

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
OCTOBER 20, 2015

The City of Decatur Board of Public Works and Safety members met on Tuesday, October 20, 2015 at 6:00 p.m. at City Hall in Council Chambers. The meeting was called to order by Mayor John Schultz. Roll call showed board members Ken Meyer and Mayor John Schultz were present. Also present was Clerk-Treasurer, Phyllis Whitright. Board member, Bill Karbach and City Attorney, Tim Baker were absent.

The Clerk-Treasurer emailed the minutes from the October 6th meeting. There were no corrections or amendments. Meyer made a motion to approve the minutes. Schultz seconded the motion. Motion was unanimous.

Plan/Building Supt., Roger Gage reported the Plan Commission members approved at their meeting the site plan for a proposed recreational vehicle parking facility to be located at 1410 Patterson Street for Allied Recreation Group (ARG). Also approved was the site plans for Lakes Shores Section 8, requested by Forrest & Dorothy Dryer.

The Plan/Building Supt., Roger Gage and the Mayor gave an update on the auto business on 10<sup>th</sup> Street. Gage and the Mayor met with Mr. Gambill who will need to come before the Board of Zoning Appeals on November 17<sup>th</sup> to receive approval to have a business in a residential area.

The Mayor has received complaints on cats, and directed the Police Chief, Greg Cook to check with other communities on how they handle animal control.

Police Chief, Greg Cook informed the Board members on Wednesday, October 28<sup>th</sup>, Teddy Bessessen, who was selected to fill the vacancy of a police patrolman, has been scheduled to go to Indianapolis for testing by PERF, which is required before being hired.

City Engineer, Nate Rumschlag solicited quotes for stormwater units to be cleaned for 2015. Only one (1) quote was received from Advanced Rehabilitation Technology for \$3,000.00 to clean four (4) stormwater units. Schultz made a motion to accept the quote from Advanced Rehabilitation Technology. Meyer seconded the motion. Motion carried.

The City Engineer prepared and mailed a letter to Matt and Nicole Baker at 2850 E 550 N. The letter states the pressure sanitary sewer constructed as part of the Baker's development is beyond the one (1) year warranty period. The City will now assume maintenance and operation of the sewer line constructed to this area. The City utility personnel have performed a maintenance inspection of the sewer and no apparent defects or problems were identified with the operation of the system. Meyer made a motion to make the letter a matter of record. Schultz seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert solicited quotes to replace the boiler system at Riverside Center. The quotes were from Master's Heating and Air for \$8,960.00, and from Baker & Sons Plumbing-Heating Supply, Inc. for \$10,100.00, plus freight cost. Schultz made a motion to accept the quote from Master's Heating and Air. Meyer seconded the motion. Motion carried.

Councilmembers, Cam Collier, Bill Crone, Matt Dyer and Tyler Fullenkamp attended the Board of Works meeting.

Due to concerns on the pay for the janitor's position, the Mayor adjusted the 2016 salary to be \$731.63 for City Hall, and \$344.30 for the police station. Also discussed was having job descriptions for all employees.

Members discussed an article in the local newspaper about problems with proper disposal of livestock manure and asked the City Engineer, Nate Rumschlag if the Stormwater Department does any testing for this type of run off. Rumschlag informed them that this type of testing is not required. The Mayor directed Rumschlag to contact the Adams County Health Department to do some testing in some of the streams that flow in or near the city.

City Engineer, Nate Rumschlag gave an update on the 1<sup>st</sup> Street sewer project. The City will be purchasing properties along 1<sup>st</sup> Street to run the sewer under these properties, which will save the City approximately \$500,000 rather than placing the sewer in the street, which will conflict with other utilities. Members discussed how to fund the acquisitions. No decisions were made at this time.

Mayor Schultz requested a motion to suspend the meeting for a Public Hearing.

Meyer made a motion to suspend the Board of Public Works & Safety meeting to hold a Public Hearing. Schultz seconded the motion. Motion carried.

Schultz made a motion to open the Public Hearing. Meyer seconded the motion. Motion carried.

The following are minutes of the Public Hearing taken by the Community Coordinator, Melissa Norby:

### **Melissa Norby**

Good evening. I'm Melissa Norby and I am the grant administrator on this a grant where the City of Decatur is the lead applicant and Connect to Careers is the partner applicant for a Workforce Development Program grant through the Indiana Office of Community and Rural Affairs, OCRA. That's the agency that sponsors the Stellar Communities program, so we are familiar with how the agency works.

What this program is...it provides funds for workforce development skills training activities. I believe all of you are familiar with Connect to Careers. Work with employers and employees in Adams County so that they can match them with the appropriate training, move up in their jobs to get that next job or that next income level, and then their job would be open for a new hire.

The maximum amount we can apply for is \$250,000. Eight grants across the state of Indiana will be awarded. The state has \$2 million to award for these programs. Local match is 20 percent and timing is right on this grant. As you remember, Connect to Careers has receiving financing from every municipality, including Adams County in support of the program. To remind you of those amounts...Adams County - \$35,000; City of Decatur - \$25,000; City of Berne - \$8,000; Town of Geneva - \$4,000; Town of Monroe - \$2,000. We are able to use that money as our local match. Again, just so everybody understands, that funding that has already been committed will still be committed as instructed, but we will be able to use that as the 20 percent local match.

The grant is due at the end of this week. I will be the certified grant administrator on this project. We've learned from OCRA...this is the first year of the program so we're learning how it works. Some of the applications coming in are programs that were created specifically to fit this grant and once the program is done, it's done; that's not the case with Connect to Careers. They will use this grant funding, if awarded, as a scholarship for those workers who qualify to go through trainings. We do have partners on this grant, including Ivy Tech Corporate College and Northeast Indiana Works and WorkOne. WorkOne and C2C are co-locating together at Region 8.

At this time we will take any questions, comments for or against this project.

### **Mayor Schultz**

Decatur will be the lead agency on this grant?

**Melissa Norby**

Yes, Decatur is the lead applicant and the way this grant is set up is the state encourages partnerships, and that's where C2C comes in as a partner applicant with the City of Decatur. C2C will be tasked with carrying out the activities proposed in this grant application.

**Mayor Schultz**

Adams County just approved this process, right?

**Melissa Norby**

Yes

**Ken Meyer**

What is the timeline for this grant?

**Melissa Norby**

Awards will be announced on November 17. Release of funds would happen, we're anticipating in February or March 2016.

**Cam Collier**

Each individual can have \$5,000 spent on their training?

**Melissa Norby**

Yes, we can request up to \$5,000 per beneficiary. C2C has targeted 100 individuals they will target with this funding.

**Cam Collier**

That's \$2,000 per person. We will work with Corporate College. Some employees can get funding through WorkOne, and sometimes there is a gap. That's where we can award scholarships and can offset the cost of the training on behalf of the employer.

**Melissa Norby**

Up to 10 percent of the grant request can be used on items such as marketing, overhead, employees. C2C has targeted the additional funding to go toward marketing.

**Allen Bedwell**

I've been in the tool and die business for 45 years. I've seen a lot of people go through apprenticeships. The company pays for their schooling and the next thing you know, they're leaving for a higher paying job. Does this work out with this grant? Can you put a stipulation on it so people have to stay for a certain period of time?

**Cam Collier**

There is a program out there called Questa, where they provide forgivable loans if you stay in a position for a certain amount of time. The community foundation has similar programs available.

**Allen Bedwell**

Right now, I bet there's not 20 percent of them who stick around. They get that diploma in their hands and they're out of there, unless you take care of them.

**Melissa Norby**

That is certainly a question we can ask OCRA, if that's an allowable action. And, ask C2C if that is something they would like to implement as part of the scholarships.

If there are no further questions or comments, thank you all for attending this public hearing.

Schultz made a motion to close the Public Hearing. Meyer seconded the motion. Motion carried.

Meyer made a motion to re-open the Board of Public Works & Safety meeting. Schultz seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert received quotes for the Directional Drill Water Main Project on Dayton Street to 9<sup>th</sup> Street. Fleming Excavating quoted \$20,000.00, and Fox Contractors Corp. quoted \$22,200.00. Schultz made a motion to approve the lower quote from Fleming Excavating. Meyer seconded the motion. Motion carried. This project will be paid from the Water Utility Operating fund.

There being no further business, Meyer made a motion for adjournment. Schultz seconded the motion. Motion carried. The meeting was adjourned at 7:24 p.m.