

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
APRIL 5, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, April 5, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier, Bill Karbach, and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer emailed the minutes from the March 15th meeting. There were no corrections or amendments. Collier made a motion to approve the minutes as emailed. Meyer seconded the motion. Motion was unanimous.

The Mayor was contacted by a resident on Jefferson Street about not being able to access her garage, due to the alley being blocked off between Madison & Jefferson Street and between 5th and 6th Street. Mayor Meyer had contacted other property owners, and was informed that the alley had been blocked off for approximately ten years for safety reasons. After members discussed the situation, Collier made motion for the City Attorney to amend the City's current ordinance to add a four-way stop, 10 mph sign, and also a children at play sign at the intersection of Madison & Jefferson Street. Karbach seconded the motion. Motion carried.

The City Engineer, Nate Rumschlag received two (2) quotes to install a sewer force main extension on West Monroe Street per drawings by Commonwealth Engineers, Inc. dated October 1, 2015. This is one of the areas that the Adams County Health Department is requiring the property owners to connect to the City's sewer system. The property owner will also sign an agreement to waive the right to remonstrate against annexation. The cost for the grinder station and the sewer connection will be at the expense of the property owner, which is estimated at \$8,000 - \$10,000.00. The quotes were from Star Excavating for \$32,635.00, and Fleming Excavating for \$44,340.00. Karbach made a motion to accept the quote from Star Excavating for \$32,635.00. Collier seconded the motion. Motion carried. This project will be paid from the Sewage Operating fund.

For the 1st Street Sewer Interceptor Project, the City Engineer and Wastewater Supt., Anne Butcher requested to hire an inspector to oversee the project. The proposal was from Butler, Fairman & Seifert (BF&S) at an hourly rate. Mayor Meyer, the City Engineer, and Wastewater Supt. reviewed three proposals, and recommended hiring Butler, Fairman & Seifert. Collier made a motion to accept the recommendation, and hire an inspector from BF&S to oversee the sewer project. Karbach seconded the motion. Motion carried.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Mayor Meyer read a resignation letter from Nate Rumschlag who will resigning from his position as City Engineer, with his last work day to be Monday, April 18, 2016. The Mayor thanked him for his four years of service to the city. Due to Rumschlag's resignation, Wastewater Supt., Anne Butcher recommended subcontracting with an engineer to keep moving forward with sewer projects. Butcher recommended AECOM (formerly URS), since they are familiar with the projects. No action was taken at this time.

Wastewater Supt., Anne Butcher informed the Board of Works members of the significant increase in wastewater loadings caused by Dean Foods, who manufactures bulk and novelty ice cream products. Butcher presented a service agreement from Strand Associates to evaluate Dean's user discharge, and enforce response assistance, for a cost not to exceed \$18,300.00. Services will be completed on December 1, 2016. Karbach made a motion to approve and have the Mayor sign the agreement with Strand Associates. Collier seconded the motion. Motion carried. This will be paid from the Sewage Operating fund.

The City Engineer, Nate Rumschlag received a proposal for sanitary sewer smoke testing, from Wessler Engineering. The smoke testing area will be on Patterson Street in Industrial Park, and Oakwood (formerly Yost Woods) subdivision. The cost for the smoke testing is a lump sum of \$8,000.00, including reimbursable expenses. The field work will occur between June and August 2016, and be completed in approximately 3 days. A draft report will be submitted to the City for review 14 days after completion of the field work. Karbach made a motion to approve the proposal and have the Mayor sign the agreement. Collier seconded the motion. Motion carried.

Roger Gage, Building Supt./Floodplain Manager handed out information pertaining to the 2016 Flood Hazard Mitigation Administrative Grant Program prepared by Rod Renkenberger of Maumee River Basin Commission. Renkenberger would be the grant administrator for this project if the City desires to apply for another flood acquisition grant. Renkenberger prepared three options, with a breakdown of the City's cost depending on the number of properties to acquire. Option #1- is six homes, with two alternates, City's share would be \$62,718.75, with \$45,000 in-kind match, Option #2- is five properties, 3 alternates, City's share would be \$48,301.25, with \$37,500.00 in-kind match, and Option #3- is four homes, 4 alternates, City's share would be \$35,532.50, with \$30,000 in-kind match. Gage commented that FEMA has a deadline of May 31, 2016 to submit applications, so council will need to make a decision by the next meeting. By consensus, members will review the information and discuss possible funding at the next meeting.

Fire Chief, Les Marckel requested to replace the brush/grass fire truck and also purchase an All-Terrain vehicle to be used to provide fire/medical support for the Rivergreenway Trail and for special events and festivals. Also, requested purchasing a snowplow for the ATV for snow removal at the fire and police station. The total cost for both vehicles is \$180,000.00, which funds have been budgeted in the 2016 LOIT fund for a brush/grass fire truck. The ATV vehicle can be paid from the Fire Non-Reverting Vehicle fund, which was established to purchase fire vehicles from township fire contract revenues. Karbach made a motion to recommend to Council to approve funding the purchases. Collier seconded the motion. Motion carried.

The Clerk-Treasurer, Phyllis Whitright had recorded three (3) Utility Easement Agreements with Jamison and Beverly Conkling, Zwick & Jahn Funeral Home, Inc., and Joseph and Joanna Stanley for the Sewer Interceptor Project. Karbach made a motion to make the recorded easements a matter of record. Collier seconded the motion. Motion carried.

There being no further business, Collier made a motion for adjournment. Karbach seconded the motion. Motion carried. The meeting was adjourned at 7:28 p.m.