

City of Decatur
Board of Public Works & Safety Minutes
June 6, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, June 6, 2017, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Cam Collier, Bill Karbach and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the May 16, 2017 meeting. There were no corrections. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion carried.

Mayor Meyer asked Councilmen Craig Coshow, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk to join the Board of Works meeting for information and discussion purposes regarding a presentation by Rod Renkenberger, Executive Director of the Maumee River Basin Commission (MRBC). Renkenberger presented various flood mitigation options for the next two budget years. He presented a slide depicting those homes that have been purchased, those involved in the grant from last year, those recommended for purchase, and those representing homes of owners who have not signed up for voluntary participation. It was shared that FEMA may greatly cut the funds available after 2018 and the Department of Homeland Security had encouraged the proposal of including as many homes as possible for future demolition.

Option 1 included 10 homes and showed the in-kind cost of \$80,000 from the City, \$125,000 from the MRBC, and \$49,808.75 from City Funds. Renkenberger summarized that the average of a little over \$100,000 was the cost per structure with the average cost to the city at \$4,900 compared to approximately \$10,000 in the last grant. Option 2 included the original 10 homes plus 2 additional homes at a total cost of about \$1.2 million. The figures are \$90,000 of in-kind for demolition, \$149,178.75 from MRBC, and \$56,135 from the City Budget. This has an average cost of \$99,000 per structure with the city cost at \$4,677 per structure.

Option 3 was not verbalized.

Option 4 included 18 homes and seemed to be the best deal. It includes \$144,000 of in-kind for demolition, \$216,000 from MRBC, and \$88,471.25 from the City Budget.

All options can be funded through 2018 and 2019 budgets. No action was taken at this point, but Mayor Meyer, Renkenberger, and Curt Witte, Building/Zoning Supt., will meet with those who have not signed the voluntary participation forms. At the end of the discussion, Council members Coshow, Dyer, Fullenkamp, and Sirk were dismissed from the meeting.

The Adams County Board of Commissioners has transferred County Road 50 West, (road between Decatur Cemetery and St. Mark's Church, which runs north and south between W. Monroe St. and Highway 224 East) to the City of Decatur. Collier made a motion to make the Quitclaim Deed a matter of record. Seconded by Karbach the motion passed.

Anne Butcher, Wastewater Superintendent, and Jeremy Gilbert, Operations Manager shared an issue with the sewer tap being in the storm sewer and has been for many years at the apartment building located at the corner of Monroe and First Street. The estimated cost for the exterior work is \$15,000, and another \$15,000 for the interior repairs. It was shared that IDEM is aware of the problem and has requested a plan of action from the City by August of this year. A motion was made by Collier for the City Attorney to send a letter to the property owner explaining that the city will provide the repairs to the outside of the property, if the owner is willing to do the interior work. If not, the services will be discontinued and the six (6) apartment building cannot be used. Seconded by Karbach, the motion was adopted.

Council members, Coshow, Dyer, Fullenkamp, and Sirk rejoined the meeting.

Mayor Meyer shared that an e-mail had been received from the Adams Memorial Hospital Attorney, Adam Miller regarding a vacant lot at Grant and High Streets. They proposed deeding the land to the city. After discussion, it was decided by consensus that it would not be a benefit to the city and would simply be more maintenance.

Melissa Norby, Community Development Director reported that the Decatur Main Street Design Committee has completed the scoring for the Downtown Façade Program, and presented a list of eight (8) proposed recipients for 2017. She shared that \$21,223 had been left from last year and \$50,000 is in this year's budget, totaling \$71,223 to be awarded. \$15,000 is the limit to each property. By consensus, the Board of Works members approved the list presented. Norby will present the list to the Decatur Main Street Board and notify all proposed owners prior to making any public announcement.

Jeremy Gilbert, Operations Manager presented an update on the Master Drive Project. Three (3) bids had been received for the water main part of the project. Underground Contractors, Inc. of New Haven had submitted the lowest bid at \$353,230 but had included only a 5% bid bond. Fleming Excavating, Inc. of Decatur had the second lowest bid at \$361,442.12 and included a 10% bid bond. The other bid received was from Crosby Excavating, Inc. of Fort Wayne had the highest bid at \$379,521.35 with a 5% bid bond. A motion was made by Collier and seconded by Karbach to reject the lowest bid due to its lack of proper bid bond and accept the second lowest bid of \$361,442.12 from Fleming Excavating, Inc. which included the 10% bid bond as requested in the bid package requirements. A letter will be sent to the lowest bidder with explanation of why it was rejected. This project will be paid from water utility funds and also \$100,000 has been budgeted from the Riverboat fund to go towards this project.

Mayor Meyer gave an update regarding the City's Health Insurance with PHP for the August 1st renewal. A meeting had been held with the City's insurance agent, John Kintz of Kintz Insurance and it was learned that there will be no insurance premium increase or benefit changes. He noted a slight increase of 2.4% or \$2,000 for the year for the Dental Insurance. The employees will not pay any additional cost.

Mayor Meyer read a letter of resignation from Dan Rickord, Utilities Director to be effective June 9, 2017. Meyer shared that after internal posting of the position, Kevin Hackman will be appointed by the Mayor to fill the position. Rickord is willing to help train Hackman on an hourly basis as needed.

City Attorney, Tim Baker shared that Mike Pettibone, President of Safety Park had contacted him regarding a new lease agreement between Safety Park and the City since the City now owns the facility. Baker will prepare a new lease agreement for the Board of Works members to approve at a future meeting.

Baker then shared that someone had been bitten by a dog earlier today and that the police had contacted the Health Department. The dog is to be impounded for 14 days. He noted the dog had to be impounded in order for the city to take proper action regarding City Ordinance relating to "dangerous" dogs. He read a letter he had composed prior to the evening's meeting and sought any input. By consensus, Baker will send the letter to the owner as prepared.

There being no other business to bring before the Board, a motion to adjourn was made by Karbach, seconded by Collier, and passed.

Adjournment was at 7: 26 P.M.