

City of Decatur
Board of Public Works & Safety Minutes
August 1, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, August 1, 2017 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach, Councilman Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the July 18, 2017 meeting. There were no corrections. Karbach made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

Barry Scherer, Adams County Regional Sewer District Director, and Kevin Hackman, Utilities Auditor, appeared before the Board regarding 8 properties on 000 Road, 850 N and Eagle Road that are in the County but currently are paying a monthly sewage fee to the city. If these properties are turned over to the Adams County Regional Sewer District, their costs would increase as much as \$49 per month. Mr. Scherer stated that he was not promoting either way, but noted if the residences remained with the City, he would continue to monitor the sump pumps. Mayor Meyer shared he had talked with Kevin Hackman and Wastewater Supt., Anne Butcher and both seemed to be in favor of turning the 8 homes over to the County as they actually fall into the County Sewer District. Also, that would be about \$1,500 savings to the City for electrical costs for the pump station. It was noted that when this area was developed the County didn't have a Sewer District at that time, but now that it has been established, these properties should connect to the county. After discussion, Coshow made a recommendation that the people to be affected should be informed of the positives and negatives before being taken over by the Adams County Regional Sewer District. By consensus, it was decided for Mayor Meyer to draft a letter which will include Mr. Scherer's approval and signature to be sent to the residents. Thus, action was tabled until the next meeting.

Kevin Hackman, Utilities Auditor, shared that the Sewer Department was being paid \$250 a month for rent by the Stormwater Department which is no longer using the office space. A motion was made by Karbach to discontinue the rent fee. Seconded by Coshow, the motion was adopted.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the Board of Works meeting for discussion and information purposes only.

Attorney Adam Miller, representing Adams Memorial Hospital, and Rod Renkenberger, Director of the Maumee River Basin Commission (MRBC) appeared before the Board regarding the Evergreen Assisted Living Facility located on 1145 Mercer Ave., which the AMH plans to rebuild behind the Woodcrest building and then demolish the current facility. It was noted there was a great danger of the current Assisted Living facility being flooded during heavy rains. Jeremy Gilbert, Operations Manager, shared that many people from outside the area were needed to sandbag the structure during a flood. If the facility is demolished those workers could be used in other priority areas during a flood situation. It was shared that the project needs to go through a governmental agency for a flood mitigation grant. Thus, there would be no cost to the City. Attorney Miller presented a letter from CEO JoEllen Eidam of Adams Memorial Hospital/Adams Health Network verifying the gift of the Evergreen Court Apartments property of approximately 4.03 acres to the City of Decatur. Also presented was a copy of the Deed to the property. Coshow made a motion to accept the property from Adams Memorial Hospital/Adams

Health Network, and accept the City of Decatur as lead applicant for the grant. Seconded by Karbach, the motion was adopted.

Jeremy Gilbert, Operations Manager reported that Fleming Excavating, Inc. had originally felt they could clear the river bank on the east and west sides of the bridge between E. Jackson St. and E. Monroe St. for a cost of \$3,000 which was previously approved to be paid from the Stormwater Fund. However, it was decided that Fleming Excavating, Inc. felt they could not do the project. Gilbert solicited two (2) quotes from Harlow Enterprises, Inc. at \$12,720 and Worx Companies, LLC at \$8,400. Coshow made a motion to accept the low quote from Worx for \$8,400 to be paid from the Stormwater Fund. Seconded by Karbach, the motion was adopted.

Mayor Meyer shared that the City had received pay application #11 for \$153,899.67 to Fleming Excavating, Inc. for work done on the Sewer Interceptor project. Karbach made a motion to approve pay application #11 for \$153,899.67 to Fleming Excavating. Seconded by Coshow, the motion was adopted.

Mayor Meyer noted that Ken Dunn from Mobilitie had called earlier today and shared that AEP has told them that the two poles located on Bollman Street and along East Monroe Street could not be used due to current light fixtures. Mobilitie would replace the 24 foot poles with 30 to 35 foot poles at their expense. Discussion centered around the preference that the poles be 30 foot poles. A motion was made by Coshow to give the Mayor the ability to discuss with Mobilitie the best height for the community. Seconded by Karbach, the motion was adopted.

Mayor Meyer shared that the Adams County Commissioners had asked if the City would be interested in acquiring the old jail, and the property for the cost of razing the building. Don Bergdall, Infrastructure Manager stated he had asked Fleming Excavating, Inc. and Worx to give an estimate for demolishing the jail, excluding the work release building. They proposed a figure of approximately \$100,000. Bergdall noted that it would likely cost another \$40,000 to tear down the work release building. After discussion, it was decided by consensus for the Mayor to contact the County Commissioners that the City would be interested in the property if the County would be willing to share in the cost of the demolition of the buildings, then when demolition is completed, the property be deeded to the City.

Fire Chief, Les Marckel, and Asst. Fire Chief, Jim Hitchcock presented a method used by the Berne and Geneva Fire Departments to replace the flags placed on the light posts. Replacing the wooden rods with a conduit and adding tubing which would rotate the flags rather than the flags wrapping around the rod would save replacing broken rods and damaged flags. The Fire Department would like to continue sponsoring the flag project. With 49 poles having 2 flags each the cost is estimated at \$2,464. It was suggested the Fire Chief add \$2,800 to the 429 account in the 2018 fire departments budget to be considered during the Common Council meeting.

Mayor Meyer shared that he and the Clerk-Treasurer, Phyllis Whitright met with Mike Brown on updating the contract to provide the City with IT services. The cost for City Hall is estimated at \$7,850 a year. The Clerk-Treasurer will budget this amount in the Cumulative Capital Improvement (CCI) fund. The Mayor will check on cost from other vendors.

Police Chief, Greg Cook shared he also met with Mike Brown, the County IT Director regarding costs for the Police Department using the County's system for email, internet services,

and Records Management System (RMS). Cook shared the cost that needs to be added to the 2018 budget would be about \$38,000, with \$10,203 for yearly maintenance. Cook is prepared to propose this inclusion in the 2018 budget during the Common Council's budget review.

Fire Chief, Les Marckel felt it would likely cost \$13,000 for 2018 and \$1,600 for ongoing maintenance to add to the Fire Department's budget. Marckel will also make recommendation for increasing the 2018 budget for the Council's consideration of the 2018 budget.

City Attorney, Tim Baker then shared some changes to the American Structurepoint agreement for the Wastewater Treatment Plant Secondary Clarifier Rehab Project. He shared that the letter to Utilities Director, Kevin Hackman showing the fee schedule needs to be attached as Exhibit A. The body of the agreement had additional services, which needs to be agreed to and negotiated later. Baker shared he would rather have cost known up front, which would be Exhibit B. Exhibit C, would be E-Verify certification. Coshow made a motion that Baker email the changes to American Structurepoint. Seconded by Karbach, the motion passed.

It was announced that a meeting had been held recently with the Safety Park and it was noted that the concession stand had been tied in with Safety Park. It was agreed that Safety Park will pay the City \$1,000 yearly and the City will pay all utilities and insurance for Worthman Field. Safety Park personnel will continue to take care of the maintenance of the Park. The City Attorney will prepare a lease agreement between the City and the Safety Park with these changes and have the Safety Park Committee review and then act on the agreement at the next Board of Works meeting on August 15th.

The City Attorney, Tim Baker is reviewing AECOM's contract for the Sewer Interceptor Project, due to the comment brought up by Bill Slike at a previous meeting about additional cost that were incurred for administration services. Baker will report back to the board after his review.

City Attorney, Tim Baker shared he had received information from Jennifer Wilson from Crowe Horwath who had forwarded 2 proposals regarding the refunding of the 2007 Water Bond. Ms. Wilson would serve as a financial advisor and suggested that the City might want to also do a rate study. The refunding would cost \$18,000 and to also do a rate study would be \$12-14,000 with \$2-3,000 to explain to the public. Kevin Hackman, Utilities Auditor, encouraged going ahead with the rate analysis as it makes sense if refunding to do a rate study at the same time, especially if they are thinking of drilling a new well. Karbach made a motion to go ahead with the refunding which could be done as early as September 12, 2017 for a fee of \$18,000, and table the rate study until the next meeting on August 15th. Seconded by Coshow, the motion passed. Baker is to check if the study can be added at a later time at the same cost proposed.

Karbach made a motion to make the letter from Wastewater Supt., Anne Butcher a matter of record that Josh Butler has been hired at the Wastewater Department as an Operator Level II starting July 23, 2017. Seconded by Meyer, the motion was adopted.

There being no other business to bring before the Board, a motion to adjourn was made by Coshow, seconded by Karbach, and passed.

Adjournment was at 7:29 p.m.