

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
JUNE 7, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, June 7, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach, and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the May 17th meeting. There were no corrections. Collier made a motion to approve the minutes. Karbach seconded the motion. Motion was unanimous.

The Clerk-Treasurer emailed the minutes from the June 2nd Special meeting. There were no corrections. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion carried.

Attorney, Stacy Somers presented a Memorandum of Understanding between the Adams County Board of Commissioners, Adams County, Indiana Building Corporation and the City of Decatur. Both the Board of Commissioners and the Adams County, Indiana Building Corporation have executed the Memorandum for the City's consideration of the annexation of certain unincorporated property located along Winchester Street, and which contains the new Adams County Judicial Center. The Board and the Building Corporation acknowledge that a fiscal plan is required to be prepared by the City and that the City is contracted with Sturtz Public Management Group, LLC, who will prepare the fiscal plan for a fee. The Board and the Building Corporation will reimburse the City up to \$5,000.00 for the preparation of the fiscal plan. The City will be responsible for any amount above the \$5,000.00 for the preparation of the fiscal plan. The annexation is voluntary. Should the City adopt an ordinance annexing the Territory into the City limits, the Board, Building Corporation will file an application to rezone the designated land use classification as commercial (C2), within 45 days of the adoption of the ordinance. If the Territory is sold, the City will have the option to purchase. The Board and the Building Corporation may be required to dedicate certain easements to the City for purposes of public thoroughfares, utilities and other access to and throughout the Territory. Karbach made a motion to approve and sign the Memorandum. Collier seconded the motion. Motion carried.

The City received a letter from Indiana Department of Environmental Management (IDEM) who has approved the construction permit for the Combined Storm-Sanitary Sewer Long Term Control Plan Sanitary Interceptor Replacement and Relief Sewer Project. The construction will occur along the west bank of the St. Mary's River beginning approximately 150 feet east of the intersection of 1st Street and Jefferson Street and end approximately 700 feet northeast of the intersection of 2nd Street and Marshall Street, and also along 1st Street near the north side of the intersection with Monroe Street (US 224). Collier made a motion to make the approval letter from IDEM a matter of record. Karbach seconded the motion. Motion carried.

Fire Chief, Les Marckel and Deputy Fire Chief, Jim Hitchcock informed the Board members that Firefighter, Craig Heyerly will be leaving the Decatur Fire Department effective September 28th. Heyerly is relocating his family to Louisiana. Also, effective May 26th, Firefighter Scott Sheets will be off work for at least 10 weeks due to a recent illness. The Fire Chief stated that he has not added

any additional staff since 1998, and is requesting to fill Heyerly's vacancy, and add another firefighter to the roster.

A discussion took place on how to budget police and fire expenses, either from the LOIT fund and the fire and police budgets. By consensus, the Police Chief and Fire Chief were directed to work with the Mayor and the Clerk-Treasurer in preparing their budgets by using the LOIT fund for large capital expenses, and any other expenses from the Police and Fire budgets.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Police Chief, Greg Cook handed out a list of police officers, which showed five (5) officers are eligible to retire, and one is the school resource officer. Cook commented that his department cannot continue to do more with the same amount of staff, and is requesting to hire one more officer.

Collier made a motion to approve advertising to fill the vacancy for a firefighter to replace Craig Heyerly, and for the Fire Chief and Police Chief to budget for one (1) more personnel in the Police & Fire 2017 budgets. Karbach seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert received two (2) quotes for applying epoxy pavement markings on various streets. The quotes were from Three Rivers Barricade & Equipment Co. for \$40,825.03, and from Workzone Traffic Management, Inc. for \$44,202.11. Karbach made a motion to approve the low quote from Three Rivers Barricade. Collier seconded the motion. Motion carried. This will be paid from the MVH-Street fund.

Jeremy Brown, Attorney for the Town of Monroe requested an Inter-local Agreement to allow the City of Decatur's personnel to spray for mosquitos in Monroe, due the concerns with West Nile and the Zika virus. The Town of Monroe would reimburse the City for expenses, equipment and labor. Karbach made a motion to approve an Inter-local Agreement to be prepared between the Town of Monroe and the City of Decatur in providing this service. Collier seconded the motion. Motion carried.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.