

City of Decatur  
Board of Public Works & Safety Minutes  
December 21, 2021

The City of Decatur Board of Public Works and Safety members met on Tuesday, December 21, 2021 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Tim Baker.

The Clerk-Treasurer had emailed the minutes of the December 7, 2021 meeting. Fullenkamp made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

Jeremy Gilbert, Operations Manager appeared before the Board regarding two (2) requests from residents to demolish buildings. The locations were a garage at 845 N. 10th Street and a home at 312 S. 1st Street. Fullenkamp did not feel the City should start demolishing buildings for just anyone who asks. City Attorney Tim Baker commented that the precedence set has been demolition of unsafe buildings. Since Curt Witte, Building and Zoning Superintendent was not present for input, Fullenkamp made a motion to table any action until Witte was available for input later during the meeting. Seconded by Coshow, the motion was adopted.

Gilbert informed the Board that AEP needed to relocate the power line and poles in order to continue with the Homestead Drainage Upgrades Project. The request for AEP to relocate the power line and poles will cost \$24,917.78. Coshow made a motion to accept the price for AEP to move the power line and poles. Seconded by Fullenkamp, the motion was adopted.

Gilbert added that AEP was requesting an easement for the Homestead Drainage Upgrades Project, and Brett Miller of Miller Land Surveying was working on the legal description. Coshow made a motion to approve the easement request and authorized Mayor Rickord to sign the easement following the completion of the survey by Miller. Seconded by Fullenkamp, the motion was adopted.

Operations Manager, Jeremy Gilbert then spoke about doing crack sealing in 2022. Gilbert shared that Pavement Solutions, Inc. had agreed to continue the work at the current cost of \$.44 a square yard. Gilbert sought permission to award the 2021 and 2022 work to Pavement Solutions. Gilbert mentioned that the City has not done crack sealing for a couple of years. In trying to get caught up, Gilbert suggested encumbering \$31,643.48 from the Local Road & Street 2021 budget to be combined with \$60,000 from the 2022 budget. Coshow made a motion to recommend to Council to encumber the 2021 funds for the crack sealing and approving the quote from Pavement Solutions at \$.44/square yard for 2021 and 2022. Seconded by Fullenkamp, the motion was adopted.

Gilbert then announced that the bids for the 2021-2 Community Crossing Matching Grant will be opened on February 1, 2022.

Kevin Hackman, Utilities Auditor presented change order #001 for the Wastewater Pipe Painting project. Hackman stated that the painting project had previously been approved by the Board for approximately \$41,000, and there is around \$30,000 left from the guaranteed saving contract for the clarifier project so \$7,589.54 was added, which will complete the painting project. Fullenkamp made a motion to approve change order #001 for the Wastewater Pipe Painting project. Seconded by Coshow, the motion was adopted.

Hackman informed the Board members that Kokosing had contacted him regarding a solar power project for the east Water Treatment Plant, noting the Net Metering Rules will be changing on June 1, 2022. There is a substantial cost up front, but could eventually save the City an average of \$4,000 per month. Hackman handed out information from Kokosing explaining the solar power project. It is unknown if there is any Federal assistance available for the program and it is suggested that payback can be accomplished in 9-10 years with a 30+ year design life. Coshow commented that he felt it might be a great idea to look into the plan. Hackman shared that Kokosing representatives are willing to attend a Board meeting to explain more about the project and answer any questions. Building Supt., Curt Witte informed the Board that he had talked with County Building Supt., Mark Wynn and the City will be inspecting the solar panels even though the property is in the County. Coshow made a motion to table any action on a solar power project until Kokosing representatives can attend a meeting to share information and answer questions. Seconded by Fullenkamp, the motion was adopted.

Police Chief Lennie Corral had sent Mayor Rickord an email regarding the resignation of Reserve Officer Diego Hutker. Coshow made a motion to make the email regarding the resignation of Police Reserve Officer Hutker a matter of record. Seconded by Fullenkamp, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board regarding the home at 122 Northbrook Court. The home was built in 1986. There was a question regarding there being a setback violation. After checking the boundary lines, Witte felt the situation was well within the boundaries as per City Ordinance. Thus, Witte sent a letter noting no action needed to be taken. Fullenkamp made a motion to make Witte's letter a matter of record. Seconded by Coshow, the motion was adopted.

City Attorney Tim Baker reported that the Memorandum of Understanding with the Adams County Council on Aging at the MERIT Center has been tabled until the Adams County Commissioners sign the agreement.

Baker also announced that earlier this evening the Decatur Plan Commission had recommended the approval of the plat for Phase III of the Meadows of Cross Creek. Fullenkamp shared that the area for snow removal discussed at the December 7, 2021 meeting had been addressed and that it had been an oversight at earlier meetings. Board member, Craig Coshow had to recuse himself since he is part owner of the subdivision development. Fullenkamp made a motion to approve the action taken by the Decatur Plan Commission regarding Phase III of the Meadows of Cross Creek and to sign the Mylar. Seconded by Rickord, the motion was adopted.

Curt Witte, Building and Zoning Superintendent appeared before the Board regarding the demolition requests for 845 N. Tenth Street and 312 S. First Street discussed earlier in the meeting. Witte shared he realized the City did not want to get into the habit of tearing down buildings if they are not considered unsafe buildings. Witte agreed to take a look at the garage and the home and Coshow made a motion to table any action until Witte reviewed each building. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:56 P.M.