

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
DECEMBER 1, 2015

The City of Decatur Board of Public Works and Safety members met on Tuesday, December 1, 2015 at 6:00 p.m. at City Hall in Council Chambers. The meeting was called to order by Mayor John Schultz. Roll call showed board members Ken Meyer, Bill Karbach and Mayor John Schultz were present. Also present was City Attorney, Tim Baker, Clerk-Treasurer, Phyllis Whitright, Council members, Cam Collier, Bill Crone, Matt Dyer and Tyler Fullenkamp.

The Clerk-Treasurer emailed the minutes from the November 17th meeting. There were no corrections or amendments. Karbach made a motion to approve the minutes. Schultz seconded the motion. Motion was unanimous.

Operations Manager, Jeremy Gilbert had mailed letters to home owners who live near alleys that have been closed for several years, and the City has no record showing these closures had been approved by council. There were three (3) residents present, Jamie Tharp, Joe Roman and Larry Macklin who had concerns with re-opening the alley on north 4<sup>th</sup> Street that runs between 3<sup>rd</sup> and 4<sup>th</sup> Street. Jamie Tharp spoke on behalf of the residents, illustrating a PowerPoint presentation of the safety concerns if the City were to re-open the alley. Board of Works member, Bill Karbach motioned to re-open all of the alleys and have the residents come before council at the December 15<sup>th</sup> council meeting to request proper closure. Schultz seconded the motion. Motion carried.

Andrew Mix and Mark Sullivan from Midwestern Engineers, Inc. presented a Chloride Study for the Wastewater and Water Utilities. The study shows the NPDES permit for the City's WWTP includes both mass loadings and concentration limits. The proposed limits for the City are for Mass Loads is 13,000 average lbs/day, 27,000 maximum lbs/day, and Concentrations is 480 mg/monthly average, 980 mg/l daily maximum. The City's reporting to IDEM indicates several days in which the readings would not meet the proposed concentration limits, but only one instance where they would not have met the proposed mass limit. Midwestern Engineers suggest that the City can conform to the mass limits with its current treatment plant operations, but cannot consistently meet the concentration limits. Mr. Mix recommended to reduce the day to day concentration of chlorides from the WTP to the WWTP is Flow Equalization. Tanks will be installed at each of the two water treatment plants. They will store waste brine from the water treatment process. The waste will then be released to the WWTP based on total flow to the plant and controlled via a PLC based system, which communicates flow data and regulates the volume of brine allowed to be released. This will also require installation of a pump transfer station and PLC controlled modulating valves at each WTP. Midwestern Engineers have discussed this plan with IDEM, and they agree that this is a viable alternative. The preliminary construction costs for Flow Equalization is estimated at \$257,000.00, which can be done in Phases from 2016 through 2019. Karbach made a motion to approve Midwestern Engineers, Inc. recommendation, and directed MEI to develop a letter to submit the planned implementation schedule to IDEM by the end of the year. Schultz seconded the motion. Motion carried.

The Mayor instructed Board of Works and Council members to forward any changes to the new revised Code of Ordinances to the Clerk-Treasurer, so American Legal can prepare S-1 Supplement. Councilman Fullenkamp mentioned bike racks are being placed downtown, but City Ordinance doesn't allow riding bike on sidewalks. Fullenkamp suggested allowing people to ride on the sidewalk downtown,

but the City Attorney remarked that this could become a liability issue. By consensus, the ordinance will remain the same at this time.

The Clerk-Treasurer, Phyllis Whitright received more information from the State Board of Accounts on establishing bond amounts for employees. Whitright read an email from SBOA who had reviewed the bond ordinance and stated that if the Utilities Director and clerks, and Deputy Clerk-Treasurer collect more than \$5,000, their position is, that these employees need coverage, either an individual bond, covered by a blanket bond, or as part of a crime insurance policy. The amount of coverage is set by the fiscal body, but if these employees routinely collect between \$5,000-\$60,000/day, SBOA suggested to consider if \$30,000 bond is sufficient coverage. The Clerk-Treasurer commented before the ordinance is passed on its final reading at the council meeting, that council is aware that they determine the bond amounts. After discussing the bond amounts and the additional cost. Council recommended individual bonds of \$30,000 for the Utilities Director and Clerks, and Deputy Clerk-Treasurer.

Code Enforcer, Bill Karbach reported only one (1) dilapidated building is left out of 17, that he has been working on since 2013. The City Attorney will notify the property owner by letter to remove the building to comply with City Code.

The City Attorney, Tim Baker reported he has reviewed the AEP lease agreements, and has forwarded the agreements with modifications to AEP's attorney, but has not received any response back. Baker also reported he is drafting the real estate easements for the properties on 1<sup>st</sup> Street for the sewer interceptor project.

Operations Manager, Jeremy Gilbert reported the Nature Preserve project has been approved, but still waiting to receive approval for funding.

The City Attorney reported closing took place on November 30<sup>th</sup> for the former City Hall property (225 W. Monroe St.). Sale price was \$57,600.00 less closing cost of \$2,236.00, cash due to the City is \$55,364.00. Porter Investment Properties, LLC will take possession immediately.

Board of Works members discussed re-appointing Bill Karbach to serve on the Decatur Advisory Plan Commission. The Clerk-Treasurer will prepare the Certificate of Appointment for the next meeting on December 15<sup>th</sup>.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.