

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
AUGUST 2, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 2, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the July 19th meeting. There were no corrections. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion carried.

Utilities Director, Dan Rickord and Operations Manager, Jeremy Gilbert informed the Board of Works members a Change Order is needed as part of the Sewer Interceptor Project to replace a waterline on 1st Street that is deteriorating. The estimated cost is \$53,000 from Fleming Excavating, who is the contractor for the Sewer Interceptor Project. Rickord recommended sharing the cost between the Water and Sewer Utility. The City Attorney remarked that Bond Counsel informed him the entire project could be paid from the sewage bond, since it is associated with the sewer project. After discussing how to pay for the project, Collier made a motion approving the Change Order and accept the Utilities Director's recommendation to cost share the waterline replacement to be paid from the Water Utility and the Sewer bond. Karbach seconded the motion. Motion carried.

The Operations Manager, Jeremy Gilbert reported two weeks ago all three water towers were down to half full, due to communication software problems, which has been resolved. Also reported his department put in a lot of hours over the last couple of weeks caused by several waterline breaks and service leaks around the city. Gilbert remarked that water mains need to be replaced, which is why a water rate increase is necessary.

Fire Chief, Les Marckel informed the Board members he received 19 applicants to fill the position of a full-time firefighter. This Saturday, August 6th will be the aptitude and agility testing. The Fire Chief was directed to narrow the applications to 5 or 6 to be interviewed by the Board of Works members on Monday, August 15th starting at 4:30 p.m. at City Hall. The Clerk-Treasurer will post as an Executive Meeting for the interviews. No decisions will be made until a regularly scheduled Board of Public Works & Safety meeting.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Greg Kitson and Melissa Norby were present to speak on behalf of the Greater Decatur Committee. Norby handed out a list of proposed projects, totaling approximately \$780,000. The Mayor reported funding sources that have been committed for these projects. Discussion took place on having a marketing plan to start this year and continue into 2017. Norby reported she can apply for an OCRA grant for planning, which is a \$30,000 grant, with 10% match. The Clerk-Treasurer was directed to see if there are other funds available in this year's budget for planning services to put towards capital projects.

The Mayor presented the contract agreement between North Adams Community Schools and the City of Decatur for the School Resource Officer, effective July 1, 2016 to June 30, 2017. The agreement is the same as the previous year. Collier made a motion to approve and make the contract agreement a matter of record. Karbach seconded the motion. Motion carried.

The Operations Manager, Jeremy Gilbert received a quote from Environmental Management Specialists, Inc. (EMS) for additional 900 square feet of asbestos plaster found on the exterior of the former Loshe property at 135 S. 1st Street. The cost is not to exceed \$5,242.00. Karbach made a motion to approve the quote from EMS to be paid from the Sewer bond. Collier seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert presented a Highway Utility Agreement from Indiana Department of Transportation (INDOT) for street lighting to be removed for the US Highway 224 East project. All street lighting from Riverside Center to North Adams Community Schools Administrative building will need to be removed from the right-of-way by an approved contractor. The City will pay the contractor for removal of the street lighting, and submit to INDOT for reimbursement of cost. The amount of the agreement is \$9,112.00. Collier made a motion to approve the terms of the agreement. Karbach seconded the motion. Motion carried.

At the previous meeting on July 19, the City Attorney, Tim Baker was directed to revise the notice for rubbish nuisances. The City Attorney drafted a letter to four (4) property owners, who were serviced a notice by the City's Code Enforcer. Baker read the letter to the members, which will allow the property owner to appear and be heard at the September 6th Board of Public Works & Safety meeting, if the property owner fails to comply with City code. Karbach made a motion to approve the letter and authorized the City Attorney to mail the letter to each of the four property owners. Collier seconded the motion. Motion carried. The City Code Enforcer, Bill Karbach will take current photos of the properties to be submitted with the letter prepared by the City Attorney.

Community Coordinator, Melissa Norby reported the contractors' quotes for the Façade Program have increased, due to the original quotes did not include the required materials. Norby requested if the City would contribute more funds towards this program. By consensus, the request was denied, due to the availability of funds for other committed projects.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:13 p.m.