

City of Decatur  
Board of Public Works & Safety Minutes  
August 4, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 4, 2020 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Rickord. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes of the July 21, 2020 meeting. Coshow made a motion to approve the minutes. Fullenkamp seconded the motion. Motion carried.

The first item on the agenda was a possible Public Hearing regarding a demolition order for the home at 1046 Vine Street. Curt Witte, Building and Zoning Superintendent, appeared before the Board and shared he had been working with Elyssa Meade, representing the financial institution which holds the loan for the home. Meade is asking for a delay until the September 15, 2020 meeting as the bank wants to have contractors study the home to ascertain the feasibility of updating the home or if they felt it needed to be demolished. Witte recommended the delay as he would continue to work with Meade and inform her that the lawn had to be maintained during that time. Upon the recommendation of Witte, Fullenkamp made a motion to delay action until September 15, 2020 with Meade being informed that the lawn must be maintained. Seconded by Coshow, the motion was adopted. Witte noted he will continue working with Meade as he is also working with her regarding a home at 1043 Central Avenue.

The Clerk-Treasurer presented Change Order #1 from Miguel Suarez for work at the HIVE. The Change Order was for bathroom ceiling and sprinkler head \$1,400, and partition wall with closet \$2,400, totaling \$3,800.00. Fullenkamp made a motion to accept the change order. Seconded by Coshow, the motion was adopted.

Clerk-Treasurer, Phyllis Whitright shared that three (3) additional full-time employees have completed the proper paperwork required to donate a total of seventeen (17) eight (8) hour days to an employee who has met all the criteria as stated in the Employees Handbook to receive donated sick leave, and now will need the Boards approval. Fullenkamp made a motion to allow the donated sick days. Seconded by Coshow, the motion passed.

Curt Witte, Building and Zoning Superintendent, and Colton Bickel, Director of the Adams County Economic Development Corporation (ACEDC) appeared before the Board with quotes for door access and security cameras for the former Northwest School building (The M.E.R.I.T. Center). Koorsen Fire and Security had provided a quote of \$15,655 to provide key fobs for seven (7) doors and New Era Technology had provided a quote of \$13,376 for three (3) doors. Regarding the camera security system, the quote from Koorsen was \$17,425 compared to New Era's quote of \$17,703. Both Witte and Bickel recommended accepting the Koorsen quotes. Regarding funding for the project they are looking at gaining a Lilly Endowment Grant. As for any recurring and maintenance charges would be funded by the City. Fullenkamp made a motion to use Koorsen as the vendor for the security of the doors and the cameras providing funding can be received through the Adams County Community Foundation and/or the Lilly Endowment. Seconded by Coshow, the motion was adopted.

Clerk-Treasurer Phyllis Whitright informed the Board that WIRED Communications, LLC will be re-cabling the Public Works building on Elm Street for networking. Adams County IT Department will be handling this project. The cost was quoted for material and labor \$9,080.00, which will be paid

from the Cumulative Capital Improvement (CCI) fund. Due to the cost, per ordinance this only needs the Department Heads approval, which Jeremy Gilbert has approved, and only one quote was received since the City and County have worked with WIRED before on networking the City Hall building.

City Attorney, Tim Baker shared that Steve Kreigh had contacted him regarding annexing fourteen (14) acres at the golf course. Attorney Baker shared that the City would need to come up with a Fiscal Impact Study. Attorney Baker outlined the procedures which would include the writing of a Fiscal Plan, a Public Hearing, a resolution for Council to adopt the plan, and then the publication of the appropriate ordinance with a thirty (30) day remonstrance time. The preparation of the Fiscal Plan could be funded by the City, the developer, or shared between the two. Fullenkamp noted he did not feel the City should pay the total cost. The Clerk-Treasurer was directed to check on how the City handled the cost for fiscal plans/impact studies in the past and notify the City Attorney. Coshow made a motion to recuse himself due to being part owner of the property. Fullenkamp made a motion to proceed with the same process for payment as used in the past. Seconded by Rickord, the motion was adopted.

There being no other business to come before the Board, Fullenkamp made a motion to adjourn. Seconded by Coshow, the motion was adopted.

Adjournment was at 6:37 P.M.