

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
NOVEMBER 2, 2015

The City of Decatur Board of Public Works and Safety members met on Monday, November 2, 2015 at 6:00 p.m. at City Hall in Council Chambers. The meeting was called to order by Mayor John Schultz. Roll call showed board members Bill Karbach, Ken Meyer and Mayor John Schultz were present. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

A notice was properly posted and the media notified that the regularly scheduled meeting was changed to Monday, November 2nd due to the Municipal Election being on Tuesday, November 3rd.

The Clerk-Treasurer emailed the minutes from the October 20th meeting. There were no corrections or amendments. Meyer made a motion to approve the minutes. Schultz seconded the motion. Motion was unanimous.

City Engineer, Nate Rumschlag presented a map showing a platted alley on Elm and Grant Street that is being used as a private driveway. Mayor Schultz made a motion directing the City Attorney to prepare an agreement to allow the property owner to use the alley for access, but will be liable for the drive and maintaining it. Meyer seconded the motion. Motion carried.

Councilmembers, Cam Collier, Bill Crone, Matt Dyer and Tyler Fullenkamp attended the Board of Works meeting.

The City Engineer, Nate Rumschlag presented a contract with Kristi Sturtz of Sturtz Public Management Group, LLC for annexation planning services. Sturtz and the City Engineer will research and develop a fiscal plan for several homes on North Winchester Road, and also Winchester Street, which includes the new Adams County jail site and two (2) other properties. The cost for the annexation services is not to exceed \$12,500.00. Schultz made a motion to move forward with the annexations, and approve the contract with Sturtz Public Management. Karbach seconded the motion. Motion carried. Council will need to approve funding for these services at the council meeting.

Wastewater Supt., Anne Butcher solicited three (3) quotes to replace the fence and gate at the Wastewater Treatment Plant that was damaged by flood waters. The quotes were from Gleave Construction for \$14,806.00, R & C Fence \$16,396.00, and Arrow Fence Company, Inc. \$17,800.00. Meyer made a motion to approve the low quote from Gleave Construction. Karbach seconded the motion. Motion carried. This will be paid from the Sewage Utility fund.

Utilities Director, Dan Rickord presented a list of past due utility accounts that are five years old, and are considered uncollectible, totaling \$21,305.43. Rickord mentioned a collection firm was hired to help collect past due accounts. Rickord informed the members the majority of the past due accounts are from rental properties, since the bill is in the renters name, and not the property owners. By consensus, Rickord was instructed to meet with the property owners who have rental properties to inform them of the situation. The City Attorney will research to see if it is legal to send the utility bill to the property owner rather than the renter. Karbach made a motion to authorize the Utilities Director, Dan Rickord to write off the past due accounts that are listed. Schultz seconded the motion. Motion carried.

The Clerk-Treasurer presented a list of the holidays for 2016. Meyer made a motion to approve the holidays, Karbach seconded the motion. Motion carried.

Board of Works member, Bill Karbach requested to change the revenues collected for golf cart registrations be receipted into the Local Law Enforcement Continuing Education fund, rather than into the general fund, since the police department is doing the inspections, and the revenue will help fund future training for the officers. Karbach also requested creating a booklet with a copy of the golf cart ordinance to hand out to people with golf carts. Craig Coshaw, who lives on the golf course commented that people will not read the ordinance, and suggested a safety class for children instead. By consensus, Karbach was directed to get a cost estimate for printing the booklet; and the City Attorney was directed to amend the ordinances to reflect where the registration fees should be receipted.

Operation Manager, Jeremy Gilbert reported someone attempted to steal two of the sculptures around the courthouse this weekend. The person has been caught, and the insurance company has been notified.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.