

City of Decatur
Board of Public Works & Safety Minutes
August 7, 2018

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 7, 2018, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Councilman Bill Karbach, Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the July 17, 2018 meeting. Karbach made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

Adams County resident Dan Buchan appeared before the Board regarding water drainage onto his field that is located behind the Anthony Wayne Meadows addition. It was shared he had been contacted several years ago when the City was re-routing the water in Anthony Wayne Meadows, but no agreement was reached. He is now asking that curbing and drop boxes be placed at the south end of Brandywine, Clermont, and Belmont Blvd. After a lengthy discussion, Mayor Meyer will contact Brett Miller of Miller Land Surveying to meet with Mr. Buchan along with Don Bergdall, Civil Infrastructure Manager, and Operations Manager, Jeremy Gilbert to see if there is a solution.

Kevin Hackman, Utilities Auditor, and Mike Hendricks of American Structurepoint appeared before the Board regarding the contract for the Utility Asset Management Software and Capital Improvement Plan. It was noted Attorney Baker had posed questions at the July 3rd meeting and those changes have been made to the contract. There was another change suggested this evening, Section 2.01.B. Payment: to add while an invoice is under dispute, the 1.0% increase as described in Section 2.01.A. will not accrue, which was acceptable to Mr. Hendricks. Karbach made a motion to accept the contract pending the suggested change and authorize Mayor Meyer to sign the contract. Seconded by Coshow, the motion was adopted.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the remainder of the Board of Works meeting for discussion and information purposes only.

Anne Butcher, Wastewater Superintendent appeared before the Board regarding the use of security cameras at the Wastewater Treatment Plant. Recently someone had entered the area and activated some of the controls. The estimated cost of security cameras including the computer with a server for recording and software that would notify staff when anyone enters the area is \$10,531.66. It was shared many control panels and breakers are located on the outside of the building. No decision was made as the Mayor and Coshow would check the area and take the request under advisement.

Mayor Meyer and Police Chief, Lennie Corral and Deputy Chief Mahan had been talking with North Adams Superintendent Brent Lehman regarding the funding of the School Resource Officer (SRO). It has been agreed that North Adams will pay 70% of the cost of SRO Trent Busse. The 2019 figure is \$80,309.00 so North Adams will pay the City \$56,216.77. The agreement will be in full force for the second semester of the school year. With two (2) officers at the Academy now, Busse is needed on the force. Thus, he will serve on an as needed position until the officers return from the Academy the second week of October. The contract will be signed and implemented at the beginning of 2019.

Jeremy Gilbert, Operations Manager shared he talked with an AEP representatives about the City receiving compensation for an easement in regards to AEP's project on Jackson Street. It was noted that because it is a small project AEP does not pay for such small projects.

Gilbert shared there are sanitary sewer problems on Bush Street near the Southeast Elementary School. There is a need to replace 650 feet of 12-inch tile, the manholes, and so forth along Bush Street. Gilbert had received two (2) quotes: Fleming Excavating, Inc. quoted the project at \$36,950.00 and Bercot Excavating of Fort Wayne quoted \$42,225.00. Gilbert mentioned that this project was identified in the list of projects that can be paid from the 2015 Sewer Construction Bond Fund. Coshow made a motion to accept the Fleming Excavating, Inc. quote of \$36,950.00. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager suggested extending Bollman Street on both ends and other suggestions regarding other street extensions in order to create shorter and safer routes for use by emergency vehicles such as EMS to make travels from the EMS Center to homes and back to the hospital safer with as few turns as possible. No actions were taken, but Board members were given ideas to consider.

An update regarding Cottonwood Estates noted the owner and the City had reached an agreement that the City would demolish the mobile homes and dispose of all materials if the owner, Nick Kos would wire funds for the total cost of demolition. On Monday, the City removed two (2) trailers to get an estimated cost of razing and disposing of materials. Mr. Kos had wired \$3,000.00 to cover the costs. The total cost of razing and disposing of materials was \$3,509.56. There was a credit of \$600.00 for metal. Thus, the net cost for razing two trailers was \$2,909.56. Don Bergdall, Civil Infrastructure Manager commented that three homes can be demolished each day. Mr. Kos will be contacted to learn if he is willing to continue. It was shared Mr. Kos has an option from someone to buy the property, but all mobile homes need to be removed in 90 days. Coshow made a motion that the City make an offer to Mr. Kos to continue the cleanup of Cottonwood Estates as long as Mr. Kos continues to wire the funds, and that Mr. Kos would pay for trash removal at an additional cost. Seconded by Karbach, the motion was adopted.

The next item on the agenda was a request from Police Chief, Lennie Corral for signage per the sign ordinance for the parking area around the Police Station. Coshow made a motion to provide signage per the ordinance for the Police Department parking lot. Seconded by Karbach, the motion was adopted.

City resident Mary Byer inquired about the possibility of making designated parking spaces on the east side of Seventh Street from Jefferson Street to Monroe Street as the street is being used often for overflow parking for events held at the Pennsy Depot. There was no action, but the City will look into the situation.

City Attorney, Tim Baker noted that the Board of Public Works and Safety and the Council would each need to hold Public Hearings regarding the lease agreement of the 2nd Street Lofts. Coshow made a motion that the Board of Public Works and Safety have a Public Hearing on August 21, 2018. Seconded by Karbach, the motion was adopted.

City Attorney Baker then shared three items. First, he shared he would be having a conference call with DNR regarding the Nature Preserve as they want to wrap up the grant. There are some questions regarding the deeds needed and there is a possibility current deeds can be used rather than having to do additional work.

Secondly, Baker noted that he, Brett Miller of Miller Land Surveying, Jeremy Gilbert, Operations Manager, and Don Bergdall, Civil Infrastructure Manager would be working to take care of the drainage easement needed at Country Brook.

The third issue Attorney Baker shared was that a child had been bitten badly in the face by a dog. He noted some additional action may be needed. Baker will review this incident.

The Mayor reported that although the closing had not been held, Steve Henkenson and a couple of college student have been stripping plaster off the walls on the second floor of the 2nd Street Lofts and asked if the City wanted them to do the same on the first floor. Mayor Meyer shared he had looked at the brick walls being uncovered and said they look really nice. The quote was from Bridget's Finishing Touch to have the plaster removed on the first floor at a cost of \$1.75 per square foot for 1,780 square feet for a total cost of \$3,365.00. Coshow made a motion to waive the requirement for a second quote, and accept the quote of \$3,365.00. Seconded by Karbach, the motion was adopted.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, motion was adopted.

Adjournment was at 7:30 P.M.