

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
APRIL 19, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, April 19, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach, and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the April 5th meeting. There were no amendments. Collier made a motion to approve the minutes. Karbach seconded the motion. Motion was unanimous.

With the recent resignation of the City Engineer, Nate Rumschlag, the Wastewater Supt., Anne Butcher introduced representatives from AECOM, Tiffany Magg and Bill Porteus, who presented a proposal to provide management services for the Long Term Control Plan Phase 3- Sewer Interceptor and Relief Sewer Project until a new City Engineer can be hired. AECOM is the firm who designed the project. The management services would include construction administration, such as, monitor progress, schedules, permits, and submittals, review bids, conduct progress meetings, and handle change orders. The approximate fee for Phase 3 construction administration is not to exceed \$75,000.00, plus an estimated \$120.00 an hour for reimbursable expenses. Ms. Magg informed the members that the City is not locked into a contract if a new City Engineer is hired. AECOM would be able to start on Tuesday, April 26th for the bid opening. Collier made a motion for AECOM to proceed with preparing a contract not to exceed \$75,000.00, subject to the City Attorney's review and the Mayor's signature. Karbach seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Mayor Meyer reported he has contacted Purdue University about filling the position for a Civil Engineer, which Purdue will post the position on their website. The Mayor will also contact other surrounding universities.

Melissa Norby and Tony Murray representing Decatur Main Street Design Committee for the Downtown Façade program presented recommendations for five (5) downtown businesses to be awarded a total of \$46,977.00 for improvements to the front of their buildings. Murray remarked if there are funds remaining, monies may be awarded to other applicants if resubmitted. Norby will contact the applicants that were not awarded, and advise them what needed to be corrected in their application. By consensus, the Board of Works accepts the recommendations to be presented to Council for funding.

Members discussed projects and funding from a list the Clerk-Treasurer prepared. The Mayor announced Kevan Biggs and other City officials will be looking at the Ortiz and Master's Heating buildings on 1st Street for potential housing for artist. Members also discussed submitting a plan for streetscaping on Monroe Street to Regional Cities, but have not received any guidelines on how to submit or how funding will be distributed. Larry Isch, President of the Parks & Recreation Board, and member of the Decatur Redevelopment Commission reported he has been negotiating

with Paul Faurote to possibly purchase his property on Monroe Street to develop this area to be more inviting when coming into Decatur. These projects and funding will be discussed at the council meeting.

Karbach made a motion to make the recorded Utility Easement Agreement (S. 1st Street) with Steven T. Macklin and Janet S. Macklin a matter of record. Collier seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert informed the board members that Johnson's Junction has filed a permit to install fiber optic cable, which he and the Building Supt. will be reviewing the application and will present their recommendation to the board at a future meeting.

Operations Manager, Jeremy Gilbert presented two (2) quotes for pavement crack seal from Pavement Solutions, Inc. for \$.44 per sq. yard totaling \$42,860.40, and from Pavement Maintenance Systems, LLC at \$.56 per sq. yard totaling \$54,549.60. This has been budgeted to be paid from the Local Road and Street fund. Collier made a motion to accept the low quote from Pavement Solutions, Inc. for \$42,860.40. Karbach seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert recommended renting a Vactor truck to clean the catch basins. Gilbert solicited quotes, but only one vendor was able to quote. The quote was from Jack Doheny Companies for a cost of \$10,500.00 per month, if more than a month, then the cost is \$2,500.00 per day. Doheny's will deliver the unit to Decatur and train the City employees. The City would be responsible to return the unit to Doheny's Whitestown office when completed. Gilbert estimates that his department can have this accomplished within a month, and will be paid from the Stormwater Utility. Collier made a motion to proceed with renting the equipment. Karbach seconded the motion. Motion carried.

Operations Manager, Jeremy Gilbert submitted a street paving, concrete patching and road stripping list for 2016. Brooks Construction will be paving the streets for an estimated cost of \$187,325.00, which has been budgeted to be paid from the MVH Street fund. Quotes were solicited for street stripping and markings, which will be paid from an INDOT grant of \$13,850.00, and any additional cost will be paid from the MVH-Street fund.

The City Attorney, Tim Baker reported he contacted Dave Stemen, representative for Mr. Pike who owns the former Shaefer Glove Factory building on the corner of 1st and Madison Street, and has given him an option for the City to purchase his property for \$25,000.00, and then allow the City six (6) months to purchase the property for the average of two (2) appraisals, which is \$105,000.00. Mayor Meyer suggested possibly budgeting the demolition of the building over a couple years. Board member, Bill Karbach recommended contacting Larry Macklin, Executive Director of the Adams County Economic Development Corp. to see if any demolition grants are available, since this building was once a factory. By consensus, the board approved the option and purchase and recommends to Council for funding.

Rod Renkenberger from Maumee River Basin Commission announced the City of Decatur was awarded the \$483,330.00 FEMA HMGP grant for mitigation of five (5) flood prone homes that had been submitted in August of 2015. The City authorized a local match of 25%, along with \$35,000.00 of in-kind match for demolition of the homes. At the previous meeting, Roger Gage, the City Floodplain Manager handed out information for Council members to review to apply for

another mitigation grant for 2016. Gage suggested taking advantage of the grant while funding is still available. By consensus, Renkenberger and Gage will present to Council for approval at the council meeting.

At the previous Board of Works meeting members approved hiring an inspector from Butler, Fairman & Seifert (BF&S) to oversee the LTCP Compliance Plan Phase III - Sewer Interceptor and Relief Sewer Project. The Mayor received the agreement between the City and Butler, Fairman & Seifert not to exceed \$46,000.00, for 22 weeks at 20 hours/week at \$100 an hour, and for mileage at 112 days at 50 miles/day at \$.36 per mile. The Mayor commented that the other proposals received included lodging, so the overall proposal from BF&S was the lowest proposal received. Karbach made a motion to approve and sign the agreement. Collier seconded the motion. Motion carried.

There being no further business, Collier made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:29 p.m.