

City of Decatur
Board of Public Works & Safety Minutes
October 15, 2019

The City of Decatur Board of Public Works and Safety members met on Tuesday, October 15, 2019 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the October 1, 2019 meeting. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The first item on the agenda was a proposal from the Decatur Chamber of Commerce to have available helicopter rides from Paratus Air, who will land on Worthman Field on Saturday, October 26, 2019 during the trick or treat event at Safety Village. Karbach made a motion to approve the helicopter ride event. Seconded by Mayor Meyer, the motion passed with Coshow abstaining.

Mayor Meyer received a letter from IDEM noting the effluent limitation violations at the Wastewater Treatment Plant had been corrected. Karbach made a motion to make the letter from IDEM a matter of record. Seconded by Coshow, the motion was adopted.

Mayor Meyer received a letter from IDEM stating that they had received a sanitary sewer construction permit from the Adams County Regional Sewer District (ACRSD), and IDEM approves the ACRSD to construct a sanitary sewer for Rivare (Bobo)-US 33. Karbach made a motion to make the IDEM letter regarding the sanitary sewer extension a matter of record. Seconded by Coshow, the motion was adopted.

Karbach made a motion to make the legal notice for invitation for bids for fencing and backstop wall/net system a matter of record. Coshow seconded the motion. Motion carried.

Sealed bids were then opened and read aloud by the City Attorney for fencing and backstop wall/net system for Hanna Nuttman Park. The first bid opened was from R&C Fence of Fort Wayne with a bid of \$74,730.00 for fencing only. The second bid was from Custom Net Backstops of Swayzee, Indiana totaling \$399,750.00, which included fencing, netting, and backstops. Coshow made a motion to have Operations Manager, Jeremy Gilbert take the bids under advisement and upon Gilbert's recommendation, allow Mayor Meyer to sign the agreement. Seconded by Karbach, the motion was adopted.

Karbach made a motion to make a matter of record the notification for the advertisement for salt bids. Seconded by Coshow, the motion was adopted.

Sealed salt bids for road and softener salt were then opened and read aloud by the City Attorney. The first bid was from Midwest Salt of West Chicago, Illinois with a bid of \$126.32 a ton for 300 tons of street salt, and \$124.00 a ton for 3,000 tons of softener salt. The bid for street salt was properly signed with a 5% bid bond while the bid for the softener salt was not signed, which is considered to be non-responsive. The second bid opened was from Compass Minerals from Overland Park Kansas, and they noted they were not submitting a bid. The third bid was from R.B.S. d/b/a Graham Feed Company out of Terre Haute, Indiana. The bid of \$129.98 per ton

for softener salt included the 5% bid bond and was properly signed. There was not a bid for street salt. Bids were opened from Morton Salt from Chicago, Illinois and Cargill of North Olmsted, Ohio and neither submitted any bids. Coshow made a motion to have Operations Manager, Jeremy Gilbert, take the bids under advisement and to allow Gilbert to proceed with accepting a bid for street salt and softening salt for the year 2020. Seconded by Karbach, the motion was adopted.

Sgt. Kevin Gerber and Deputy Police Chief, Chris Brite appeared before the Board of Works to explain the benefits of purchasing a drone for the Decatur Police Department. Sgt. Gerber shared information he had received from the Fort Wayne Police Department about the use of a drone. He recommended purchasing a fairly small piece of equipment with speakers, strobe light, and two (2) cameras. Sgt. Gerber informed the board members that a pilot would need to study about 20 hours in preparing for the needed test. The Board of Works and City Council would need to adopt a COA (Certificate of Authorization), which outlines and allow such things as permission to fly at night, over people and in or near the air fly spaces. Each pilot would need \$150 for the certification which was good for two (2) years. The drone would be purchased from a US based company. The cost of the drone is \$4,500 and funds are secured already through a Walmart grant for the purchase and licensing of pilots. It is likely 6-8 individuals would become licensed pilots. Sgt. Gerber has copies of the Fort Wayne COA and Policy which could be used in forming Decatur's plans. Coshow made a motion to allow the Decatur Police Department to proceed with the purchase of a drone at a cost of \$4,500, a \$25.00 monthly fee, and the licensing process, and have City Attorney Tim Baker draw up the needed paper work. Seconded by Karbach, the motion was adopted.

Mayor Meyer shared he had received an email from Chief of Police, Lennie Corral noting the sudden retirement of Sgt. Jamie Tharp. It was noted that a month ago interviews had been held for a sergeant's position and Officers Derek Loshe and Corey Hamm had both been interviewed and were both well qualified. Thus, the decision was to promote Officer Corey Hamm to sergeant to fill the vacancy of Sgt. Tharp rather than going through the interview process again. Coshow made a motion to offer the sergeant promotion to Corey Hamm. Seconded by Karbach, the motion was adopted.

With the retirement of Sgt. Tharp, and the promoting of Officer Hamm, Deputy Police Chief, Chris Brite requested to take applications for a new police officer. Coshow made a motion to give permission to take applications for a new police officer. Karbach seconded the motion. Motion carried.

Karbach made a motion to make the Certificate of Appointments for the promotions of Kevin Gerber as Detective/Lieutenant, and Derek Loshe as a Sergeant of the Decatur Police Department a matter of record. Seconded by Coshow, the motion was adopted.

Coshow made a motion to make Sgt. Jamie Tharp's letter of retirement from the Decatur Police Department, effective October 11, 2019 a matter of record. Seconded by Karbach, the motion was adopted.

Coshow made a motion to make the letter of resignation received from Jason Berry, as meter reader for the Utilities Department, effective October 11, 2019, a matter of record. Seconded by Karbach, the motion was adopted.

Councilmen Cam Collier, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

Clerk-Treasurer, Phyllis Whitright presented three (3) change orders from Fleming Excavating, Inc. for work at Hanna Nuttman Park. The first change order #3 for hauling stone was for \$1,102.63. Change order #4 was for \$8,100.00 for hauling dirt, and change order #5 was for \$884.06 for hauling stone. The total for the change orders totaled \$10,086.69. Karbach made a motion to approve all three (3) change orders to Fleming Excavating for a total of \$10,086.69. Seconded by Meyer, the motion was adopted.

A two-year contract had been received from Community Fiber Solutions (CFS) for the internet service at the Northwest Elementary School building. City Attorney, Tim Baker had a concern that the monthly payment was on the 7th of each month which may be before a Council meeting and the approval of payment of claims. Installation of the fiber was donated by CFS. Coshow made a motion to approve the contract at a cost of \$69.95 a month with Clerk-Treasurer Whitright working to change the payment date. Seconded by Karbach, the motion was adopted.

Contract proposals from Esco Communications for the fire alarm system at the Northwest Elementary School building had been received. The annual fee is \$1,888.00 with a \$495 fee for monitoring the system. Curt Witte, Building and Zoning Superintendent, noted some questions regarding the contracts. Coshow made a motion to place the contracts under the advisement of Curt Witte, Building and Zoning Superintendent, and Jeremy Gilbert, Operations Manager, and Tim Bauman, Fire Inspector, and once all questions are answered then Mayor Meyer is given the authority to sign the papers. Seconded by Karbach, the motion was adopted.

Mayor Meyer announced that the City did not receive a Community Crossings Matching Grant for road resurfacing this round and that the City would re-apply in January, 2020.

The evaluation system for setting priority of streets in need of repaving was considered. An agreement with Butler, Fairman, and Seufert (BF&S) to provide the City with pavement inventory/evaluation/assessment for \$3,500 and MVH analysis for \$2,300 for a total of \$5,800 was presented. This documentation assists in making application for the Community Crossing Matching Grants. Coshow made a motion to sign the agreement with BF&S for these services for a total cost of \$5,800.00. Seconded by Karbach, the motion was adopted.

Mayor Meyer had talked with Zach Benedict of MKM architecture+design and Mr. Benedict had been talking with Kevan Biggs regarding the completion of The HIVE area of the Second Street Lofts. It is hoped a quote can be found to be less than \$150,000. Three (3) sealed quotes will be required, due to the cost of the project. Councilmen Fullenkamp suggested he felt the City could get better quotes if the various aspects could be broken down and bid separately. City Attorney Baker informed the Board that separate specifications will be required to bid out each job. By consensus, the Building and Zoning Superintendent, Curt Witte will serve as general contractor and oversee the project.

The Mayor showed photos of the former Mark's Heating building, which is owned by the Wastewater Utilities Department. Mayor Meyer would like feedback on what the City's future plans are for the building. Currently the building is being used for storing City equipment. The building is in need of repairs, so the Mayor asked for the Board of Works and City Council members to put some thought into what should be done to discuss at a future meeting.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded Karbach, the motion was adopted.

Adjournment was at 7:20 P.M.