

City of Decatur  
Board of Public Works & Safety Minutes  
July 18, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, July 18, 2017 at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach, Councilman Craig Coshow, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the July 5, 2017 meeting. There were no corrections. Coshow made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

Don Bergdall, Infrastructure Manager sought approval for Community Fiber Solutions (CFS) to have PinPoint Directional Drilling place buried fiber optic cable in the alley between 9<sup>th</sup> and 10<sup>th</sup> Streets and crossing in front of Zion Lutheran Church/School at 1022 W. Monroe Street for CATV/telecommunications services. A motion to approve the project was made by Karbach, seconded Coshow, and adopted.

Bergdall also shared a request had been made for handicap parking designation at 615 W. Madison Street. City Attorney Tim Baker will prepare the appropriate Ordinance.

Michael Hendricks from American Structurepoint appeared with Anne Butcher, Wastewater Superintendent, noting he had met with Ms. Butcher regarding the clarifiers at the wastewater treatment plant to see what needed to be done. He submitted a proposal and short form of agreement in the amount of \$61,100.00 for 30% design and bid services to rehab the secondary clarifiers. The next step is to then finalize the design, and proceed with the selection of a contractor. A motion was made by Cohow to accept the agreement subject to City Attorney Tim Baker's review. Seconded by Karbach, the motion was adopted.

Bill Slike of AECOM gave an update regarding the Sewer Interceptor Project. He shared he had been unable to contact the contractor to see where they were regarding the repaving. Slike will be requesting from the contractor, Greg Fleming of Fleming Excavating, his signature on change orders and final quantities. Slike will present a pay application at the next meeting. Slike submitted a certificate of substantial completion for the mayor's signature that showed February 15, 2017 as the date of substantial completion for notification to IDEM. As for the monitoring of the system, Slike shared that it will likely end in September as it started in April and is to be monitored for 5 months.

Mayor Meyer asked Mr. Slike to assist in explaining to the manager of the apartment building located at the corner of Monroe and First Street, the sewer problem and what needs to be done to correct the situation. Wastewater Supt., Anne Butcher commented that this sewer problem is separate from the Sewer Interceptor Project. Mr. Slike will look into this, and report back to the mayor.

Councilmen Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the Board for discussion and information purposes only.

Anne Butcher, Wastewater Superintendent, then presented the contract of the Long Term Control Plan with AECOM which had been presented at the previous meeting noting an amendment was needed. City Attorney had shared the second amendment to the original contract, expanding the scope of the work for Phase 4 as a time and material with a not-to-exceed amount. The fee is \$105,579 to finish Phase 4 for the model and evaluating alternatives/needs. A motion was made by Karbach to accept the amendment. Seconded by Coshow, the motion was

adopted. Bill Slike of AECOM mentioned the original contract for construction administration was not to exceed \$75,000. Mr. Slike mentioned additional months of administration work is needed to finish, which will have an additional cost. The City will review the contract, since the construction administration was a not-to-exceed contract.

Coshow made a motion, seconded by Karbach to make a the transfer of the 1999 Ford truck from the Fire Department to the Street Department to be used for the City mechanic a matter of record. Motion was adopted.

Code Enforcement Officer, Bill Karbach mentioned the Board of Works members had previously approved inspections of golf carts, and fines collected from golf cart citations be receipted into the Local Law Enforcement Continuing Education Fund. City Attorney Baker shall draft the appropriate ordinance with a January 1, 2018 effective date. Karbach also requested monies collected for mowing violations be receipted into the Parks & Recreation fund, since the parks department employees are doing the mowing. Currently these monies go into the General Fund. It was decided an ordinance needs to be drafted to note which department should receive these funds beginning in January, 2018.

City Attorney, Tim Baker shared he had received information from Barnes & Thornburg regarding the 2007 Water Bond. Refinancing the bond would likely save the City \$75-85,000. If this bond is refinanced, it would free up any rate amount toward any needed new bond. A motion to refinance the 2007 Water Bond using Barnes Thornburg as bond council and Crowe Horwath as financial advisors was made by Coshow, seconded by Karbach, and adopted.

Mayor Meyer shared that he and City Attorney Baker had received a letter from the Adams County Commissioners regarding the County's large investment and spending of over \$1 million into IT infrastructures in the last 10 months. Meyer shared that the City uses the County's program for email and record management. The County is seeking to redo the contract with the City for 2018. Mayor Meyer has emailed Mike Brown, the County IT Manager, to get an update on what services the City is using and paying for. After receiving the data, comparisons can be made regarding future costs.

The City Attorney, Tim Baker shared that a letter had been sent to Redman's Lodge questioning the condition and ownership of the building once used by the local Redman's Lodge which no longer exists locally.

Mayor Meyer plans to contact Mark Burry who is the attorney for the Regional Sewer District. It was noted that 7-10 people in Monmouth currently feed into the City line. There is a question about whether they need to be feeding into the new line. It was noted that some are metered and some pay a flat rate.

Mayor Meyer also shared that AEP had contacted him regarding a small easement behind Angel's Bakery and it was noted they need to make sure they have easements, a meeting with the electric company will be scheduled.

The definition of an Executive Session was shared in that items can be discussed but no decisions can be made. It was noted there may be a need for an Executive Session including the Board of Public Works and Safety and the Common Council in the future.

There being no other business to bring before the Board, a motion to adjourn was made by Coshow, seconded by Karbach, and passed.

Adjournment was at 7:15 P.M.