

City of Decatur
Board of Public Works & Safety Minutes
July 7, 2020

The City of Decatur Board of Public Works and Safety members met on Tuesday, July 7, 2020 at 6:00 P.M. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes of the June 16, 2020 meeting. Fullenkamp made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

The first item on the agenda was Resolution 2020-2 as passed by the Decatur Redevelopment Commission (DRC) in recognition of Rex R. Hinsky who passed away on June 26, 2020. Rex was a member of the DRC since the inception of the DRC and Attorney Tim Baker noted the DRC had asked that the Council make the resolution a matter of record. The resolution was a way to say thank you and show their appreciation for Hinsky's service to the community. Attorney noted that the resolution would be shared at the Council meeting to make a matter of record.

Jim Hitchcock, Assistant Fire Chief, and Fire Chief Les Marckel appeared before the Board regarding quotes they had received for brick work at the fire station. Various contractors had surveyed the brick area had different opinions regarding what work needed to be done. The quotes were from \$45,000 to \$50,000 with one being \$15,000. City Attorney Tim Baker recommended that the quotes be reviewed and if the decision is to reject them, then specific specifications could be compiled and those specifications could be used to get quotes. Coshow made a motion to reject the quotes as they include far wider work than needed and allow Hitchcock and Marckel to set the new scope of work and get new quotes. Seconded by Fullenkamp, the motion was adopted.

The next item on the agenda concerned the backwash from pools and the City Code of Ordinance in compliance with the State Building Codes. Curt Witte, Building and Zoning Superintendent, shared that the City's Code of Ordinances regarding the backwash from pools were not very complete. Since Witte needs to follow the State Code, Coshow made a motion to authorize City Attorney Tim Baker to draft an ordinance to make the needed amendments for the City Code to follow the minimum State guidelines for backwash from pools. Seconded by Fullenkamp, the motion was adopted.

Building and Zoning Superintendent, Curt Witte then brought up the permits needed for construction of pools. Witte noted there is nothing in City Ordinance regarding the need for the pool manufacturer supplying proper plans. He noted there is a difference between in-ground and above-ground pools. Witte asked that the ordinance be amended to require plans to be included when a permit is sought for pools with electrical for pumps and filter systems. Coshow made a motion to have City Attorney draft an ordinance to make the proper amendment to the City Code to have plans included as part of the permit application. Seconded by Fullenkamp, the motion was adopted.

Curt Witte, Building and Zoning Superintendent, next brought up the need for contractors to have proof of insurance. He noted several residents have been taken advantage of by contractors who were mainly from outside of Adams County. Coshow made a motion that the City Ordinance be amended so that all contractors doing work for the residents of Decatur have proof of insurance. Seconded by Fullenkamp, the motion was adopted.

Next on the agenda was the need for a Public Hearing. Coshow made a motion to suspend the Board of Public Works and Safety meeting in order to hold a Public Hearing regarding the demolition order for 928 Schirmeyer Street. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to open the Public Hearing. Seconded by Fullenkamp, the motion was adopted.

Building and Zoning Superintendent, Curt Witte reported that the house at 928 Schirmeyer Street had been condemned, it has no electricity or water, and the plumbing does not work, and the floors are rotted. Witte noted that the owner, who is in prison, had been contacted and no response had been received. The owner had been informed of the Public Hearing regarding the demolition of the home, and publication had been made regarding the request of the demolition. There were no speakers for or against the demolition. Coshow made a motion to close the Public Hearing. Seconded by Fullenkamp, the motion was adopted.

Coshow made a motion to reopen the Board of Public Works and Safety meeting. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to accept the demolition order for the home at 928 Schirmeyer Street. Seconded by Coshow, the motion was adopted.

Witte then noted the home at 1046 Vine Street had been cited 25 times by the Building and Zoning Department and had been condemned by the Adams County Board of Health. It was noted that the owner had been sent numerous messages and no reply had been received. Witte had received several complaints from the neighbors and he would like to pursue a demolition order. Coshow made a motion to allow Witte to pursue a demolition order for 1046 Vine Street. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp inquired about 346 Third Street and Witte responded that the Board of Health had condemned the home.

Clerk-Treasurer, Phyllis Whitright informed the Board members that a full-time employee has met all the criteria as stated in the Employees Handbook to receive donated sick leave from other employees. There were three (3) full-time employees who donated (10) eight (8) hour days, and have completed the required paperwork and now will need the Board member's approval. Fullenkamp made a motion to approve the sick leave donations. Seconded by Coshow, the motion was adopted.

Jeremy Gilbert, Operations Manager, appeared before the Board regarding Phase II of the Second Street Streetscapes. The concrete quotes were opened at the June 16, 2020 meeting including alternates. The total estimated cost of the project for Phase II is \$237,695, but only \$170,000 has been budgeted in 2020, which is \$69,695 short to complete this phase of the project. Gilbert had taken the quotes under advisement, and did not know if there were other funds to do the work this year and noted that the Hanna Nuttman Project and COVID-19 has caused the City to be way behind on other work that needed to be done. Plans were to have the water line replaced prior to doing the streetscapes on 2nd Street. If the work could be done, they would have to work longer days and maybe Saturdays. It was noted that the State work at 5-Points has been delayed a year so it will be 2 ½ to 3 years before that work is done. Phase III would be from Jefferson Street to the alley and would be rather inexpensive. Gilbert noted some work still needs to be done in order to complete Phase I. Fullenkamp agreed with Gilbert

that there wasn't the manpower or the funds to do Phase II this year, and to complete Hanna Nuttman first before starting the 2nd Street project and make sure money is available. Mayor Rickord commented that everyone wants the work to be done, but the City must act responsibly. Coshow made a motion to reject the quotes for concrete and electrical, and delay the 2nd Street Streetscapes Phase II project for a year. Seconded by Fullenkamp, the motion was adopted. It was discussed to solicit quotes towards the end of the year and possibly encumber the funds in 2021.

Jeremy Gilbert, Operations Manager, brought forth quotes for the extension of electrical power in the parking lot on 1st and Madison Street to be used by food vendors for events held on the Madison Street Plaza. Quotes received were from Bleeke Electric for \$7,560 and Rorick Electric for \$4,800. Fullenkamp made a motion to proceed with the electrical work with Rorick Electric at a cost of \$4,800. Seconded by Coshow, the motion was adopted. This will be paid from the Common Council's budget.

Assistant Police Chief, Chris Brite announced that Police Officers, Andrew Elwell and Eric Mitchel have completed their Probationary Status. Elwell had completed his probationary status on June 17th, and Mitchel will complete his probationary status on July 15th. Coshow made a motion to approve the recommendation to remove the Officers from Probationary Status to First Class Patrolmen. Seconded by Fullenkamp, the motion was adopted.

Clerk-Treasurer, Phyllis Whitright received the lease agreement between the City and The Otis R. Bowen Center for Human Services at the rate of \$1,986.25 per year. The lease is for room 107 in the former Northwest School building. Coshow made a motion to make a matter of record the lease agreement between the City and The Otis R. Bowen Center for Human Services. Seconded by Fullenkamp, the motion was adopted.

There being no other business to come before the Board, Coshow made a motion to adjourn. Seconded by Fullenkamp, the motion was adopted.

Adjournment was at 7:08 P.M.