

City of Decatur
Board of Public Works & Safety Minutes
June 5, 2018

The City of Decatur Board of Public Works and Safety members met on Tuesday, June, 5, 2018 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Councilman Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the May 15, 2018 meeting. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

Jeremy Gilbert, Operations Manager appeared before the Board to purchase a new Street Sweeper. He shared he had looked at a second sweeper but did not recommend changing brands. The State cost of a new Street Sweeper is \$201,694. Gilbert recommended the funding to come from an additional appropriation of the MVH-Street fund of \$100,000 and \$101,694 from the Stormwater Utility fund. The original cost was \$216,694 and \$15,000 had been deducted for the trade-in of the current sweeper. Coshow made a motion to approve the additional appropriation from the MVH-Street fund with final approval from Council, and the remaining \$101,694 be paid from the Stormwater Utility fund, and accepting \$15,000 as trade-in value. Seconded by Karbach, the motion was adopted.

Karbach then asked Gilbert to have the person sweeping the streets, if they notice vehicles parked for lengths of time to report such to Chief Corral or himself, and they would place ten (10) day notices to move the vehicles in order to open all streets for sweeping.

The City Attorney prepared a temporary release agreement to relieve Primco of any responsibility for the 2018 Sculpture Unveiling event and the first summer concert, which will be held on the west half of the Madison Street Plaza. The City would take temporary control for the use in case of any injuries or damages. Coshow made a motion to approve the temporary release agreement, and give Mayor Meyer permission to sign such. Seconded by Karbach, the motion was adopted.

Coshow made a motion to make the legal notice regarding seeking bids for the Country Brook East Lift Station a matter of record. Seconded by Karbach, the motion was adopted.

Operations Manager, Jeremy Gilbert, and Civil Infrastructure Manager, Don Bergdall brought forth the bid for the Country Brook East Lift Station. Only one bid had been received. The City Attorney opened and read the bid aloud. The bid was from Fleming Excavating, Inc. in the amount of \$166,512.26. The City Attorney noted the bid had been properly executed. Coshow made a motion to take the bid under advisement until the next meeting on June 19, 2018. Seconded by Karbach, the motion was adopted.

Gilbert requested to rent a vacuum truck to be used to clear the sewer lines throughout the City. In order to run the equipment will take four employees, 1-to oversee the project, 1-to run the equipment, 1-to spray, and 1-for traffic control. He noted the quotes were \$11,500 per month from Jack Doheny Companies, and \$12,000 from E.J. Equipment, Inc. Gilbert shared that state law mandates the cleaning at least every two (2) years. The cost would be paid from Stormwater, Wastewater, and Water Utility funds. Coshow made a motion to approve the quote from Jack Dohaney for \$11,500 to be paid from the Stormwater, Wastewater, and Water Utility funds, and to give Gilbert permission to select the crew to work on this project. Seconded by Karbach, the motion was adopted.

Police Chief, Lennie Corral appeared before the Board and presented a Letter of Resignation from Seth Colwell who had recently been named as an officer. However, Colwell had decided that police work was not what he wanted to do and resigned before he was scheduled to enter the academy. Colwell's last work day was May 29, 2018. Chief Corral sought permission to fill the position as soon as possible. He has names from those who were previously interviewed and felt there were possible laterals to fill the position. Coshow made a motion to make the resignation letter from Seth Colwell a matter of record, and to allow the Police Chief to fill the vacancy. Seconded by Karbach, the motion was adopted.

Chief Corral shared the officers had used all their Naloxone (Narcan) on one individual recently. He then called the Indiana Department of Health and received sixty (60) doses with sixty (60) more to follow in the near future. Thus, the state is providing over \$4,500 worth of Narcan to the police department at no local cost.

Chief Corral requested permission to purchase 17 tactical vests at a cost of \$200 each for a total of \$3,400. Brateman's is providing the vests at the same cost charged to the Fort Wayne Police Department. The vests hold various pieces of equipment used by the officers. Corral mentioned that there are funds available in the police equipment budget. Coshow made a motion to allow the purchase of 17 vests at a total cost of \$3,400. Seconded by Karbach, the motion passed.

Chief Corral noted K9 Officer Hamm had completed training with the new dog and is on the force full time. Officer Hamm has been recognized in an article in today's *Decatur Daily Democrat*.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the remainder of the Board of Works meeting for discussion and information purposes only.

City Attorney Tim Baker prepared and discussed the Fiscal Plan for the proposed annexation of 14.756 acres of the City's farm to be annexed for the Water Department. He noted part of the land would be used for ingress and egress to the water plant and that it would be located in Council District 1. He shared the various costs involved and that the annexation would be completed by July 1, 2018 with everything to be final after the following 31 days. Coshow made a motion to approve the Fiscal Plan and recommend it to the City Council for their action. Seconded by Karbach, the motion was adopted.

The City Attorney shared that on May 21, 2018 he had received a letter from Attorney William Ramsey of Barrett McNagny, in reference to the Edward Gage's disannexation case. The letter states that based on the anticipated time and cost, Mr. Gage has decided to dismiss his petition and will not pursue this matter any further. Baker is waiting to learn if the dismissal is with or without prejudice. Confirmation should be forthcoming. Coshow made a motion to make the letter from Attorney Ramsey a matter of record. Seconded by Karbach, the motion was adopted.

Attorney Baker shared he will be meeting with Mike Blee tomorrow regarding the lease document of the Second Street Lofts and parking lot. He noted they had met earlier regarding the original draft and he plans to bring a final draft to the Council at the June 19, 2018 meeting. He shared the parking lot lease needs to be taken before the Redevelopment Commission as it is located in the TIF District. Mayor Meyer asked about using MKM who is working on the lofts to also do the interior work for the area that the City owns. The City Attorney informed the Mayor that bids are required, and at that time MKM would be able to bid.

Attorney Baker is review the contract with Kokosing this week in regards to modifications for the Secondary Clarifier Rehabilitation Project. The update of the modification will be brought forth at the June 19, 2018 meeting.

Purchasing the property at 134 N. First Street was discussed. With the City purchasing this property, the City can address the sewer issues, and can use the property for future development. The property owner, Mr. McWilliams has agreed to a \$15,000 option to purchase, which gives the City time to find the funding. Appraisals were \$106,000 and \$100,000 with the average the City can pay is \$103,000, The option gives the renters time to find other housing. Coshow made a motion to accept the option agreement which would be recommended to the Council for action. Seconded by Karbach, the motion was adopted. The purchase price would be \$103,000, Karbach made a motion to request an additional appropriation from the CCD fund of \$103,000 subject to Council approval of the additional appropriation of funds. Seconded by Coshow, the motion was adopted. It is planned to have all renters out by August 1, 2018 with closing on August 31, 2018.

Clerk-Treasurer, Phyllis Whitright had provided figures of additional costs for raises at 2% (\$105,100 additional costs) and 3% (\$145,350 additional costs). It was noted the County is giving 3% raises, the economy is good, and every employee has really worked hard this past year with everything going on in the City. It was also mentioned that some of the departments may need to add additional staff next year. Karbach made a motion to recommend a 3% increases for the Department Heads to use for raises as they work on their budgets for 2019. Seconded by Coshow, the motion was adopted.

Councilman Sirk, representing Decatur Main Street, noted there has been problems keeping the Kiosk working as they struggle to keep a good internet connection. Putting an antenna on top of City Hall would run off the system in the building and correct the problem. Decatur Main Street would pay the \$400 or \$500 to put the antenna on the roof. Karbach made a motion to allow Decatur Main Street to place an antenna on the roof of City Hall and tie into the City's system. Meyer seconded the motion which passed, with Coshow abstaining.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 7:28 P.M.