

City of Decatur  
Board of Public Works & Safety Minutes  
August 18, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 18, 2020 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes of the August 4, 2020 meeting. Coshow made a motion to approve the minutes. Fullenkamp seconded the motion. Motion carried.

The new Police Reserve, Diego Hutker had been sworn in on August 6, 2020. Fullenkamp made a motion to make his Oath of Office a matter of record. Coshow seconded the motion. Motion was carried.

Operations Manager, Jeremy Gilbert presented a proposal from Sinclair Recreation for the playground equipment for Hanna Nuttman Park. Sinclair Recreation made application for a grant for the City. The grant of \$26,399 was awarded to the City. The total cost is \$131,197.82, less discounts and grant funds totaled \$102,967.87. Gilbert noted that \$5,000 will come from the CEDIT fund, and \$50,000 has been received in donations for the playground and another \$50,000 will be coming from the RDA grant. A stipulation of the grant is that the City pay \$42,711.87 upfront and orders must be received no later than October 30, 2020. The remaining balance will not be due until sometime late fall when the install is complete. Gilbert recommended accepting the grant from Sinclair. Gilbert also informed the Board that the Parks Board was in agreement with purchasing this equipment. Coshow made a motion to accept the grant funding and the equipment and to authorize Clerk-Treasurer, Phyllis Whitright to pay for the equipment within the time frame required. Seconded by Fullenkamp, the motion was adopted. Gilbert will order the equipment next Tuesday, August 25, 2020 so the invoice can be paid within the next couple of weeks.

Utilities Auditor, Kevin Hackman noted that the moratorium set by Governor Holcomb for utility shut offs had been lifted. Although the City is not under the IURC guidelines, he noted it is looking more likely that legislation will be adopted to place the City under the IURC guidelines. Hackman sought support of the Board of Public Works and Safety members to work with individuals to provide various options for repayment. Coshow made a motion to authorize Utilities Auditor, Kevin Hackman the option to work with individuals to provide various options for payment plans. Seconded by Fullenkamp, the motion was adopted.

Hackman noted he would likely have the 5-year utilities write offs for the next meeting on September 1, 2020.

Hackman also reported that contractor Kokosing, and Midwestern Engineers has signed and submitted the Certificate of Substantial Completion for the new Water Treatment Plant on 600 N, which is now operating ten (10) hours a day. There are only a few punch list items to be completed yet.

Clerk-Treasurer, Phyllis Whitright shared that three (3) additional full-time employees have completed the proper paperwork required to donate ten (10) days each for a total of thirty (30) eight (8) hour days to an employee who has met all the criteria as stated in the Employees Handbook to receive donated sick leave, and now will need the Board's approval. Fullenkamp made a motion to allow the donated sick days. Seconded by Coshow, the motion was adopted.

City Attorney, Tim Baker mentioned that opening of the bids for the demolition of Evergreen Assisted Living building will be on September 1, 2020. Thus, he recommended the Board of Public Works and Safety meet on September 3, 2020 to award the bids. Attorney Baker noted that the closing had to be held officially prior to the bid being awarded because they need to get the contract to the successful bidder as soon as possible as once the title is obtained, the building must be demolished within 90 days. And, closing cannot be held until there is a successful bidder. Attorney Baker shared that the hospital will lend the City the money until FEMA funds are received, which will be reimbursed to the hospital. Coshow made a motion to have a special meeting of the Board of Public Works and Safety at noon on Thursday, September 3, 2020 to award the bid. Seconded by Fullenkamp, the motion was adopted. Coshow then made a motion to authorize the Mayor, Dan Rickord to sign all the required documents of that meeting. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Coshow made a motion to adjourn. Seconded by Fullenkamp, the motion was adopted.

Adjournment was at 6:28 P.M.