

City of Decatur
Board of Public Works & Safety Minutes
November 21, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, November 21, 2017, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach, Councilman Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the November 7, 2017 meeting. There was a date correction, the motion to continue the discussion for the rental agreement with alcohol at Riverside Center should have read November 21st, not November 22. Coshow made a motion to approve the minutes as amended. Karbach seconded the motion. Motion carried.

A continuation of the discussion held on November 7, 2017 regarding the Riverside Center Rental Agreement for events with alcohol was taken up. Melissa Norby, Community Development Director shared she had met with the Sheriff's Department, and they require to have two (2) officers at events, so the number of officers was changed from one (1) to two (2). After some discussion, by consensus it was decided to have two (2) officers at the rate of \$50 per hour, per officer and is subject to an annual review. Coshow made a motion to adopt the Riverside Center Rental Agreement for events with alcohol as revised. Seconded by Karbach, the motion was adopted.

It was shared that Tim Graf is no longer an employee of the Adams County Soil and Water Conservation District (ACSWCD). Tim had been doing stormwater work for the City and Don Bergdall, Civil Infrastructure Manager has now taken over that responsibility. Coshow made a motion to approve the Termination Agreement with the ACSWCD. Seconded by Karbach, the motion was adopted. It was noted that IDEM is aware that Bergdall is now the person responsible for the Stormwater Department. The City Attorney will also have City Council and the County sign and approve the Termination Agreement.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the remainder of the Board of Works meeting for discussion and information purposed only.

Kevin Hackman, Utilities Auditor presented a Five Year Capital Improvement Plan for the Water Utility. This plan is necessary for the current rate study being done by Crowe Horwath. The five (5) year plan covers 2018 through 2022. Items included in the plan include the East side well field and treatment plant (including professional services and engineering costs), Renovation of Winchester Street plant (including professional services and engineering costs), Homestead Drive Main Replacement, High Street Main Replacement, County Road 500 N Main Extension, Winchester Street Main Extension, AMR metering system upgrades, elevated tank level control valves, additional valves on the main behind Courtesy, and average annual extensions and replacements. The total Capital Improvement Plan is considered to cost \$18,479,400 with \$17,189,400 to be funded by bond issue and \$1,290,000 to be funded by Water Utility revenue. A motion to adopt the plan was made by Coshow, seconded by Karbach, and adopted. Hackman shared the Water Utility rate study results should be available by the December 19, 2017 meeting or the first meeting in January, 2018, which will determine what the City can bond.

Mayor Meyer shared that the owner of the apartment building at the corner of First and Monroe Streets has declined the City's offer of \$103,000 (the average of two appraisals of \$100,000 and \$106,000). The City will need to invest about \$15,000 to tie the residence into the

sewer system. Jeremy Gilbert, Operations Manager suggested the project be done soon to satisfy IDEM. It was noted that there are two (2) separate taps coming from this property, which goes into the river and is part of the old combined sewer. Karbach made a motion to give Gilbert permission to hire a contractor to make the sewer connection. Seconded by Coshow, the motion passed.

Jeremy Gilbert, Operations Manager appeared before the Board to request authority to order a new stainless salt box, which he has funds available in the 2018 budget to make the purchase, but will need to order now to have the box here in 2018. He received three quotes, the quotes also had an option to install price. The quotes for the box only were: \$12,782 from W. A. Jones, \$13,220 from Monroe, and \$13,867 from The Godwin Group. A motion was made by Karbach to go ahead and place the order with the lowest quote from W.A. Jones for \$12,782. Seconded by Coshow, the motion was adopted.

City Attorney, Tim Baker shared he drafted a letter requested by Building and Zoning Superintendent, Curt Witte to send to the property owner for code violations on the building at 108 W. Monroe Street. Councilman Coshow shared he knew the owner and would speak with him to see if a possible agreement could be reached. A motion was made by Coshow to speak to the owner before sending the letter, and if the owner is not willing to work with the City, then the letter will be sent. Seconded by Karbach, the motion was adopted.

Karbach brought up a recent incident at 821 W. Madison Street where police officers entered the home of a non-respondent person. Karbach shared his concern about the health and safety issues in the home. His concern was about children living in such conditions and he asked about the possibility of a city employee contacting the Board of Health. City Attorney Baker noted the City may want to contact the Board of Health to learn if there are any rules that the City is mandated to report such situations. It was shared that a City employee is not treated the same as a private citizen in making such reports. He also shared it might be wise to work with the Welfare Department, especially with children involved.

Mayor Meyer announced that Nick Kos, owner of Cottonwood Estates trailer court on 13th Street will be attending the December 5, 2017 Board of Public Works and Safety meeting to discuss his progress on cleaning up the trailer court.

There being no further business to be brought before the Board, Karbach made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 7:00 P.M.