

CITY OF DECATUR
COMMON COUNCIL MINUTES
JUNE 19, 2018

The City of Decatur Common Council met on Tuesday, June 19, 2018 at 7:30 p.m. at City Hall in Council Chambers, 172 N. 2nd Street. The meeting was called to order by Mayor Ken Meyer. Roll call was taken to show Councilmen Craig Coshow, Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk were in attendance. Also present was Clerk-Treasurer, Phyllis Whitright and City Attorney, Tim Baker.

The Mayor invited everyone to stand and recite the Pledge of Allegiance.

The Clerk-Treasurer had emailed the minutes from the June 5, 2018 meeting. There being no corrections, Dyer made a motion to approve the minutes. Sirk seconded the motion. Motion carried.

The Mayor asked for a moment of silence for Operations Manager, Jeremy Gilbert's father "Butch" Gilbert who passed away. Mr. Gilbert had been a Volunteer Firefighter for the City of Decatur for 20 years.

The first item to be considered was an event form presented by Derek Vrablic for the Flat 50 Bike Ride sponsored by the Adams County Bicycle Club. The event is to begin at Riverside Center on June 23, 2018 from 7:00 a.m. to around 2-3 p.m. with a portion of Jackson Street being closed. Currently 150 riders are registered with the average age being 50 and approximately another 150 are expected to register. The group hopes to raise \$14,000 like last year to support local charities. Sirk made a motion to approve the event and the street closing requested for the Adams County Bicycle Club. Coshow seconded the motion which passed.

Several Ordinances were next considered for Third Readings and Adoption.

Ordinance 2018-11, an ordinance which annexes certain territory (14.756 acres) into the City, commonly known as the City Farm property located on 600 north was brought forward. This property will be used for the construction of a new water treatment plant. Sirk made a motion to place Ordinance 2018-11 on its third reading by short title only. Seconded by Dyer, the motion passed and City Attorney Tim Baker read Ordinance 2018-11 by short title only. Sirk made a motion to adopt Ordinance 2018-11 on its third and final reading. Seconded by Coshow, roll call showed 5-0 passage. Mayor Meyer announced that Ordinance 2018-11 has been adopted.

Before taking up Ordinance 2018-12, Dyer asked about archiving the items placed on social media. A discussion was held regarding archiving items and City Attorney Baker noted that this might already be done. Mayor Meyer suggested Melissa Norby, Community Development Director to look into the concept of archiving. Norby also suggested she wants assistance in deciding what, and what not, to delete. Mayor Meyer agreed he would help in that decision making. Ordinance 2018-12, an ordinance to establish proper use of the City's social media was brought forth. The ordinance prohibits certain uses and establishes the rights of the City to monitor and administer its social media sites. Sirk made a motion to place Ordinance 2018-12 on its third reading by short title only. Seconded by Dyer, the motion was carried. City Attorney Baker read Ordinance 2018-12 by short title only. Sirk made a motion to adopt Ordinance 2018-12 on its third and final reading. Seconded by Coshow, roll call was held and the ordinance was passed with a 5-0 vote. Mayor Meyer announced that Ordinance 2018-12 has been adopted.

The third ordinance to be brought forth was Ordinance 2018-13, an ordinance to change by repeal and replace the current code regarding signs. The ordinance amends Chapter 150 of the

Decatur Code of Ordinances of 2015 for the purpose of revising in its entirety Section 150.331, which regulates signs with the City. Sirk made a motion to place Ordinance 2018-13 on its third reading by short title only. Seconded by Dyer the motion was carried. City Attorney Baker read Ordinance 2018-13 by short title only. Sirk made a motion to adopt Ordinance 2018-13 on its third and final reading. Seconded by Murray, roll call showed 5-0 passage. Mayor Meyer announced that Ordinance 2018-13 has been adopted.

Ordinance 2018-14, an ordinance to make modifications to off street parking by repeal and replace current code, was next considered. The ordinance amends Chapter 150 of the Decatur Code of Ordinances of 2015 for the purpose of revising in its entirety Section 150.327, which establishes off street parking requirements within the City. Sirk made a motion to place Ordinance 2018-14 on its third reading by short title only. Seconded by Dyer, the motion passed and City Attorney Baker read Ordinance 2018-14 by short title only. Sirk made a motion to adopt Ordinance 2018-14 on its third and final reading. Seconded by Fullenkamp, a roll call vote showed passage with a 5-0 vote. Mayor Meyer announced that Ordinance 2018-14 has been adopted.

Ordinance 2017-15, an ordinance regarding liability for invoicing city services by the utilities department, was next considered. It was shared that Kevin Hackman, Utilities Auditor, City Attorney Tim Baker, and Mayor Meyer had met to consider what needed to be in an ordinance to replace Ordinance 2017-15. The new software is in place and offers quite a bit of information that landlords can obtain regarding their tenant's paying records for water and sewage. Attorney Baker outlined the items for inclusion in the ordinance. The draft will be emailed to Council members, and shared with the Utilities office employees, and shared with landlords for input. It is hoped to have an ordinance ready for action at the July 17, 2018 Council meeting. Sirk made a motion to again table Ordinance 2017-15. Seconded by Dyer, the motion was carried. Mayor Meyer thanked Hackman and Baker for all their work on the draft for the new ordinance.

The Decatur Chamber of Commerce had requested sponsorship funding for the Highland Games to be held October 6, 2018. There are three (3) levels of sponsorship: gold level at \$1,000, bronze level at \$500, and event level at \$300. Dyer made a motion to table any action until July 3, 2018 in order to check available funds. Seconded by Sirk the motion was carried.

An event form was received from the Decatur Chamber of Commerce for the Highland Games to be held on Saturday, October 6, 2018. All City departments had signed off for the event to be held in the area north of Riverside Center. The event form included closing a portion of Jackson Street from the bridge to the entrance to the compost site. Sirk made a motion to accept the Highland Games event and the street closure. Seconded by Murray, the motion was adopted with Coshow abstaining.

The event form for Kekionga Festival was brought forth as the event form approved on May 1, 2018 had been amended due to location changes. The form includes the German Fest event and a car show. The events will take place at Riverside Center, Madison Street Plaza, 2nd Street and Madison Street between 2nd and 3rd Street. Dyer made a motion to accept the Kekionga event form as amended. Seconded by Sirk the motion was adopted, with Coshow abstaining.

The Decatur Farmer's Market submitted an amended event form as they are changing location from the Chamber Parking Lot to the Madison Street Plaza and First Street. Dyer made a motion to accept the changes. Seconded by Sirk, the motion passed with Coshow abstaining.

Dyer made a motion to make a matter or record the publication of notice to taxpayers regarding the additional appropriations from the MVH-Street Fund and the CCD Fund. Seconded by Sirk, the motion passed.

Resolution 2018-11, a resolution for additional appropriations of \$100,000 from the MVH-Street Fund to purchase a new street sweeper, and also an additional appropriation of \$103,000 from the CCD Fund to purchase the building at 134 N. First Street, was brought forward. Sirk made a motion to introduce Resolution 2018-11 by short title only. Seconded by Murray, the motion was passed, and City Attorney Tim Baker read Resolution 2018-11 by short title only. Sirk made a motion to adopt Resolution 2018-11. Seconded by Murray, the motion was adopted.

Resolution 2018-12, a resolution to amend various sections of the Employee Handbook dated 1/1/18, regarding the use of vacation time, use of comp time, benefits, and drug and alcohol testing, was considered. Sirk made a motion to introduce Resolution 2018-12. Seconded by Murray, the motion passed and City Attorney Baker read Resolution 2018-12 by short title only. Sirk made a motion to adopt Resolution 2018-12. Seconded by Murray, the motion was adopted.

City Attorney, Tim Baker shared he had received information from Attorney Jeremy Brown regarding the Hoosier Pattern tax abatement. They had discovered some changes regarding the property and would be submitting a second Declaratory Resolution for the real estate. Thus, they requested moving the Public Hearing from July 3, 2018 to July 17, 2018. Coshow made a motion to move the Hoosier Pattern abatement Public Hearing from July 3, 2018 to July 17, 2018. Seconded by Sirk, the motion was adopted.

As presented by Dan Kintz of Kintz Insurance during the Board of Public Works and Safety meeting, the health insurance rates with PHP Insurance for 2018-19 were considered. The rate increase for 2018-19 is 5%. It was reiterated the rate increase total over the past five years was 15% with 5% increases in 2014-15 and 2015-16, 0% increases in 2016-17 and 2017-18, and now 5% in 2018-19. It was again shared the City would share the increase with the employee paying a percentage of the additional cost. It was noted that the benefits will remain the same and the total cost for the insurance will be \$1,043,640.12 for full-time employees and their families included in the plan. Dyer made a motion to adopt a combination of City and employee percentages of the premium, employee to pay 3% for Tier 1, 7% Tier 2, 8% Tier 3, and 10% Tier 4. The City would pay for the remaining cost of the premium. Seconded by Murray, the motion was adopted. Sirk abstaining due to his wife being an employee of PHP Insurance.

Department Heads:

Police Chief, Lennie Corral announced that officers Rumschlag and Hunter reported to the academy yesterday. He then shared they will be adding three (3) or four (4) reserves on Wednesday, June 20, 2018.

Curt Witte, Building and Zoning Superintendent, noted that with the Sign Ordinance being adopted, he asked people to refrain from placing signs on the light poles.

Don Bergdall, Civil Infrastructure Manager, shared that the Madison Street Plaza Project is near completion.

Bill Karbach, Code Enforcement Officer, shared the public needs to know if they have a vehicle, (trailers included) on their lot or parked on the street that the vehicle must be in good working condition, insured, and licensed. Neighbors can inform Code Enforcement by giving the location of vehicles and they do not need to give their name. The public can call the Street Department or the Police Station, or report any nuisances on the Decatur website under Citizen Reporting. Karbach will give a 10 day notice, if vehicle is not moved, the vehicle will be tagged for 72 hours and removed. He provided the news media with information to share with the public.

Melissa Norby, Community Development Director, shared there are several things going on this week with the Farmer's Market and a Concert on Thursday, and the DeKegger event on Saturday.

Norby presented an event form for Downtown Development Week October 8-12. They are not sure of details as of today, as they just learned of the Indiana Office of Community and Rural Affairs (OCRA) making grants available for events scheduled during that week. Grant applications are available for \$1,000 funding. With the grant application deadline at the end of June, this meeting was the last it could be approved by the Council. Main Street is working on details for some kind of event. Dyer made a motion to save a date between October 8 and 12, 2018 for an event. Seconded by Murray, the motion passed with Coshow abstaining.

Council Input:

Coshow reminded everyone of the Concert to be held on Thursday, June 21, 2018. He shared a bounce house would be provided for the youth by the Shriners and Masons and several food vendors would be available.

Coshow made a motion to pay the claims against the City. Seconded by Fullenkamp the motion was adopted.

There being no other business to be brought before the Council, Dyer made a motion to adjourn. Seconded by Fullenkamp, the motion passed.

Adjournment was at 8:37 P.M.