

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JULY 5, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, July 5, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Bill Karbach and Mayor, Ken Meyer. Board member, Cameron Collier was absent. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the June 21st meeting. There were no corrections. Karbach made a motion to approve the minutes. Meyer seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Bill Slike, from AECOM gave an update on three (3) permits needed for the Sewer Interceptor Project. Mr. Slike informed the board members that Williams Creek was hired by the City to provide the Army Corp Section 404 permit, but has not been completed. Williams Creek has been notified. If no response by tomorrow, the Mayor will contact them. The second permit needed is with INDOT for boring under 224, which will require surveying work to identify the points for the monitoring plan. Mr. Slike presented a proposal from Miller Land Surveying to monitor 29 points. The proposal included cost for the initial monitoring point staking at \$570.00. Construction monitoring for \$350.00 per trip, and is anticipating 5 trips, totaling \$1,750.00. Post construction monitoring for \$350.00 per trip, and is anticipating 3 trips, totaling \$1,050.00. Additional survey verification will cost \$350.00 per trip. Board member, Bill Karbach made a motion to approve the proposal from Miller Land Surveying. Meyer seconded the motion. Motion carried. Mr. Slike mentioned Fleming Excavating has made application for the Erosion Control Rule 5 permit. The permit will need to be approved before any earth work can begin.

As part of the 1st Street sewer project, demolition of the building located at 135 S. 1st Street (former Loshe property) will need to be done. Operations Manager, Jeremy Gilbert solicited two (2) quotes for removal and disposal of asbestos containing materials. The quotes were from Environmental Management Specialists (EMS), Inc. for a total of \$9,320.00. The second quote was from Barton Environmental Consulting (BEC), LLC for \$11,100.00. Karbach made a motion to approve the low quote from EMS. Meyer seconded the motion. Motion carried. Also discussed was for the sewer project contractor, Fleming Excavating to do an open cut instead of boring the sewer at this location, and possibly include the demolition of the building by change order for an estimated cost of \$100,000.00. Board member, Bill Karbach made a motion to have Bill Slike from AECOM proceed with a change order. Meyer seconded the motion. Motion carried.

The Mayor read an email he had received from Board member, Cameron Collier in reference to renting the City's train depot on 7th Street. The questions were, who will own the building and who will manage renting the building, and what are the insurance requirements? The City Attorney explained the insurance requirements, which can be an extension from the renter's homeowners policy, even if the renter's coverage was under \$1 million and had to be increased, the cost would be minimal. Operations Manager, Jeremy Gilbert, mentioned that the Park Board is currently maintaining the grounds, and would agree to taking over the building, but if anything should happen to the building the Parks Department doesn't have the funds to make any repairs. The City would be responsible for repairs. The members then discussed if alcohol should be allowed on the

premises or at city events. The City Attorney commented that the restriction on alcohol is only in the parks. The Mayor stated that City Administration does not endorse alcohol at City events. After a lengthy discussion, Community Coordinator, Melissa Norby informed the members that the Pennsy Depot ladies who have been raising funds to make renovations to the depot will be preparing a contract for the City Attorney to review before the building is rented. The Fire Chief, Les Marckel mentioned the allowable capacity for this building needs to be done before renting, which then the Mayor directed the Fire Chief to have this done. By consensus, Board members directed the City Attorney to prepare the necessary documents for the City to have ownership of the building, and the Park Board to manage the rentals.

Mayor Meyer reported INDOT reviewed the 5 Points enhancement project, which the grant is only for construction. INDOT asked whether the City would be willing to pay for the other expenses for this project. He informed INDOT the City is very committed to this project that has been submitted twice prior to this application, but couldn't commit to any additional funds without Council's approval, which other communities gave INDOT the same response.

The Mayor read a resignation letter addressed to Jeremy Gilbert from Eran Hackman dated June 30, 2016, who will be resigning from her position as Gilbert's Administrative Asst. The letter reads she has enjoyed working for the City over the past 3 years, but has decided her full time job needs to be at home taking care of her family. Operations Manager, Jeremy Gilbert mentioned Eran Hackman started part-time, and then became full-time at the first of the year. Gilbert requested to fill the vacancy, and then hire Eran Hackman back part-time to help train the new employee. The Mayor mentioned the Department Heads had discussed posting jobs at the Department Head meeting earlier in the day, and then requested for the City Attorney review the City's policy. The City Attorney reviewed the City's policy, which reads a notice shall be posted for a period of three (3) working days and no longer than ten (10) working days on employee bulletin boards throughout the City's facilities. In the event that no qualified employee applies or the Elected Official determines that such position should be filled from outside, the Elected Official and/or Department Head, at their discretion may do so. The City Attorney also informed the Fire Chief that volunteer firefighters are consider employees. Fire Chief, Les Marckel remarked that he didn't want to exclude anyone, but is requesting to eliminate the first posting within, and fill the position from outside. Board member, Bill Karbach made a motion to authorize both department heads to eliminate the first posting within, and fill the position from outside for this time only. Meyer seconded the motion. Motion carried.

The City Attorney presented the signed Real Estate Agreement between Paul E. and Sue Ann Faurote and the City of Decatur to purchase the real estate and improvements at 124 E. Monroe Street for \$17,750.00 for future development. Karbach made a motion to approve the agreement. Meyer seconded the motion. Motion carried.

Building Supt., Roger Gage informed the Board of Works members that he has been contacted by another fiber optic cable company, which is the fourth one. Gage had concern with having too many buried lines. The City Attorney mentioned City ordinance does not restrict the number of cable companies, but a person could file a complaint with the utility commission. Gage was directed to check with other communities to see how they handle this.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:19 p.m.