

City of Decatur  
Board of Public Works & Safety Minutes  
December 17, 2019

The City of Decatur Board of Public Works and Safety members met on Tuesday, December 17, 2019 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the December 3, 2019 meeting. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The first item on the agenda was the review of the bid for the fire engine/rescue truck from Pierce Manufacturing. Fire Chief, Les Marckel and Assistant Chief, Jim Hitchcock had reviewed the bid and noted that the bid met all the specifications. If the contract is signed after the first of 2020 they are looking at about six (6) weeks for construction. The bid was in the amount of \$774,900.00 plus \$2,325 for the performance bond. Discussion centered around the method of payment, payment amounts and the number of payments versus a price reduction and interest earned on the money. Coshow made a motion to proceed with the purchase of the fire engine/rescue truck. Seconded by Mayor Meyer, the motion was adopted. It was shared that arrangements for the contract with the 60 days locked in is January 20, 2020. However, the Board meeting is January 21, 2020 and it was suggested that an extension until the January 21, 2020 date be requested. Coshow made a motion to allow Clerk-Treasurer, Phyllis Whitright to come up with the best financial package. Seconded by Karbach, the motion was adopted. Coshow thanked Chief Marckel and Assistant Chief Hitchcock for including the entire department in coming up with the specs for a truck to provide for the City for the next 30 years.

Melissa Norby, Community Development Director appeared before the board to propose some minor changes to the Depot rental rules. She had met with Sandy Collier and they had implemented a check list for renters to use before they leave the facility. Language included such things as parking, putting items back, taking any trash with them, adding that the City is not responsible for items left behind, and noting where the fire extinguisher is located. Coshow made a motion to accept the changes. Seconded by Karbach, the motion was adopted.

Police Chief, Lennie Corral appeared before the Board to review the contract for the School Resource Officer for 2020. The contract is the same as this years, except for the salary and benefits change for Officer Trent Busse. Clerk-Treasurer Whitright prepared the figures for the salary and benefits to include in the contract. Corral noted that Officer Busse has a key card to enter the school building, but no master key, and if the electricity would be shut off, he could not enter the building with just the key card, which may be a concern. Chief Corral noted he is trying to help Officer Busse get everything he needs at the school. Chief Corral mentioned he would like Officer Busse to go into the elementary classrooms and talk of safety rules with grades 1-4, which Officer Busse is developing a plan for such. Coshow made a motion to accept the School Resource Officer contract, salary and benefits for 2020 between the City and North Adams Community School. Seconded by Karbach, the motion was adopted.

Upon recommendation by Chief Corral, Karbach made a motion to remove Officer Nathan Hunter from probationary status as of January 2, 2020. Seconded by Coshow, the motion was adopted.

Chief Corral shared that the new Officer Bosler had gone to Indianapolis last Thursday for PERF testing, but since PERF offices are closed the last couple of weeks of the year, the follow-up report is not likely to be received until February.

Karbach made a motion to make the Agreement Related to Employment between the City and Anthony Lothridge, the City's new Asst. Building/Fire Inspector, who will be on probationary status for 90 days from his date of hire a matter of record. Seconded by Coshow, the motion was adopted.

Operations Manager, Jeremy Gilbert requested an emergency sewer repair at the intersection of 8th Street and Jefferson Street since part of the pipe is missing and leaking. Gilbert mentioned that this can be done by Fleming Excavating since they are already in the area working on other jobs, so there wouldn't be any mobilization charges, and that he would be using the annual contract rate for 2019. The quote from Fleming Excavating was \$27,780.00. Coshow made a motion to proceed to hire Fleming Excavating because of the emergency situation at the cost of \$27,780. Seconded by Karbach, the motion was adopted.

A Change Order for the footers for the 12 dugouts at Hanna Nuttman from Custom Net Backstops was brought forth for \$23,400.00. An invoice for half of the cost in the amount of \$11,700.00 was presented. Karbach made a motion to approve the Change Order in the amount of \$23,400, and approve paying Custom Net Backstops half the cost of \$11,700 at this time. Seconded by Coshow, the motion was adopted.

Operations Manager, Jeremy Gilbert shared that the quotes considered at the December 3, 2019 meeting regarding the pavilion, electrical and plumbing work for the two concession stands for Hanna Nuttman Park had been awarded to the lowest bidders. Work is to begin January 2, 2020 on the projects. Mayor Meyer mentioned that signs had not been included in the budget and he has directed Park & Recreation employee, Chris Krull to take care of ordering signs for Hanna Nuttman Park.

City Attorney, Tim Baker presented the Mylars for Hanna Nuttman and Jackson Street. It was shared that Jackson Street had been built on City owned property in 1969-70 but no right-of-way had been platted. Coshow made a motion to approve the Jackson Street Mylar. Seconded by Karbach, the motion was adopted. Karbach made a motion to approve the Mylar for the various streets in Hanna Nuttman. Seconded by Coshow, the motion was adopted. Karbach made a motion to refer both Mylars to the Decatur Plan Commission for action. Seconded by Coshow, the motion was adopted.

Councilmen Cam Collier, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

City Attorney, Tim Baker shared that Attorney Stacy Somers had sent him IT contracts between the City and Adams County for licensing, network and email security. The Clerk-Treasurer informed him that Mike Brown had met with her and each Department Head to go over what each departments needs were and that the invoices were submitted in this meetings claims. Baker requested the invoices for these services should be included as attachments to the contract, since no dollar amount was included. Once the invoices are attached and the contract is reviewed by both parties, the Board members will take action on the contract.

City Attorney Baker gave an update regarding Krick Street which is located in the portion of Cottonwood Estates owned by Nic Kos. Kos felt the street belonged to the City; however, he and his attorney have realized the need for them to file a quick title to claim the area as a street to satisfy any purchaser of the area. Baker had check on this, but did not find that this was officially a street, he will work on this to get this resolved.

It was shared by Attorney Baker that Biggs plans to do some remodeling of low income housing using the tax credit funding and he has sent a letter to the Indiana Housing Community Development Authority regarding the project.

There being no other business to come before the Board, Karbach made a motion to adjourn. Seconded Coshow, the motion was adopted.

Adjournment was at 7:00 P.M.