

City of Decatur
Board of Public Works & Safety Minutes
September 3, 2019

The City of Decatur Board of Public Works and Safety members met on Tuesday, September 3, 2019 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the August 20, 2019 meeting. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

Coshow made a motion to approve the minutes of the Board of Public Works & Safety Executive Session that was held on August 26, 2019. Seconded by Karbach, the motion was adopted.

City Attorney, Tim Baker reviewed the River Greenway restricted covenant. When the Nature Preserve DNR grant was received the restricted covenant was included. However, during the project it was found that the River Greenway did not include the restricted covenant. Now the DNR is inquiring monthly the needed restricted covenant. City Attorney, Tim Baker has been working on procuring the needed easements. It was noted the Riverside Center actually involves three (3) parcels. Karbach made a motion to allow City Attorney, Tim Baker to proceed with the paperwork in getting a legal description of the Riverside Center, the deeding of the facility from the City to the Parks and Recreation Department, and allowing Mayor Meyer to sign any documents. Seconded by Coshow, the motion was adopted. It was noted that the Decatur Parks Board will also need to approve this.

Police Chief, Lennie Corral and Assistant Chief, Chris Brite appeared before the Board regarding the three individuals who were interviewed in Executive Session for the open Detective position. Mayor Meyer commented that all three (3) candidates Jamie Tharp, Kevin Gerber, and Derek Loshe were great candidates. Karbach noted that in the past seniority had been the complete consideration while qualifications had been used lately. Chief Corral stated that all three (3) were great candidates, but one stands out. Thus, Chief Corral recommended Sgt. Kevin Gerber for the position of Detective. Karbach made a motion to promote Corral's recommendation of Sgt. Kevin Gerber to the position of Detective. Seconded by Coshow, the motion was adopted. With this promotion, a Sergeant position is now open and Chief Corral noted he would like to have the position filled by October 1, 2019. By consensus, Chief Corral was given permission to post the Sergeant's position.

Jeremy Gilbert, Operations Manager appeared before the Board with two (2) sealed quotes for twelve (12) dugouts at Hanna Nuttman. The quotes were for the brick work only. The sealed quotes were opened by Mayor Meyer and read aloud by the City Attorney. The first quote opened was from Custom Net Backstops from Swayzee, Indiana and was for \$54,495.00. The second quote was from Brent Gibson from Ohio City, Ohio and was for \$25,660.00. Gilbert requested a third quote from Arnold Construction, but did not receive a quote. Coshow made a motion for Gilbert to take the quotes under advisement until later in the meeting. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager gave an update regarding the work in Hanna Nuttman. He noted the lighting for the project is going to be very expensive and he would like to

order the light pole bases and put them in and set the conduit for them. The bases would be ordered via the State Contract at a cost of \$38,849.00. Using the State Contract negates the need to go through the bidding process. Gilbert shared the installation cost would be \$37,000 but still needs to get two more quotes.

Councilmen Cam Collier, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the Board of Public Works and Safety meeting for information and input purposes only.

Continuing the Hanna Nuttman Project update, Mayor Meyer noted some of the work will be done after the beginning of 2020. Gilbert shared that the dirt work being done by Fleming Excavating, Inc., would be completed in 2½ to 3 weeks. About half of the seeding has been completed. The irrigation company is to return tomorrow to complete the irrigation system for fields 4, 5, and 6. Gilbert recommended going ahead with the fencing and backstop wall system by putting those out for bid. The estimated cost is \$375,000 which would be made in three (3) installments. Gilbert noted things are going forward with \$60,000 to \$70,000 going into next year for projects needing to be finished. He shared things are starting to come together with stone being hauled in this afternoon. Gilbert noted the next thing would be the concession stands, hoping work on those could be done this winter. Likely the cost of two (2) concession stands would be \$350,000 to \$360,000. Gilbert mentioned that letters were being sent to the various leagues to give them an update on the Hanna Nuttman Project at the next Park Board meeting and encouraging them to attend. Mayor Meyer announced that one (1) more large donor was needed as five (5) of the six (6) fields have been named.

Jeremy Gilbert, Operations Manager recommended using Brent Gibson quote for the block work for the dugouts at a cost of \$25,660. Karbach made a motion to accept the quote of \$25,660 from Brent Gibson. Seconded by Coshow, the motion was adopted.

Mayor Meyer made a motion to approve the quote from Musco Sports Lighting, LLC through Sourcewell to purchase the light bases at a cost of \$38,849.00 subject to receiving the other two quotes. Seconded by Coshow, the motion was adopted.

Jeremy Gilbert, Operations Manager noted that by tomorrow the City will be out of stone. Thus, he sought approval to hire Go Green to grind \$20,000 worth of concrete into stone. Coshow made a motion to approve having the concrete grinded for the amount the budget can allow. Seconded by Mayor Meyer, the motion was adopted. It was shared that with all the projects this summer, a lot of stone has been used at a great cost savings by grinding concrete into the needed stone, and more grinding will need to be done again in 2020.

Change order #2 in the amount of \$4,506.00 for TG Concrete, LLC for sidewalk patch and eight trench drains for the Second Street Streetscape project was presented. Karbach made a motion to accept change order #2 of \$4,506.00 for Taylor Gage of TG Concrete. Seconded by Coshow, the motion was adopted.

Karey Fuelling, Wastewater Superintendent appeared before the Board regarding the use of two consultants. Fuelling recommended using both Strand Associates, Inc. and Pat Beamon. These two consultants are knowledgeable, one in chemicals, and the other one is an engineer. Both were knowledgeable of the City's system. The need for the consultants is due to the high phosphorous levels. After discussion of the pros and cons of using both consultants, Coshow made a motion to accept Fuelling's recommendation and go with both consultants. Seconded by Karbach, the motion was adopted. Pat Beamon will provide onsite and offsite consulting services for \$110 per hour. Strand Associates services for audit and operations review of the Wastewater Treatment Plant will be on a lump sum basis, and that any additional services will be

under an on-call service agreement. It is anticipated the cost to be \$8,500, and the on-call will be charged on an hourly rate and expense basis.

Kevin Hackman, Utilities Auditor brought forth a list of past due utilities accounts that are over five years old and are considered uncollectible. The total amount of delinquent accounts is \$25,856.27 to the year ending 12/31/2013. Karbach made a motion to authorize the Utilities Auditor to write off the accounts provided. Seconded by Coshow, the motion was adopted.

The Patronicity contract for the \$50,000 matching grant fundraiser for Hanna Nuttman Project with IHCD for the CreatING Places Program was presented. City Attorney, Tim Baker had reviewed the contract, and although he had some areas of concern, it was noted that the contract was the same as when used for the Madison Street Plaza fundraiser and was not amendable. Coshow made a motion to approve the Patronicity contract, and authorize the Mayor to sign the contract on behalf of the City. Seconded by Karbach, the motion was adopted.

Clerk-Treasurer, Phyllis Whitright referred to the proposed 2020 budget and noted the Parks and Recreation budget did not have enough funds to hire another employee. She shared the replacement of the Rivergreenway bridge amount needed to be removed from the Parks & Recreation budget and put into the CEDIT budget. Mayor Meyer noted that Hanna Nuttman is owned by the City and questioned if the funding could be taken from other departments and if the employee could be a Public Works employee. By consensus the Clerk-Treasurer was directed to pay for the new employee as a Public Works employee, rather than a Parks & Recreation employee.

Clerk-Treasurer Whitright also shared that the Riverboat fund was reduced by \$30,000 due to not enough revenues to cover the proposed 2020 budget as noted at the previous meeting.

Coshow made a motion to make the recorded deed from North Adams Community Schools formerly the Northwest Elementary School at 1109 Dayton Street and 654 N 12th Street to the City of Decatur a matter of record. Seconded by Karbach, the motion was adopted.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded Karbach, the motion was adopted.

Adjournment was at 7:35 P.M.