

City of Decatur  
Board of Public Works & Safety Minutes  
October 17, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, October 17, 2017 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach, Councilman Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the October 3, 2017 meeting. There were no corrections. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

A motion was made by Karbach to approve the minutes from an Executive Session meeting held on Thursday, October 5, 2017. Seconded by Coshow, the motion was adopted.

Salt bids for streets and water conditioning salt had been opened on October 3, 2017 and taken under advisement were then accepted as follows:

Coshow made a motion to accept the RBS, Inc., d/b/a Graham Feed from Terre Haute, Indiana for water conditioning salt at a bid of \$115.65 per ton, totaling \$346,950 for 3,000 tons. Seconded by Karbach, the motion was adopted.

After considering the four (4) bids for street salt, Coshow made a motion to accept the low bid of \$59.29 per ton for 200 tons, totaling \$11,858 from Morton Salt Inc. of Chicago, Illinois. Seconded by Karbach, the motion was adopted.

Mr. and Mrs. Joel Lehrman appeared before the Board regarding notices they received from Bill Karbach, the City's Code Enforcement Officer, and Curt Witte, Building and Zoning Superintendent, for a home on Kekionga Street. Mr. Lehrman noted the situation with "critters" had been taken care of and that more time is needed to complete the work to get the siding done before winter. It was agreed to give the Lehrman's time to continue this work with them reporting their progress with Curt Witte. Karbach shared he appreciated their cooperation.

Police Chief, Greg Cook and Assistant Chief, Mike Mahan shared that with two (2) police officers leaving the last couple of weeks and being down one (1) before, they are receiving applications until the end of the month. Joel Jackson, who was a finalist candidate two (2) years ago and has been to the academy, has been working in Berne since January. Mr. Jackson has interest in coming to Decatur, and is aware of the five (5) year contract. Chief Cook feels he would be a great fit for the Decatur Police Department. This lateral move would allow Jackson to start shortly. Karbach made a motion to accept the recommendation of Chief Cook and to hire Joel Jackson as a Patrolman. Seconded by Coshow, the motion was adopted.

A motion was made by Karbach to make a matter of record the Certificate of Appointment for Kevin Gerber as Sergeant of the Decatur Police Department. Seconded by Coshow, the motion was adopted.

A motion to make the legal notice regarding the bids for leasing two (2) farms owned by the City a matter of record was made by Coshow, seconded by Karbach, and passed.

Bids were opened and read aloud for the 27.65 acres of tillable land on 450 N as follows:

- 1) Dan Workinger, Workinger Farms, Inc., at \$170.50 per acre totaling \$4,714.33
- 2) Brent Buchan at \$196.00 per acre, totaling \$5,419.40
- 3) Craig & Kim Fruechte, Fruechte Farms at \$245.00 per acre totaling \$6,774.25

Coshow made a motion to accept the highest bid, from Fruechte for \$245/acre. Seconded by Karbach, the motion passed.

Bids were then opened and read aloud for the 51.75 acres farm located on 600 N. It was noted this area is where future wells may be drilled and that was addressed in the bidding process. Bids were as follows:

- 1) Dan Workinger, Workinger Farms, Inc. at \$170.50 per acre totaling \$8,823.38.
- 2) Jeff Hockemeyer at \$160.00 per acre totaling \$8,280.

Coshow made a motion to accept the higher bid of \$170.50 from Workinger Farms, Inc. Seconded by Karbach, the motion was adopted.

Curt Witte, Building and Zoning Superintendent shared he had been informed by the State Fire Marshall's Office that he is to have a certified backup and this needs to be included in an ordinance and be submitted to the state. Witte noted he has worked with Tim Bauman, Fire Captain of Inspections, and would like to name him as Assistant Building Inspector. Coshow made a motion to accept Tim Bauman to fill in as Asst. Building Inspector when Witte's is not available. Seconded by Karbach, the motion was adopted. The City Attorney will work with Witte to develop an Ordinance to include this decision.

Melissa Norby, Community Development Director shared the alley between Woodwings and The Homeplace had earlier been named as a pedestrian alley. She requested in order to proceed, an ordinance needs to be adopted to no longer allow vehicular traffic in that alley except for business unloading merchandise. City Attorney Tim Baker will prepare an amendment to the ordinance.

Jeremy Gilbert, Operations Manager shared that Tricia Bultemeier had inquired about having "no-parking" signs placed at the Back to Health parking lot on 11<sup>th</sup> Street. It was decided that Ms. Bultemeier needed to complete the appropriate form and file it in the Clerk-Treasurer's Office. When Karbach asked how such areas were enforced, Chief Cook noted enforcement was complaint driven.

Jeremy Gilbert shared the recycling program has taken positive strides the past couple of months and he would like to use funds in the Sanitation budget to purchase a dump trailer, especially for cardboard and glass. The trailer could also be used for things other than recycling. He has only one quote to date of \$7,200. Gilbert shared he estimates 500 stops on average with that many also using the drop-off site. He feels the program is going really well and the year-to-date solid waste funds generated are up. He also shared they are picking up 2-3 more streets before having to unload. New schedules for 2018 will most likely be mailed out before too long. Coshow made a motion to approve the purchase of a dump trailer using Sanitation funds. Seconded by Karbach, the motion passed.

Gilbert next shared information regarding improvements at Five Points. A contract with the state needs to be approved and signed for using American Structurepoint to be eligible for Federal 80/20 matching funds. He noted that approximately \$26,000 per year needs to be set aside in 2018, 2019, and 2020 and in 2020-21 an estimated \$450,000 needs to be budgeted for construction. Gilbert will budget these amounts and then request to encumber the funds. Latter part of 2018, INDOT will work on acquisitions. Coshow made a motion to approve and sign the contract for engineering services not-to-exceed \$346,240.00 with American Structurepoint for the Five Points project. Seconded by Karbach, the motion was adopted.

It was shared that the Park Board had met recently and came up with a contract for using alcohol at Riverside Center for various events. The Park Board had met with Chris Everett of

Decatur Package Liquor to make sure they had the specifics regarding alcohol products. The Park Board had approved a contract including fees, the number of officers needed, and the use of licensed bartenders. Coshow made a motion to take the contract under advisement until the next meeting on November 7, 2017. Seconded by Karbach, the motion passed.

Jeremy Gilbert, Operations Manager shared that the North Adams Community Schools would like the 20 MPH speed limit to be extended from Ogg Street to Piqua Road along E. Monroe Street and then along Piqua Road from E. Monroe Street to US 224 East. It was noted to lower the speed limit by 10 MPH a study had to be held. An issue also is the length a school zone can be extended. Gilbert will continue to look at the situation and bring an actual request at a future meeting.

Gilbert brought up the possibility of extending Bollman Street to High Street and connecting to Winchester Street. He shared that Brett Miller had surveyed the area and less than an acre would be needed to connect to High Street and he noted owners seemed to be willing to work with the City. The challenge will be on the Winchester end. Gilbert asked for authorization to discuss with property owners to see where they are. Coshow made a motion to authorize Gilbert to talk with property owners to learn of their views. Seconded by Karbach, the motion passed.

Mayor Meyer announced that at the Decatur Redevelopment Commission meeting on October 4, 2017, the members authorized him to work with the Logan brothers regarding a building along Madison Street. He shared an agreement has been made and the Decatur Redevelopment Commission will purchase the building.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 7:27 P.M.