

CITY OF DECATUR  
BOARD OF PUBLIC WORKS & SAFETY MINUTES  
OCTOBER 6, 2015

The City of Decatur Board of Public Works and Safety met on Tuesday, October 6, 2015 at 6:00 p.m. at City Hall in Council Chambers. The meeting was called to order by Mayor John Schultz. Roll call showed board members Bill Karbach, Ken Meyer and Mayor John Schultz were present. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the September 15th meeting. There were no corrections or amendments. Karbach made a motion to approve the minutes. Meyer seconded the motion. Motion was unanimous.

The Clerk-Treasurer emailed the minutes from the Executive Session held on September 28<sup>th</sup>, Meyer made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The Clerk-Treasurer emailed the minutes for the Special Board of Public Works & Safety meeting from September 29<sup>th</sup>. Meyer made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The Board members approved at the previous meeting to accept the low quote from Carter Lumber to replace the roof at the train depot on 7<sup>th</sup> Street. Due to Carter Lumber not being able to E-Verify, they had to withdraw from completing this work. The contractors who submitted quotes previously, resubmitted a quote, which included re-installation of the current roof gutter. The quotes were from Arnold Lumber for \$8,250.00, and Limberlost Construction, Inc. for \$10,200.00. Schultz made a motion to approve the low quote from Arnold Lumber. Karbach seconded the motion. Motion carried.

The City Attorney reported at the Special Board of Public Works & Safety meeting, members accepted the offer from PIP, LLC for the former City Hall property at 225 W. Monroe Street, which was 90% of the average two (2) appraisals, with no other conditions requested. The next step is to do a title search on the property and then closing.

An Executive Session was held on Sept. 28<sup>th</sup> for the Board of Public Works & Safety members to interview five (5) applicants to fill the vacancy of Spencer Wilson who resigned from the police department as a police patrolman. Karbach made a motion to recommend Teddy Bessesen for the patrolman position. Meyer seconded the motion. Motion was carried. The Deputy Police Chief, Mike Mahan was directed to contact Mr. Bessesen of their decision. Mr. Bessesen will also need to be approved by the PERF board before being hired. If approved, then Mr. Bessesen will attend the police academy.

Councilmembers, Cam Collier, Bill Crone, Matt Dyer and Tyler Fullenkamp attended the Board of Works meeting.

City Engineer, Nate Rumschlag gave an update on the Master Drive stormwater project. Rumschlag reported letters have been sent to the residents. A public meeting was held on October 5<sup>th</sup>, nine (9) residents attended the meeting. The consensus of the residents was that they want the drainage problem fixed. The storm drain will run under the sidewalks, and trees in the City's right-of-way will be removed on the east side of the street. Rumschlag commented that if the City does this project in-house,

this will save the City approximately \$40,000.00. Rumschlag and the Operations Manager, Jeremy Gilbert will work together on a cost breakdown and what funds this project will be paid from.

Council members were given a draft of the salary ordinance for 2016, the Mayor had been questioned about the janitor's position being a salary position rather than hourly. The Clerk-Treasurer informed them that the job was a salaried position since she has worked for the City. Councilman Collier had concerns with the pay compared to other part-time workers. The Mayor had checked with an outside source who cleans other businesses, and their cost was higher. Board of Works/Councilman Meyer requested a job description. The Mayor will talk with the janitor and report back.

The easement and right-of-way requests from AEP/Indiana Michigan Power was tabled due to the City Attorney having several questions. The City Engineer, Operations Manager and the City Attorney will meet with a representative from AEP/Indiana Michigan Power before presenting to council for their approval.

Wylie Sirk, reported Decatur Main Street met with business owners to discuss downtown parking. It was suggested changing the direction of the alley next to the former City Hall to be able to turn off Monroe Street to go south to the parking lot. Another suggestion was to provide more signage for places to park. No action was taken at this time.

Community Coordinator, Melissa Norby reported on attending the Northeast Indiana Regional Partnership meeting. A Plan was submitted, which included downtown lofts, 2<sup>nd</sup> Street streetscapes, façade improvements, and the strategic investment plan. This is a quality of life initiative for economic development. There were six (6) regions who submitted plans, but only two (2) will be awarded, and should know by November or December if our region is selected.

Councilman Dyer encouraged promoting an email he received stating that Decatur was rated #2 as an affordable small town where you'd actually want to live by realtor.com.

There being no further business, Meyer made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:27 p.m.