

CITY OF DECATUR  
COMMON COUNCIL MINUTES  
DECEMBER 15, 2015

The City of Decatur Common Council met on Tuesday, December 15, 2015 at 7:30 p.m. at Riverside Center, 231 E. Monroe Street. The meeting was called to order by Mayor John Schultz. Roll call was taken to show, Councilmen Cam Collier, Bill Crone, Matt Dyer, Tyler Fullenkamp and Ken Meyer were in attendance. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright. A notice was posted and the media was notified to change the location of the meeting to Riverside Center.

The Mayor invited everyone to stand and recite the Pledge of Allegiance.

The Clerk-Treasurer had emailed the minutes from the December 1st meeting. There were no corrections or amendments. Dyer made a motion to approve the minutes as emailed. Fullenkamp seconded the motion. Motion carried.

The Mayor commented that after reviewing and discussing the quotes from the previous meeting with the City Attorney for property and casualty insurance, and workers compensation. Graber Insurance was the only agent who quoted what was requested, and recommended accepting the quote from Graber Insurance for 2016. Councilman Meyer made a motion to accept the quote from Graber Insurance. Collier seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright prepared Resolution No. 2015-20, a resolution authorizing the transfer of funds. These transfers are moving funds within department budgets into different categories. Councilman Crone made a motion to introduce the resolution. Meyer seconded the motion. Motion carried. Meyer made a motion to approve Resolution No. 2015-20. Dyer seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright prepared a list of encumbrances of funds to the 2016 budget year for the following departments: Fire, Police, Plan/Building, and Sanitation, totaling \$123,042.00 from the general fund, also \$10,000.00 to the MVH-Street fund, \$201,353.02 to the LOIT-Public Safety fund, and \$8,960.00 to the CCD fund. All encumbrances totaled \$343,355.02. Mayor Schultz explained the large items to be purchased were for a garbage truck, two police cars, radio equipment, air packs, and adding a parking lot between the police and fire station on 7<sup>th</sup> Street. Councilman Dyer made a motion to approve the encumbrances. Meyer seconded the motion. Motion carried.

Discussed at the previous meeting, was for Council to re-appoint Tyler Fullenkamp to the Decatur Advisory Plan Commission. The Clerk-Treasurer prepared the Certificate of Appointment for Fullenkamp to serve a four (4) year term beginning January 1, 2016 and terminating December 31, 2019. Councilman Crone made a motion to re-appoint Tyler Fullenkamp and make the Certificate of Appointment a matter of record. Collier seconded the motion. Motion carried.

The Clerk-Treasurer also prepared a Certificate of Appointment for Council to appoint a member of Council to serve on the Adams County Solid Waste District Management for a four (4) year term. By consensus, Council tabled the appointment for the next meeting on January 5, 2016.

At the previous meeting, Community Coordinator, Melissa Norby had presented information for Council to review on the Downtown Facade Program. Tony Murray, from the Decatur Main Street Design Committee was present, and will be working with Norby on this program. Norby explained this program will be a 50/50 match, with the City contributing \$50,000.00 towards this program if approved, and will go into effect in 2016. Councilman Dyer made a motion to approve the program and the documentation submitted. Fullenkamp seconded the motion. Motion carried.

Community Coordinator, Melissa Norby announced Larry Isch received an award for one of five as "volunteer of the year" from Indiana Main Street. The City of Decatur was awarded with "Best Design of Public Spaces" for Founders Park.

The Board of Works members approved the 90 day lease agreement with the North Adams Arts Council at the former police station on 3<sup>rd</sup> Street. The lease is renewable after 90 days. The changes to the lease is to remove the Park Board from the lease, due to the City being the owner of the property and not the Park Board. Also to include NAAC to reimburse the City for the utilities being used. Meyer made a motion to approve the lease agreement. Dyer seconded the motion. Motion carried.

Mayor Schultz reported the Board of Works members approved at their meeting the property acquisitions of Ortiz and Rice properties on First Street for the sewer interceptor to be located on the top of the river bank. The City Attorney mentioned the Mayor will negotiate with other property owners, with tentative agreement with Mark Bulmahn, the Macklin family, and Corey Affolder. The City is required to get two (2) appraisals and the maximum the City can offer is the average of the two appraisals. Council will need to approve the funding. The Sewer bond can be used to pay for the Rice property, but not all of the Ortiz property, due to the garage is the only property the City needs to acquire. The City Attorney suggested using a blended amount from the sewer bond and city funds. Councilman Dyer made a motion to approve the agreements to purchase the Ortiz and Rice properties, and to pay from the sewer bond and city funds. Councilman Crone seconded the motion. Motion carried. Due to time limits to acquire other properties for this project, Dyer made a motion to authorize the Mayor to negotiate future purchases for this project. Councilman Crone seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright presented the annual Uniform Conflict of Interest Disclosure Statements for employees who work for the City and also contract with the City. The Conflict of Interest Disclosure Statements were completed for Taylor Gage, a Volunteer Firefighter, contracting as TG Concrete, Greg Kitson, Board member of the Plan Commission and BZA, contracting as Mind's Eye Graphics, Inc., Tyler Fullenkamp, Councilman, contracting as Kampman's Renovations, Tyler also completed a disclosure of relative's contracting with the City. Asst. Fire Chief, James Hitchcock, contracting as Hitchcock Concrete, Inc., Fire Captain, Jeff Sheets, who contracts under his personal name, and Volunteer Firefighters, Anthony and Andrew Stimpson, contracting as AGAW Trauma Systems, LLC. Councilman Cam Collier made a motion to make the Conflict of Interest Disclosure Statements a matter of record. Councilman Crone seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright presented the Annual Certification of Elected Official to the Executive of the City of Decatur on Compliance with Municipal Nepotism Policy. Councilman Fullenkamp made a motion to make the Certification a matter of record. Crone seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright presented the Annual Certification of Elected Official to the Executive of the City of Decatur on Compliance with Municipal Nepotism Policy Involving Direct Line of

Supervision. Councilman Dyer made a motion to make the Certification a matter of record. Fullenkamp seconded the motion. Motion carried.

Community Coordinator, Melissa Norby requested on behalf of Greater Decatur to contract with Kevin McCrory of Jones Petrie Rafinski (JPR) to apply for an OCRA grant for downtown streetscape improvements. The cost for McCrory to develop a streetscape master plan along Madison and 2<sup>nd</sup> Street, will cost \$22,500. Councilman Collier made a motion to approve contracting with McCrory as part of the capital improvement projects. Dyer seconded the motion. Motion carried.

Melissa Norby and Larry Macklin announced Indiana Regional Cities Initiative has awarded Northeast Indiana Regions a \$42 million grant.

Operations Manager, Jeremy Gilbert handed out a Christmas Break activities flyer sponsored by the Adams Public Library and Decatur-Adams County Parks and Recreation.

Mayor Schultz asked for his grandson, Ben Mills to come forward, and everyone sang "Happy Birthday" to him.

Department Heads, family, and friends thanked Mayor John Schultz and Councilman Bill Crone for their many years of service to the community, both will be retiring on December 31, 2015.

Councilman Bill Crone was asked to stand. City Attorney, Tim Baker prepared Resolution No. 2015-21, a Resolution of the Common Council of the City of Decatur, which recognizes William L. Crone for his service to our community as a dedicated public servant and law enforcement officer and which express to him the gratitude of all he has so ably served. Councilman Meyer made a motion to introduce Resolution No. 2015-21. Councilman Dyer seconded the motion. Motion carried. The City Attorney read Resolution No. 2015-21 in its entirety. Councilman Collier made a motion to approve Resolution No. 2015-21. Councilman Fullenkamp seconded the motion. Motion carried.

Mayor John Schultz was asked to stand. City Attorney, Tim Baker prepared Resolution No. 2015-22, a Resolution of the Common Council of the City of Decatur, which recognizes Mayor John L. Schultz for his service to the citizens of the City of Decatur and which expresses the gratitude of our community for his dedication and leadership. Councilman Meyer made a motion to introduce Resolution No. 2015-22. Councilman Fullenkamp seconded the motion. Motion carried. The City Attorney read Resolution No. 2015-22 in its entirety. Councilman Meyer made a motion to approve Resolution No. 2015-22. Councilman Fullenkamp seconded the motion. Motion carried.

Mayor Schultz and Councilman Crone were given a standing ovation.

Councilman Dyer made a motion to allow the claims as presented. Fullenkamp seconded the motion. Motion carried.

There being no further business, Councilman Collier made a motion for adjournment. Meyer seconded the motion. Motion carried. Meeting was adjourned at 8:30 p.m.