

City of Decatur  
Board of Public Works & Safety Minutes  
November 2, 2021

The City of Decatur Board of Public Works and Safety members met on Tuesday, November 2, 2021 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and Attorney Anne Razo. City Attorney, Tim Baker was absent.

The Clerk-Treasurer had emailed the minutes of the October 19, 2021 meeting. Fullenkamp made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

The first item on the agenda was Building and Zoning Superintendent Curt Witte regarding a building code violation at the home of Edward Wheeler, Jr. and Sheryl Wheeler at 1010 W. Adams Street. Ms. Wheeler had originally made application for a permit for an open porch concept and a roof extension on October 16, 2018. Inspections regarding the progress had been made on August 5, 2019 and August 12, 2019. A final inspection was made on February 3, 2020 when the porch was enclosed with plastic, which Witte felt was used only for a wind breaker for the winter and at that time, no sight issues were considered, and things passed and thus the permit was dead. Ms. Wheeler had contacted Sharon Braun who was the office assistant at that time regarding enclosing the porch and was told that was not allowed via the City Code. Dissatisfied with the answer, Ms. Wheeler approached Curt Witte and received the same response. Witte shared that his office received a call last week noting the structure had been modified. Checking it out, it was found that the porch had become an enclosed porch. No permit had been sought for the modification and no permit had been sought for any electrical work. The Wheeler's were in attendance and Ms. Wheeler stated she did not write on the permit the area would be enclosed but that is what she visualized in her head. Building and Zoning Superintendent Curt Witte recommended the Wheeler's make application to appear before the BZA to seek a variance. Mayor Rickord noted the code which speaks to the addition is in place for safety reasons and that Mr. Witte is simply doing his job. It was shared that with an open porch there were no blind spots, but with the re-structured porch, blind spots were created. Fullenkamp made a motion to give the Wheeler's 30 days to file an application to appear before the BZA. Seconded by Coshow, the motion was adopted.

The next item on the agenda was the opening of sealed quotes for 1,500 tons of softening salt to be delivered in the year 2022 for operation of the Decatur Water Treatment System. Clerk-Treasurer Phyllis Whitright noted she had sent the letters requesting sealed quotes. Quotes were opened by Mayor Dan Rickord, and read aloud by Attorney, Anne Razo. The quotes received were as follows: Mid-American Salt, LLC at \$121.50 per ton, Midwest Salt, LLC at \$158.00 per ton, Morton Salt submitted a letter stating that they respectfully submit a no bid, and Cargill quoted \$125.00 per ton. Clerk-Treasurer Whitright also sent a request to Graham Feed Company who responded by email that they were unable to submit a quote for next year due to major maintenance down time at their salt mine. Kevin Hackman, Utilities Auditor shared that a representative of Mid-American Salt, LLC had contacted him earlier suggesting a continuation of last year's quote. Coshow made a motion for Hackman to take the quotes under consideration and contact Mid-American Salt, LLC regarding their proposal. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager commented that he would contact the current supplier regarding the cost for road salt.

The lease agreement with Community & Family Services, Inc. at the MERIT Center was brought forth with a recommendation for renewal for an additional six (6) months in order to get all leases on the same time schedule. Coshow made a motion to renew the lease agreement with Community & Family Services at the MERIT Center for six (6) months commencing on January 15, 2022 and ending on July 15, 2022, and authorized Mayor Rickord and Clerk-Treasurer Whitright and to sign the agreement. Seconded by Fullenkamp, the motion was adopted.

Police Chief Lennie Corral appeared before the Board seeking permission to accept a promissory note with Kelley Ford to purchase three (3) used City police vehicles; a 2013 Ford Explorer Interceptor, 2014 Ford Expedition, and a 2016 Ford Taurus Interceptor. The money for the vehicles will be used towards the purchase of new vehicles in January 2022 or whenever the new vehicles arrive. Chief Corral felt the voucher offer was a good offer for the vehicles. It was noted all equipment will be removed from the three (3) vehicles. Coshow made a motion to accept the sale of the three (3) vehicles now, and use the purchase vouchers towards the replacement vehicles when they arrive. Seconded by Fullenkamp, the motion was adopted.

Karey Fuelling, Wastewater Superintendent reported that the Adams County Regional Sewer District (ACRSD) had not received all the grant funding they had applied for so they were asking for support from the City to proceed with work in a particular area. The work would be done at no cost to the City. Mayor Rickord shared that the work planned by the ACRSD would be a benefit for the City. Coshow made a motion that a letter of support be sent to the ACRSD by the Mayor. Seconded by Fullenkamp, the motion was adopted.

As previously discussed on October 5, 2021 at the City Council meeting was the Memorandum of Understanding with the Adams County Council on Aging to locate in the MERIT Center. Coshow noted he had attended the Adams County Commissioner's meeting with Council on Aging Executive Director, Michelle Lengerich and the Commissioners had agreed to supply IT support of phone and internet. Coshow made a motion to approve the Memorandum of Understanding conditionally, authorizing Mayor Rickord and the Clerk-Treasurer to sign the memorandum of understanding subject to the Adams County Commissioner's approval. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:47 P.M.