

City of Decatur
Board of Public Works & Safety Minutes
December 4, 2018

The City of Decatur Board of Public Works and Safety members met on Tuesday, December 4, 2018 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Board members Bill Karbach and Mayor Ken Meyer. Absent was Craig Coshow. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the November 20, 2018 meeting. Karbach made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

The first item on the agenda was Mr. David Heyerly, who is seeking assistance from the City in demolishing a vacant house at 513 Marshall Street. Jeremy Gilbert, Operations Manager, Don Bergdall, Civil Infrastructure Engineer, and Curt Witte, Building and Zoning Superintendent had looked at the residence and came up with a figure of \$8,500 for taking down the home, hauling the debris away, renting equipment, rough grading and seeding the lot. Heyerly agreed with the proposal. It was noted the demolition would likely be done between the dates of December 20, 2018 and February 28, 2019, weather permitting. Mr. Heyerly was given the opportunity to look through the contract with Jeremy Gilbert in case he had any questions before final action was taken by the Board.

In the meantime, Police Chief Lennie Corral appeared before the Board. He shared that the new hire, Dan McGill had passed all requirements and they are hoping to set a time next Monday or Tuesday for the swearing in ceremony after which the new officer will immediately become active. Chief Corral shared that Nathan Hunter had also passed all requirements, but with his work at Zurcher's he will be sworn in on December 27 or 28, 2018 and his official date will be January 1, 2019.

At the November 20, 2018 meeting Chief Corral had shared the new Standard Operating Procedures (SOP) manual he and other staff had put together. It was shared that Coshow had noted a few grammar errors and typos which had been corrected. The new copy will include the new ride along rules and requirements. It is hoped to get the information out to all the officers in 2019 with a hard copy maintained at the police department and also available by computer. Coshow made a motion to make the SOP manual a matter of record. Seconded by Karbach, the motion was adopted.

It was noted that the letter written by the City Attorney had been sent to Julie McConnell, and she has contacted the Clerk-Treasurer, Phyllis Whitright. McConnell has agreed to make bi-weekly payments by ACH to pay back the cost owned to the city per the employment contract.

The Board returned to the contract with Mr. Heyerly. Heyerly approved with the agreement as written. Coshow made a motion to approve the agreement between the City and Mr. Heyerly, and for Mr. Heyerly to pay \$8,500 for the demolition, equipment rental, hauling away the debris, filling in the area with dirt, and seeding the area and authorizing Jeremy Gilbert to sign the agreement on behalf of the City. Karbach seconded the motion which was adopted. Mr. Heyerly had inquired about removing the property from the tax roll and City Attorney, Tim Baker shared that was a County issue and suggested Mr. Heyerly may be able to challenge the tax as the home is unsafe and uninhabitable.

Councilmen Cam Collier, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Works meeting for information and discussion purposes only.

The next item to be considered was an update regarding Cottonwood Estates Mobile Home Park. The latest information is that the owner, Mr. Nick Kos, has hired a group out of Huntington to complete the work of demolition as he does not have to pay them until the work is done. However, they started work today and hit a gas line which Mr. Kos was supposed to have had disconnected. NIPSCO has been contacted and will be disconnecting early next week. Although Kos said he had contacted NIPSCO about disconnecting, NIPSCO has no record of such a request. It was shared that Mr. Kos has an outstanding utility bill of \$6,386 with the City, which he is asking that the City not place in collections as he will have funds for payment upon the closing of the property with Mr. Josh Heck. Coshow asked questions regarding late payment fees and it was shared the City can only charge what is allowed by ordinance. Coshow made a motion to table any action regarding Cottonwood Estates until the next Board of Works meeting on December 18, 2018. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager, appeared before the Board to request permission to hire Go Green, LLC to come and grind concrete at the rate of \$5.98 per ton, to be paid from MVH-Street professional services account. He shared there was a lot of concrete this year with all the construction. The cost would be covered from 2019 MVH-Street budget, approximately \$30,000.00, and \$15,000.00 from the Water Utility funds. Go Green will not crush the entire pile of concrete, but hopes to do about 6,000 tons. Coshow made a motion to proceed with the concrete crushing with Go Green at \$5.98 per ton. Seconded by Karbach, the motion was adopted.

Gilbert next shared that with work the last couple of years some of the truck beds are pretty bad. He noted the first truck bed is included in the 2019 budget. He asked permission to order a bed for truck #89 (salt truck) from W.A. Jones Truck Bodies and Equipment of Columbia City with the low quote of \$8,763.00. He shared the quote from Hoosier Trailer & Truck Equipment was \$10,140.00. Coshow made a motion to approve the purchase of the truck bed from W.A. Jones at a cost of \$8,763.00. Seconded by Karbach, the motion was adopted.

Gilbert's second request was to purchase a truck bed for the single axle dump truck with some money left in the 2018 budget at \$7,433.00 from W.A. Jones, the other quote from Hoosier Trailer & Truck Equipment was \$10,740.00. Coshow made a motion to approve the purchase from W.A. Jones at a cost of \$7,433.00 from the 2018 budget by encumbering the funds. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert next shared he had met with INDOT last week regarding the Community Crossings Matching Grant (CCMG) award. He shared the specs need to be developed with bids to be out by April 15, 2019. Since Butler, Fairman & Seufert, Inc. (BF&S) had helped with the writing of the proposal, Gilbert recommended having them assist through the project. The cost not-to-exceed \$19,500 for the bid phase and not-to-exceed \$8,500 for the construction phase. Having talked with the BF&S representative Toby Steffen, he would like to get started as soon as possible. Coshow made a motion to accept Gilbert's recommendation to contract with BF&S for a total not-to-exceed \$28,000 to assist through the bidding and construction phases of the Community Crossings Matching Grant. Seconded by Karbach, the motion was adopted.

The 213 Rugg Street property which was discussed at the November 20, 2018 meeting was again considered. Karbach made a motion to make the letter that the City Attorney sent to owner Lisa Klinetob by regular mail and certified mail, return receipt on November 26, 2018 for Notice to Abate Nuisance a matter of record. Seconded by Coshow, the motion was adopted. As per the letter, the daughter, Tia Piotrowski, who currently resides at the location had previously been cited on September 27, 2018 to clean up the property which she failed and refused to do. The property owner had until today, December 4, 2018, to remove the trash and clean up the property. No

action has been taken. In the letter it states that if the property isn't cleaned up, the City personnel and contractors shall enter upon the property pursuant to Code Section 92.03 and remove such debris at the owner's expense. The City will bill for all expenses incurred and failure for the property owner to reimburse the City for the expenses, shall result in a lien upon the property. Coshow made a motion for the Mayor to contact both, Ms. Klinetob and Ms. Piotrowski to let them know the City will be coming to clean up the property, and they will be charged accordingly. Seconded by Karbach, the motion was adopted.

Karey Fuelling, Wastewater Superintendent, Jeremy Gilbert, Operations Manager, and Don Bergdall, Civil Infrastructure Manager, appeared before the Board and shared they have until the end of the year to come up with a development plan regarding how they plan to utilize a second storage tank, per the Agreed Order with IDEM. Fuelling informed the Board members that the High Rate Treatment is not an option. They will meet with IDEM to let them know where the City is and see if they can get some extra time. Mayor Meyer shared they are still looking at options regarding the placement of the tank. It was noted it would be cheaper if it can be placed on the west side of the river. Coshow inquired about the size of the tank that is needed, which Bergdall informed him that there could be a range in the size needed. Coshow made a motion for the Wastewater Superintendent, Karey Fuelling to proceed with the Agreed Order, and to meet with IDEM representatives. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager, appeared before the Board about the possibility of purchasing a camera to establish an inspection and cleaning program for the storm sewers. A camera system had recently been demonstrated and the purchase of such a camera would allow for more proactive rather than reactive work on the sewers. Coshow noted he would prefer having the infrastructure in good shape before re-paving. It was shared that a camera could potentially find water leaks that don't surface right away. A system has not been selected yet and Gilbert shared Utility Auditor Kevin Hackman is willing to share some of the costs. The system that had been demonstrated would cost \$249,850 at the state bid with a truck, equipment and software. By consensus, Gilbert was given permission to continue investigating other systems, and report back.

Gilbert shared he had some figures regarding the wall left from the demolition of the building on the northwest corner of 1st and Monroe Streets. He has received an estimate of \$55,000 to \$60,000 to brick the wall. Discussion was whether to replace the wall with brick or block. Due to the cost of this project, bidding is required. Curt Witte, Building and Zoning Superintendent, noted the building had been taken down in April with Unsafe Building funds. City Attorney Tim Baker will check the statute to see if Unsafe Building funds can be used to pay for this project.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 7:30 P.M.