

City of Decatur
Board of Public Works & Safety Minutes
October 18, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, October 18, 2016, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Cam Collier, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney. Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the October 4, 2016 meeting. There were no corrections. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion carried.

Pay application #4 for \$449,999.07 was presented for approval to pay Fleming Excavating for the Sewer Interceptor project. Collier made a motion to pay the \$449,999.07. Karbach seconded the motion. Motion carried.

Project Engineer, Bill Slike gave an update regarding the status of the Interceptor & Relief Sewer project noting that a scheduled progress meeting had been held this morning and things were pretty much on schedule. He noted there will be a third change order at the cost of \$1,069.00 for parts and labor for a water line valve. He noted there were plans to have the Chamber and the First Street parking lots cleared for the evening of the Callithumpian parade on October 31, 2016. He reported they would return to the First Street lot after November 1 and that by mid to late November all pipe work should be laid, then the project would likely be put on hold for the winter with completion in the spring. Karbach made a motion to authorize the change order #3 for \$1,609.00. Seconded by Collier, the motion passed.

Kelly Sickafoose and the Honorable Judge Pat Miller made a presentation in support of using the current Adams County Jail facility (work release facilities) for a recovery house which would be financed and operated by Serenity House which currently has 7 very successful programs going. The Serenity House would pay rent and utilities and staff the facility. It was noted that those with current problems are being sent to other counties or placed in the jail. The hospital will not take them. Kelly stated that the proposal would be presented to the County Commissioners on November 1, 2016 and sought support from the City of Decatur. Mayor Meyer noted he would attend to show the support from the city and he encouraged Council members to attend if possible.

Council members Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Works and Public Safety meeting for the presentation of a State Board of Accounts mandated video--a power point program--entitled Internal Control Systems. Following the video, Meyer noted a committee which included the Mayor, Clerk-Treasurer, Councilor Sirk and the Department Heads has already been set up to develop the mandated guidelines. All present signed to designate they had watched the video.

Operations Manager Jeremy Gilbert then shared the new flow chart in creating a Public Works Department. Collier made a motion to adopt the flow chart. Karbach seconded the motion. Motion passed.

Gilbert then made a request for a piece of equipment. The budget had included \$25,000 for a new truck. However, since he is currently using an SUV no longer used by the Police Department, he has given the truck he had purchased for his use last year to the crew. Thus, there is no longer a need to purchase a truck. However he asked to use part of the funds---\$4,983 cost of part and \$1,000 for painting--to purchase a service body (utility box) for the truck he had used. He also requested permission to purchase a snow plow for the truck at a cost of \$12,065.40. He noted one crew member would take the truck with the plow home in the winter to be used to clear the necessary areas early as needed. Collier made a motion to grant the request. Karbach seconded the motion. Motion passed.

Gilbert then brought up the road between the cemetery and St. Mark's Church. The church no longer wants the property and wants to turn it over to the city. However, there are questions regarding zoning and Attorney Tim Baker will look into the situation.

Gilbert then shared a request from the resident at 115 S. Seventh St. to have a handicapped parking space designated in front of his home. This needs to be done by Ordinance.

Gilbert then brought up the Depot Agreement as there are some remaining concerns between the Park Board, the City, and those who worked to refurbish the building. They are concerned about such things as keys and the cleaning of the facility. It was decided that until everything could be worked out all fees need to be brought to the Clerk-Treasurer's office.

Wastewater Superintendent Anne Butcher presented a price quote to repair the sludge press. The quote was from the manufacturers, Komline-Sanderson. The machinery is nearly 20 years old and they would recommend repairs rather than a new purchase. Karbach made a motion to accept the quote of \$27,474.90 for the repair parts. Collier seconded the motion. Motion passed.

Collier made a motion to make the Conditional Employee Contract with the Fire Department for Taylor Gage a matter of record. Seconded by Karbach, the motion passed.

There being no other business to come before the Board, Karbach made a motion to adjourn. Seconded by Collier. Motion carried.

The meeting was adjourned at 7:29 P.M.