

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
MARCH 15, 2016

The City of Decatur Board of Public Works and Safety members met on Tuesday, March 15, 2016 at 6:00 p.m. at City Hall in Council Chambers 172 N. 2nd Street. Members present were Cam Collier and Mayor, Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright. Board member, Bill Karbach was absent.

The Clerk-Treasurer emailed the minutes from the March 1st meeting. There were no corrections or amendments. Collier made a motion to approve the minutes as emailed. Meyer seconded the motion. Motion was unanimous.

The City Engineer, Nate Rumschlag presented the recorded Temporary Sewer Connection Agreement and Waiver of Right to Remonstrate Against Annexation for property owned by Phillip A. Luginbill located at 1480 Winchester Street. Rumschlag explained Luginbill's property is adjacent to city limits, and has applied to the City for a side sewer tap/lateral connection permit on March 4, 2016. Collier made a motion to make the agreement a matter of record. Meyer seconded the motion. Motion carried.

The City Attorney prepared a .059 acre utility easement agreement for the Sewer Interceptor project between the Decatur Chamber of Commerce and the City. This utility easement is located in the parking lot at 125 E. Monroe Street. The Clerk-Treasurer has recorded the easement. Collier made a motion to make the recorded utility easement agreement a matter of record. Meyer seconded the motion. Motion carried.

The City Attorney presented a .080 acre Utility Easement Agreement which was purchased from Janet S. Macklin for the Sewer Interceptor project located at 121 S. 1st Street. Collier made a motion to direct the Clerk-Treasurer to record the easement and make the agreement a matter of record. Meyer seconded the motion. Motion carried.

The City Attorney informed the members that Janet S. Macklin has filed a petition to vacate a portion of the alley containing .032 acres near the area where the city purchased the utility easement. Macklin is the owner of all real estate that abuts the alley proposed to be vacated. The City Attorney prepared a public hearing notice for the council members to act upon at the council meeting.

Community Coordinator, Melissa Norby received a request from Winning with Wellness to move the bike rack beside Fifth Third Bank on Madison Street to the east side of 2nd Street across from the ice cream shop. By consensus, it was suggested possibly locating the bike rack between the ice cream shop and Storybook Park on Jefferson Street rather than have people crossing 2nd Street, but to contact the business owner before relocating the bike rack.

The Mayor was contacted by Karen Lee who lives on Jefferson Street wanting to know why the alley is blocked between 5th and 6th Street. Mayor will research why, and follow up with Ms. Lee.

Council members, Craig Coshow, Matt Dyer, Tyler Fullenkamp and Wylie Sirk attended the meeting.

Mayor Meyer informed the members that the roof is leaking at Riverside Center, and asked for Councilman Fullenkamp, who owns Kampman's Renovation to comment on the condition of the roof. Fullenkamp reported the major problem is in the attic on the north side of the building, water has saturated the trusses, and should be repaired as soon as possible. Operations Manager, Jeremy Gilbert will solicit quotes for the repairs.

City Engineer, Nate Rumschlag requested for the Long Term Control Plan Phase 3 – Interceptor Replacement and Relief Sewer project be advertised for bids on March 28th, for bids to be opened on April 26th. Construction is estimated to start around July and be completed by December. Wastewater Supt., Anne Butcher mentioned this project has been reviewed with Clark Dietz, who is doing the engineering and design. The City Attorney reported the majority of the properties and easements have been purchased, only a few easements are needed, which he is working with the property owners, but should have completed soon. By consensus, the City Engineer was directed to move forward with the advertisement.

Councilman Sirk reported he has received complaints about the 10 minute parking area in front of City Hall, and requested removing the sign. The Mayor mentioned the intention was to allow customers to park for a short period to pay utility bills at City Hall, but the public has abused or is not reading the sign. Decatur Main Street - Economic Restructuring Committee is currently working on a study for downtown parking. No action was taken at this time.

Mayor Meyer handed out responses to the list of questions previously asked by Hank Mayer, Director of the Adams County Solid Waste Management District concerning the City providing curbside recycling. Members discussed curbside recycling, no decisions were made at this time. The Mayor and the Community Coordinator are working on a survey for the public to complete and will be available in the month of April.

The Mayor was contacted by a resident wanting the city to repair the street where residents are parking their vehicles around the curve on 7th and Walnut Street. The Operations Manager and the City Engineer were directed to see if this area is City property.

There being no further business, Collier made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:20 p.m.