

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
MAY 17, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, May 17, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach, and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the May 3rd meeting. There were no corrections. Karbach made a motion to approve the minutes. Collier seconded the motion. Motion was unanimous.

Wastewater Supt., Anne Butcher along with Bill Slike from AECOM requested to purchase eCommunication software from Eastern Engineering for \$3,700 for 36 months for Phase 3 of the Interceptor Replacement and Relief Sewer Project. Butcher and Slike explained that with this software you can post documents, files, photos, maps, which organizes documents, and allows engineers to see what is being done throughout the project. Butcher recommended using Eastern Engineering, since she had used this company on previous projects. Karbach made a motion to approve for purchasing the software for this project. Collier seconded the motion. Motion carried. This expense will be paid from the Sewage bond.

The City Attorney, Tim Baker had reviewed the contract with AECOM for Construction Administration Services for Phase 3 – Interceptor Replacement and Relief Sewer Project. Baker commented that there were only minor corrections made to the contract, the rate and charges were the same as previously discussed at the last meeting. Baker recommended accepting the contract as written. Collier made a motion to approve, and authorize the Mayor to sign the administration services contract with AECOM. Karbach seconded the motion. Motion carried.

The Notice of Award letter was mailed to Fleming Excavating for Phase 3 – Interceptor Replacement and Relief Sewer Project. Fleming's have 15 days to sign and return the contract. With the next Board of Works meeting being three weeks from now, and not wanting to delay the project, Karbach made a motion to authorize the Mayor to sign the contract from Fleming Excavating pending the City Attorney's review of the contract. Collier seconded the motion. Motion carried.

Developer, Brent Arnold of Arnold Company, Inc. has signed a Sanitary Sewer Extension Agreement with the City of Decatur. Arnold is developing a parcel of real estate, and installing sewer lines to connect to the City's sewer system on County Road 100 West/28th Street. There are nine (9) other real estate properties that have failed sewer septic systems that could potentially connect to this sewer line. Upon the completion of the development, Arnold will certify in writing all expenses incurred in construction of this project to the City. Property owners connecting to this sewer will be charged a tap fee, and a connection fee, which the connection fee will be reimbursed to the developer for reimbursement of cost incurred. This obligation will be effective for fifteen (15) years from the date of completion of the project and acceptance by the City. As part of this development, two (2) easements were acquired from the City, which have been recorded and attached to the Sanitary Sewer Extension Agreement. Collier made a motion to make the recorded

Sanitary Sewer Extension Agreement between the City of Decatur and Arnold Company, Inc. a matter of record. Karbach seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Operations Manager, Jeremy Gilbert handed out a proposed list of streets to be paved and also concrete patching, with an estimated cost of \$60,236.00. Brooks Construction will begin paving in the next couple of weeks. Gilbert is soliciting quotes on street markings, and is estimating a cost of \$40,000.00 to do city wide. Gilbert requested for members to review the list and report back to him if there are any other areas to be included for improvements.

Operations Manager, Jeremy Gilbert reported INDOT is requesting a letter from the City if there will be local traffic during the raising of the US Highway 224 East project. By consensus, Gilbert was to communicate with INDOT that Jackson Street and Monroe Street are the local routes to be used during the project. Gilbert informed the members the project will be done in phases over approximately a year and half.

Operations Manager, Jeremy Gilbert reported his department has been cleaning catch basins, and have found some are failing and will need replaced, which his department can do at an estimated cost of \$400-\$500.

Referring to the request from two residents who live in Northbrook Court, who attended the April 19th council meeting with drainage issues in their backyards, Operations Manager, Jeremy Gilbert informed the members that city workers had jet sprayed the sewer, which had a lot of tree roots and mud in the line. This line will need repairs, which can be done by the City for approximately \$20,000.00. Gilbert commented that there were no commitments made until funding is available. Gilbert also reported storm water issues on Kekionga Street that will need to be addressed.

Mayor Meyer reported Operations Manager, Jeremy Gilbert has filed the application to INDOT for the 5 Points Intersection Modification Project. INDOT reviewed the application, and no corrections were needed. The City will be notified in October if the project is awarded.

City Attorney, Tim Baker informed members the City Park Board has approved a donation of 3.8 acres of bare ground donated by Mildred Painter. This property is located off of Mercer Avenue in Parkview Drive, which could be used for recreational purposes. Baker will prepare a deed for this property, and the Clerk-Treasurer will send an acknowledgement letter to Mrs. Painter for her donation.

There being no further business, Karbach made a motion for adjournment. Collier seconded the motion. Motion carried. The meeting was adjourned at 7:20 p.m.