

City of Decatur
Board of Public Works & Safety Minutes
April 3, 2018

The City of Decatur Board of Public Works and Safety members met on Tuesday, April 3, 2018, at 6:00 P.M. at City Hall in Council Chambers, 172 N. Second Street. Members present were Councilman Craig Coshow, Bill Karbach, and Mayor Ken Meyer. Also present were City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The Clerk-Treasurer had emailed the minutes from the March 20, 2018 meeting. Coshow made a motion to approve the minutes. Meyer seconded the motion. Motion carried. Karbach abstained.

City Attorney, Tim Baker noted that Adams County's desire to have a Memorandum of Agreement with each municipality in the County regarding the Adams County Mobile Emergency System is an issue that they will be seeking action on in the near future. He shared that if the City wanted additional input it needs to be proposed prior to the final draft being prepared. It was noted there are questions regarding the funding amount, the percentages being used and municipalities and their residents being taxed double.

City Attorney, Tim Baker shared he had received an email from Melissa Norby, Community Development Director inquiring about Rick Clark using the City's former police station on 3rd Street, which is currently being leased by the North Adams Arts Council. The agreement between the North Adams Arts Council and the City does not allow for sub-leasing unless a further agreement is reached with the City. Questions dealt with the amount for a rental fee and where the fee would go. It was noted that if a for-profit business would use the building it would make the facility eligible for taxes. No action was taken as more information is needed in regards to Mr. Clark's request.

The temporary agreement with Belmont High School (North Adams Community Schools) for the School Resource Officer (SRO) was discussed. City Attorney, Tim Baker shared he had looked over the agreement and noted it was acceptable for now, but may need additional modifications once the Police Department is fully staffed.

Councilmen Matt Dyer, Tyler Fullenkamp, Scott Murray, and Wylie Sirk joined the remainder of the Board of Works meeting for discussion and information purposes only.

The next item on the agenda was the contract with the Office of Community & Rural Affairs (OCRA) for the Hometown Collaborative Initiative (HCI) \$5,000 grant to go towards the Community Capstone Project. Both Melissa Norby, Community Development Director, and Tim Baker, City Attorney had posed questions to OCRA and responses to them had been slow. It was shared the completion date referred in the contract was 2017 and the contract for signature had not been received until March, 2018. It was shared the 2017 date could not be modified until the contract was signed. Several Federal Guidelines are stipulated throughout the contract. It was decided it was best to sign the contract and do what needs to be done to comply, and thus keep a good relationship with OCRA. Coshow made a motion to sign the contract. Seconded by Karbach, the motion was adopted.

Councilman Sirk, representing Decatur Main Street, brought up the funding of Founders Park--electrical and water utilities specifically. Costs have increased with the installation of the kiosk. A motion was made by Karbach and seconded by Meyer to split the electric bill and the City would pay the water utility bill, the City would also be responsible for general

upkeep/maintenance, trimming bushes/landscaping, weeding, light bulbs, upkeep to the sprinkler system and snow removal. Decatur Main Street would be responsible for unique upgrades, decorating, design elements, annual flowers, and mulching. The motion was adopted. Coshow abstained. The Clerk-Treasurer mentioned that these costs have not been budgeted in the 2018 budget, so a transfer of funds within the Common Council budget may be necessary at the end of the year.

Karbach announced that earlier this evening the Plan Commission members approved the site plan for a new McDonald's facility. Plans are to begin in early May with completion in 78-82 days. It was shared that McDonald's will provide signage for no left turn at their exit onto Marshall Street.

Mayor Meyer shared he had received an email today announcing that Attorney Adam Miller had sent the quit claim deed to Gary McElwaine to sign regarding the home on Winchester Street which is owned by the Red Men Lodge. Karbach suggested the building be razed to be used as a trailhead. His suggestion included a gazebo and water fountain and possibly space for parking.

Mayor Meyer also shared that the survey for the Chronister Building located at the northwest corner of First and Monroe Streets (108 W. Monroe) had been received and Mr. Chronister has signed the contract selling the building to the City at a cost of \$1.00. Closing will be on or before April 20, 2018.

There being no further business to be brought before the Board, Coshow made a motion to adjourn. Seconded by Karbach, the motion was adopted.

Adjournment was at 6:48 P.M.