

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
SEPTEMBER 6, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, September 6, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the August 16th meeting. There were no corrections. Collier made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

The City's Code Enforcement Officer, Bill Karbach gave an update on the four (4) property owners who were served a notice of hearing before the Decatur Board of Public Works & Safety for nuisance of accumulation of rubbish.

Karbach reported that Lynn Dager at 310 S. 11th Street has everything cleaned up, other than the deck area, which Mr. Dager agreed to clean up the week of heavy trash collection, and that he will also paint the rusted utility shed.

James McCullough at 115 S. 7th Street has tops of semi's to cover piles of wood, which is not allowed. Mr. McCullough promised he would clean up the property, which Karbach gave him 45 days to have the property cleaned up.

James Long at 722 Dierkes Street cleaned up his property. Mr. Long appeared before the Board, as the renter of the property. Joseph Myers, the property owner also attending the hearing. Mr. Long informed the Board that he is no longer collecting items from heavy trash, and has cleaned up the property.

Jason Hausauer at 133 Selkirk Lane appeared for the hearing, along with his wife. Karbach reported that Mr. Hausauer has cleaned up some of the property, but still has stacks of lumber, and other items piled next to his shed. He also has a trailer full of stuff. Mr. Hausauer commented that the items he has stacked in the trailer, he plans to recycle. Mr. Hausauer was informed that the City received a complaint, and he needs to remove the items from view. Mr. Hausauer informed the Board he would move the items into his garage, and put up a fence, but would need 30 days. By consensus, the Board allowed Mr. Hausauer 30 days. Mr. Hausauer was also informed that the trailer he is using needs to be licensed and insured. Karbach will inspect these properties again, and update the Board members of their progress.

Wastewater Supt., Anne Butcher presented a quote for materials from the manufacturer, Amwell to rehab the primary tank used for raw sludge in the amount of \$25,574.00. Butcher mentioned IDEM had noted the tank was unsatisfactory due to many repairs to the tank. Butcher proposed to the Board to rehab one (1) tank for the next three (3) years, to satisfy IDEM. Board member, Cam Collier requested for Butcher to check with Amwell if there would be a cost savings if the City would rehab all three (3) tanks. Karbach made a motion to accept the quote from Amwell, and gave Butcher the authority to inform IDEM of the City's plan to rehab one tank for the next three years. Collier seconded the motion. Motion carried. Butcher informed Board that the labor

to rehab the tank will be done in-house, and the cost of materials will be paid from the Sewage operating fund.

Change Order #1 for the Interceptor Replacement and Relief Sewer Project was presented. The Board previously approved at the July 5th Board of Works meeting to add the cost of demolition of the former Loshe building at 135 S. 1st Street to Fleming Excavating contract. The cost of the demolition, which includes removal and disposal of the building, concrete apron, and the asphalt parking, and disconnecting the utilities totaled \$39,750.00, which increases the contract to Fleming Excavating to \$2,753,209.90. Karbach made a motion to have the Mayor sign Change Order #1, accepting the increase of \$39,750.00 to Fleming's contract. Collier seconded the motion. Motion carried.

Change Order #2 for the Interceptor Replacement and Relief Sewer Project was presented. The Board previously approved at the August 2nd Board of Works meeting to have Fleming Excavating replace the water main in the City's parking lot by furnishing and installing by directionally drilling pipe from 1st Street to the east side of the vault on the east side of the City's parking lot, and also include two (2) pressure taps, and connecting the existing lines. Restoration of asphalt and grass areas will also be included. The total cost for this work is \$53,000.00, which increases the contract to Fleming Excavating to \$2,806,209.90. Collier made a motion to have the Mayor sign Change Order #2, accepting the increase of \$53,000.00 to Fleming's contract. Collier seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk attended the meeting.

The Operations Manager, Jeremy Gilbert received an invoice from Environmental Management Services (EMS) for \$16,232.67, which was more than the quoted amount, and previously approved by the Board. EMS's first quote was not to exceed \$9,320.00, which the Board approved at the July 5, 2016 meeting. EMS found some more asbestos material in the white caulking of the tongue-in-groove siding that needed to be removed, so the Board approved a second quote not-to-exceed \$5,242.00 at the August 2, 2016 Board of Works meeting. Gilbert mentioned that EMS had inform him additional expenses would be billed, but Gilbert informed him that the Board members will need to approve the additional cost before payment can be made. EMS also included with the invoice a time and material log that totaled \$24,154.72. Members discussed the difference in quotes and invoice, then Collier made a motion to pay EMS \$14,562.00, since the quotes were not-to-exceed, and also due to no additional work had to be done after the second quote was submitted. Meyer seconded the motion. Motion carried.

Mayor Meyer read a resignation letter from Firefighter, Craig Heyerly who will be resigning from the Decatur Fire Department after 12 years of service, and moving to Mandeville, Louisiana. Heyerly's last work day will be Tuesday, September 20, 2016. Karbach made a motion to make the resignation letter a matter of record. Collier seconded the motion. Motion carried.

Fire Chief, Les Marckel informed the Board members that both candidates who were selected to be full-time firefighters were required by PERF to do additional blood test. Once PERF approves these candidates, then a meeting will be held by the Fire Pension Board to accept the candidates into the Fire Pension.

The Fire Chief, Les Marckel requested, if approved by PERF, to allow hiring Heath Fullenkamp as a Decatur Volunteer Firefighter until the end of the year, and then begin his full-time employment as of January 2017. This would fill the vacancy of Taylor Gage as a Volunteer Firefighter, who will be replacing Craig Heyerly. Marckel also requested to add Joey Gorman, who had applied and was interviewed for the full-time position, to hire him to fill in on Relief days only. Gorman currently is already a volunteer firefighter for Preble. Karbach made a motion to approve the Fire Chief's request to hire Heath Fullenkamp as a Decatur Volunteer Firefighter, and Joey Gorman to work Relief days. Meyer seconded the motion. Motion carried.

The City Attorney, Tim Baker prepared Resolution No. 2016-11, a resolution of the Decatur Board of Public Works and Safety, which adopts a Title VI Implementation Plan, and establishes an ADA/Title VI Coordinator for the City of Decatur. In 2016 the City further developed a Title VI Implementation Plan, which includes policies and procedures to ensure compliance with Title VI of the Civil Rights Act of 1964, relating federal statutes and regulations, which prohibits discrimination in any program, service or activity receiving Federal financial assistance. The City's Operations Manager, Jeremy Gilbert has received the necessary training to serve as the City's Title VI Coordinator. Collier made a motion to introduce Resolution No. 2016-11 by short title. Karbach seconded the motion. Motion carried.

The City Attorney read Resolution No. 2016-11 by short title. Collier made a motion to adopt Resolution No. 2016-11, which approves the Title VI Implementation Plan, which will be filed with the Indiana Department of Transportation (INDOT), and appoints Jeremy Gilbert as the ADA/Title VI Coordinator for the City of Decatur. Karbach seconded the motion. Motion carried.

At the April 5, 2016 Board of Works meeting, a quote was approved for STAR Excavating to install a sewer force main extension for West Monroe Street in the amount of \$32,635.00. To-date, no work has been completed, nor a response from STAR Excavating. The City Attorney, Tim Baker had contacted Al Beghtel from STAR, and requested a response. Mr. Beghtel faxed a response stating with their current work load, they are 4 to 6 weeks away from being able to start the West Monroe Street Project. Beghtel estimates the total duration of work from start to finish is approximately two (2) weeks, and if the City cannot wait on them, they would not expect any compensation. The other quote that was solicited in April, but was rejected was from Fleming Excavating in the amount of \$44,340.00. Collier made a motion to direct the City Attorney to send a letter to Mr. Beghtel of STAR Excavating to confirm that the project will be completed by November 1, 2016, otherwise the City will seek reimbursement between the differences in quotes. Karbach seconded the motion. Motion carried.

Before approving the Pennsy Train Depot lease agreement, the City Attorney requested for the Clerk-Treasurer, Phyllis Whitright to see if the City's insurance carrier will insure the City if Section 7.3 Liability Insurance is required in the lease agreement or if it's preferred. Whitright will check with the City's insurance and report back to the City Attorney their response.

Members discussed parking issues at the Pennsy Depot. Due to lack of time, this will be discussed in the future.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.