community and how the proposed development addresses that need. Biggs explained he is applying for tax credits to bring Village Green I apartments up-to-date by using tax credits. Bids will be taken and then credits will be sold to banks or pharmaceuticals. The community needs to know this is being done, that is the reason for the letter. Karbach made a motion for the Mayor to sign the form to acknowledge Biggs, Inc. is filing for tax credits. Schultz seconded the motion. Motion carried.

The Mayor reported the grant writer, R.P. Murphy & Associates has advertised in the newspaper a request for qualifications for architectural/engineering services for downtown revitalization. The qualifications will be accepted and discussed at the next Board of Works meeting on January 20th. A grant of \$50,000 will pay for these services.

Street Commissioner, Jeremy Gilbert asked if there were any future plans for the old street department building on 3rd Street. The Mayor informed Gilbert there are no plans for the property, but would like to have the building taken down for safety reasons. Gilbert received a quote for demolition costing approximately \$38,000. By consensus, the Street Commissioner was given permission to proceed with the demolition and to use CCD funds.

The Street Commissioner suggested using the part-time worker from the Utilities office to help him do some clerical work, possibly work 10 hours a week. Gilbert explained he had enough in his current MVH-Street budget to pay for her additional wages of around \$7,000 for the year, and the Utilities office would pay for her benefits. The Clerk-Treasurer informed the council members the cost to also add city benefits would total approximately \$23,000.00. The salary ordinance would also need to be amended to reflect the new position and wages. The City Attorney remarked these expenditures would need to be approved by the council members.

The Street Commissioner also requested to purchase a laptop computer and mapping software to keep an inventory of city street signs. The Street Commissioner was informed to request this expenditure at the council meeting.

There being no further business, Karbach made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:25 p.m.