

City of Decatur  
Board of Public Works & Safety Minutes  
July 5, 2017

The City of Decatur Board of Public Works and Safety members met on Wednesday, July 5, 2017 at 6:00 p.m. at City Hall in Council Chambers, 172 N. Second Street. Board Members present were Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the June 20, 2017 meeting. There were no corrections. Karbach made a motion to approve the minutes. Coshow seconded the motion. Motion carried.

A motion was made by Karbach and seconded by Coshow to make a matter of record the posting and the email to the media of the meeting being changed from Tuesday, July 4th to Wednesday, July 5<sup>th</sup> due to the holiday. Motion carried.

Karbach thanked Mayor Meyer for appointing Councilman Craig Coshow to serve as a member of the Board of Public Works and Safety in the absence of Cam Collier and also shared the need to keep Cam Collier and his family in prayer as he serves the country.

Anne Butcher, Wastewater Supt., appeared before the Board along with Luke Kahren and Michael Hendricks from American Structurepoint regarding the possible work to be completed on the #2 and #3 clarifiers at the sewage treatment plant. Hendricks and Kahren had met with Butcher and others to check the clarifiers to see what needs to be done. They suggested preparing a 30% design and then present that to contractors who accept Guaranteed Savings Contract projects. Butcher informed the Board the cost for this project is estimated to be \$300,000 to \$400,000. A motion was made by Coshow for American Structurepoint to begin working with Butcher to put a plan together and return with a formal presentation. Seconded by Karbach, the motion was adopted.

Councilmen Matt Dyer, Scott Murray, and Wylie Sirk joined the Board for discussion and information purposes only.

Anne Butcher, Wastewater Supt., then presented the amendment to the original contract of the Long Term Control Plan with AECOM to update the model and evaluate alternatives/needs for Phase 4, with the engineering cost to be \$105,579. The fee of \$105,579 is the balance of the larger fee discussed in March before breaking the work into two pieces (flow monitoring and scope for model update and alternatives analysis). By consensus it was decided to delay any action for two (2) weeks to allow AECOM to provide the Board with an agreement as a time and material not to exceed amount.

Jeremy Gilbert, Operations Manager, reported on the second well drilling results were 425 gallons per minute, what is desired is 800 or 1000. Gilbert mentioned that Peerless Midwest recommended a third well to be drilled at a cost of \$65,000 on the other side of the 600 North property. Peerless Midwest will attend a Board of Works meeting to present plans for a new water plant and wells and to provide recommendations for funding in September. Coshow made a motion to proceed with a third well drilling. Seconded by Karbach, the motion was adopted.

Curt Witte, Building and Zoning Supt., has taken over the position of the maintenance of the building which had been done by Dan Rickord prior to his resignation. Witte had met with representatives from Felgerhart who checked the HVAC unit and found several problems. Witte

had negotiated with Felgerhart to get the figure of \$4,570 to repair the system and a maintenance agreement for \$1,800 (first quoted at \$6,000). A motion was made by Coshow to give Witte permission to work with Felgerhart to get the best possible prices and also include a possible warranty on the work. Seconded by Karbach, the motion passed.

Karbach made a motion to make the letter of resignation from Veronica Curtis as a full-time lab technician at the wastewater treatment plant effective Friday, July 14, 2017 a matter of record. Seconded by Coshow, the motion was adopted. It was noted that Veronica will work part-time on Thursdays until August 17, 2017 due to various vacations of other personnel.

Mayor Meyer noted the job of lab technician had been posted, and one internal staff person, Brice Gavin has shown interest and will be assigned the position. With that position change, there will be a job posting for two positions: one for an operator at the wastewater treatment plant, and one for a sanitation collector for the sanitation department.

City Attorney, Tim Baker shared that the city had received a petition to dis-annex property owned by Ed Gage. The land had been platted as a sub-division but never developed and now Gage has no plans to use the land as a sub-division. Baker noted a hearing is needed in order to accept or deny the petition. He shared the law was very vague on time lines. Karbach made a motion to hold a public hearing during the first Board meeting in August which would be August 1, 2017. Seconded by Coshow, the motion was adopted.

City Attorney Baker shared he had attended a meeting and learned that a new law allows for licensing and charging a fee for using city poles such as accepted by the city with Mobilitie. He suggested the city may want to consider a licensing agreement with a fee in the future.

Baker also shared that Brent Arnold installed a sewer line that he needs to dedicate to the city since it's the city's extension and year has passed. He noted the line runs in front of a number of homes that the Adams County Health Department wants to mandate for them to also tie into the City's sewer system.

Regarding the waiving of any permit fees for the North Adams Community School for their new building project, Attorney Baker recommended they hold off until they get more information.

Anne Butcher, Wastewater Superintendent, shared that the Adams County Regional Sewer District agreement may need to be amended regarding monitoring and inspections. It was decided by consensus that Attorney Baker and Butcher would work together on working through the needed amendments, and then present for approval from both, the Decatur Board of Public Works and Safety and the Adams County Regional Sewer District.

Jeremy Gilbert, Operations Manager shared information regarding INDOT funding available through Community Crossing Grant. Matching funds for the City have been changed from 50% to 25%. The deadline to apply is July 15, 2017. Further action will be considered at the Common Council meeting.

There being no other business to bring before the Board, a motion to adjourn was made by Karbach, seconded by Coshow, and passed.

Adjournment was at 7:40 P.M.