

City of Decatur
Board of Public Works & Safety Minutes
April 4, 2017

The City of Decatur Board of Public Works and Safety members met on Tuesday, April 4, 2017, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Bill Karbach and Mayor Ken Meyer. Also present were City Attorney Tim Baker and Clerk-Treasurer, Phyllis Whitright. Absent: Cam Collier.

The Clerk-Treasurer had emailed the minutes from the March 21, 2017 meeting. There were no corrections. Meyer made a motion to approve the minutes. Karbach seconded the motion. Motion carried.

A motion was made by Karbach to make the Conditional Employment Contract for Blaze Brooks, newest member of the Decatur Police Department a matter of record. Seconded by Meyer, the motion passed.

Karbach made a motion to make the letter of resignation from volunteer firefighter, Randy Gage a matter of record. Seconded by Meyer, the motion was adopted. Gage resigned as of April 2, 2017.

Discussion was then held regarding the use of alcohol at Riverside Center during the Sculpture Tour's June event. It was suggested that the guidelines established for the library's wine tasting event would probably work for small groups. However, input is needed from the Park Board to set guidelines for larger groups such as wedding receptions. It was noted there is a need to be sure there is proper liability coverage. It was decided that for larger groups perhaps the Park Board and a representative from the City could compose a plan. Mayor Meyer and Jeremy Gilbert, Operations Manager, will work with the Park Board.

Jeremy Gilbert, Operations Manager, made a presentation regarding the lighting and sidewalks from the Monroe Street bridge to First Street. Gilbert had been working with the Main Street Design Committee and Melissa Norby, Director of Community Development, and Kevin McCrory of JPR. Gilbert received two quotes, both quotes received were for the same price. He recommended a Sternberg pole which is of great quality and durability. He recommended 5 light poles for Phase I on Monroe Street, with one wrapping around First Street to the south at a cost of \$4,067.80 per pole, totaling \$20,339.00. He also suggested placing poles on the east side of First Street north from Monroe Street to Jackson Street--Four poles needed for that area would cost \$16,271.20. After discussion Karbach made a motion to purchase 9 light poles at a cost of \$40,678.00. Seconded by Meyer, the motion passed. Gilbert then presented the bids for concrete work for this project, and noted Hitchcock Concrete and TG Concrete each bid at the price of \$5.00 per square foot. The estimated cost for concrete would be \$23,950.00. Karbach made a motion to take the concrete bids under advisement and gave Gilbert the liberty to use as contractors are available. Seconded by Meyer, the motion carried. Gilbert mentioned Rorick Electric is estimating around \$3,000 for the electric work. \$130,000.00 is left of the \$150,000 that has been budgeted in the CCD fund to put towards the Monroe Streetscapes project.

Councilmen Craig Coshow, Matt Dyer, Tyler Fullenkamp, and Wylie Sirk joined the remainder of the Board of Public Works and Safety meeting.

Karen Barger, owner of Barger Realty which is located in the old City Hall Building, appeared before the board regarding the alley to the east of the building. She suggested the one-

way to the north is a safety hazard as drivers cannot see pedestrians walking until they are upon them. It was suggested to make the alley one-way south as far as the back of the building. A motion was made by Karbach to recommend to the City Council that an ordinance be drafted to make the alley one-way south. Seconded by Meyer, the motion was adopted. It was noted by City Attorney Tim Baker that he would check to learn if a public hearing would be needed.

Melissa Norby, Director of Community Development, shared that the city's website needs some updates. Norby received an estimate from Armanda Designs to add new content to the site, make the front page more visually appealing, Photoshop training for better image optimization, and add new admin screens for a cost of \$500 - \$750. Funds have been budgeted in the CCI fund to update the website. A motion was made by Karbach to go ahead with the update of the city page at a cost of \$500 to \$750 depending on the number of hours needed to do the work. Seconded by Meyer, the motion passed.

Mayor Meyer brought up the topic of downtown parking. It was noted the merchants did not feel there was a parking problem. Karbach agreed to make rounds from time to time as part of code enforcement. Mayor Meyer shared he would return to CenturyLink and suggest they could use the south side of Third Street at no charge and if they needed more space they should contact Don Bergdall regarding his lot north of Monroe Street and south of Jackson Street. It was suggested changing the two hour parking limit to three hours and increasing the fine. It was emphasized that merchants need to let the City know of any problems so they can be taken care of. Meyer is talking with Mike Downey at CenturyLink regarding the parking. He shared he would get with City Attorney Tim Baker and work out logistics and then bring a proposal to the Board.

Prime, Inc. tax abatement issue was noted as their attorney, Justin Collins had been emailed regarding the variance in numbers. Collins had informed the Mayor and variance was due to truck drivers weren't included this time on the CF-1 form. Collins is out of town now, but is willing to attend a meeting in April. A representative from Prime attended the meeting, and she mentioned 5 or 6 jobs are currently posted, but haven't been filled yet. Mayor Meyer and Clerk-Treasurer Phyllis Whitright will continue working with them.

Mayor Meyer noted he had advertised for a replacement for Roger Gage, Building/Zoning Supt., and had received 19 applications. He shared that three or fours were really good and he had made an offer to one and hopes to have someone ready in two weeks.

There being no other business to bring before the Board, a motion to adjourn was made by Karbach, seconded by Meyer, and passed.

Adjournment was at 7:17 P.M.